

<b>Category:</b> <b>2000 BOARD OF TRUSTEES</b>	<b>Policy Number:</b> <b>2370</b>
<b>Policy Title:</b> <b>Policy Development, Adoption, Review</b>	<b>Effective Date:</b> <b>June 15, 2016</b>

**Policy Development**

It is the intent of the Board to develop policies and put them in writing so that they may serve as guidelines for its own operations and for the successful and efficient functioning of the public schools.

The Board considers policy development one of its chief responsibilities. Proposals regarding policies may originate with a member of the Board, the Superintendent, staff member, parent, student, consultant, civic group or any resident of the district. A careful and orderly process shall be used in examining such proposals prior to action upon them by the Board. The Board shall take action after hearing the recommendations of the Superintendent and the viewpoints of persons and groups affected by the policy.

The policies of the Board are framed and meant to be interpreted in terms of state laws and regulations and other regulatory agencies within state and federal levels of government.

Changes in needs, conditions, purposes and objectives will require revisions, deletions and additions to the policies of the present and future boards. The Board will welcome suggestions for ongoing policy development.

**Policy Adoption**

Adoption of new policies or the revision or repeal of existing policies is solely the responsibility of the Board.

The Board shall adhere to the following procedure in considering and adopting policy proposals to ensure that they are well examined before final adoption:

- a. First meeting - the proposal shall be presented for a first reading and discussion.
- b. Second meeting - the proposal shall be presented for a second reading, discussion and final vote.

During discussion of a policy proposal, the views of the public and staff shall be considered. Amendments may be proposed by Board members. An amendment shall not require that the policy go through an additional reading except as the Board determines that the amendment needs further study and that an additional reading would be desirable.

Under unusual circumstances, the Board may temporarily approve a policy to meet emergency conditions. However, the above procedure is required before the policy shall be considered permanent.

If a policy is revised because of a legal change over which the Board has no control, the policy may be approved at one meeting at the discretion of the Board.

**Absence of Policy**

When action must be taken and there is no directive policy on the matter, the superintendent or designee will have the power to act in accordance with the educational philosophy and financial needs of the district after consultation of the board when practical.

Reference:  
 Policy 8005, "Student Handbooks/Registration Guides"  
 Legal Reference: Idaho Code 33-506(1)