

Category: 2000 BOARD OF TRUSTEES	Policy Number: 2340
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Policy Title: BOARD RELATIONSHIP WITH SUPERINTENDENT	Effective Date: October 10, 2001
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The successful operation of schools requires a close, effective working relationship between the Board and the Superintendent. The relationship must be one of trust, good will and candor. As the legally designated governing body, the Board retains final authority within the district. The Superintendent is the Board's professional advisor to whom the Board delegates executive responsibility.

The Board delegates authority to the Superintendent to deal with individual employees, except in the case of their appeal from his/her decisions.

Category: 2000 - BOARD OF TRUSTEES	Policy Number: (Page 1 of 2) 2340p
Policy Title: SUPERINTENDENT/BOARD RELATIONS PROCEDURE	Effective Date: March 9, 2004

The Superintendent Shall:

- Serve as chief executive officer of the District.
- Recommend policies or policy changes to the Board and develop procedures that implement Board policy.
- Provide leadership in the development, operation, supervision and evaluation of the educational program.
- Recommend annual objectives for improvement of the District.
- Recommend courses of study.
- Recommend textbooks.
- Prepare and submit the annual budget.
- Diligently investigate and make purchases for the most efficient and functional operation of the District.
- Recommend contracts for major construction, remodeling, maintenance or transportation.
- Recommend payment of vouchers and payroll.
- Prepare reports regarding school plant and facility needs.
- Recommend candidates for employment as certificated and classified staff.
- Recommend staff needs based on student enrollment, direct and assign teachers and other employees of the schools under his/her supervision.
- Organize the administrative and supervisory staff, including instruction and business affairs.
- Supervise negotiation of collective bargaining agreements, as directed by the Board.
- Establish criteria and processes for evaluating staff.

The Board Shall:

- Select the Superintendent and delegate to him/her all necessary administrative powers.
- Adopt policies for the operations of the school system and review administrative procedures.
- Formulate a statement of goals reflecting the philosophy of the District.
- Adopt annual objectives for improvement of the District.
- Approve courses of study.
- Approve textbooks.
- Approve the annual budget.
- Approve appropriate District expenditures recommended by the Superintendent for the purpose of ongoing District operations.
- Approve contracts for construction, remodeling, major maintenance, or transportation.
- Approve payment of vouchers and payroll.
- Approve proposed major changes of school plant and facilities.
- Employ certificated and classified staff, in its discretion, upon recommendation of the Superintendent.
- Authorize the allocation of certificated and classified staff.
- Authorize administrative and supervisory organization and allocation.
- Approve collective bargaining agreements.
- Assure that appropriate criteria and processes for evaluating staff are in place.

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Category: 3000 - ADMINISTRATION	Policy Number: (Page 2 of 2) 2340p		
Policy Title: Superintendent/Board Relations	Effective Date: March 9, 2004		
<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><u>The Superintendent Shall:</u></p> <p>Recommend formation of ad hoc citizens' committees.</p> <p>As necessary, attend all Board meetings and all Board and citizen committee meetings, serve as an ex-officio member of all Board committees and provide administrative recommendations on each item of business considered by these groups.</p> <p>Inform the Board of appeals and implement any such forthcoming Board decisions.</p> <p>Respond and take action on all criticism, complaints and suggestions as appropriate.</p> <p>Undertake consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations.</p> </td> <td style="width: 50%; vertical-align: top;"> <p><u>The Board Shall:</u></p> <p>Appoint citizens and staff to serve on special Board committees, if necessary.</p> <p>Conduct regular and special meetings.</p> <p>Serve as final arbitrator for staff, citizens and students.</p> <p>Promptly refer all criticisms, complaints, and suggestions to the Superintendent.</p> <p>Authorize the ongoing professional enrichment of its administrative leader as feasible.</p> </td> </tr> </table>		<p><u>The Superintendent Shall:</u></p> <p>Recommend formation of ad hoc citizens' committees.</p> <p>As necessary, attend all Board meetings and all Board and citizen committee meetings, serve as an ex-officio member of all Board committees and provide administrative recommendations on each item of business considered by these groups.</p> <p>Inform the Board of appeals and implement any such forthcoming Board decisions.</p> <p>Respond and take action on all criticism, complaints and suggestions as appropriate.</p> <p>Undertake consultative work, speaking engagements, writing, lecturing, or other professional duties and obligations.</p>	<p><u>The Board Shall:</u></p> <p>Appoint citizens and staff to serve on special Board committees, if necessary.</p> <p>Conduct regular and special meetings.</p> <p>Serve as final arbitrator for staff, citizens and students.</p> <p>Promptly refer all criticisms, complaints, and suggestions to the Superintendent.</p> <p>Authorize the ongoing professional enrichment of its administrative leader as feasible.</p>
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Snake River School District 52, 103 South 900 West, Blackfoot, Idaho 83221			