

<b>Category:</b>  <b>5000 BUSINESS</b>	<b>Policy Number:</b>  <b>5335</b>
<b>Policy Title:</b>  <b>FINES FOR LOSS, DAMAGE OR DESTRUCTION OF BOOKS, EQUIPMENT OR PROPERTY</b>	<b>Effective Date:</b>  <b>November 20, 2013</b>

It is the responsibility of the School District to provide books, materials, equipment and supplies, and to assess appropriate fines for loss or damage of these properties.

Parents and students must accept responsibility for proper use and care of school property and payment of fines or replacement cost of lost or damaged materials. Replacement costs will be based on actual or estimated replacement of the item as determined by a district representative or by the insurance adjustor.

As a condition of graduation, issuance of diploma, certificate or transcript to an educational institution, all indebtedness incurred by a person when he/she was a student must be paid. Furthermore, all books or other instructional material, uniforms, athletic equipment, advances on loans, or other property of the school district borrowed by the person when he/she was a student of the district must be returned.

Under certain circumstances, the payment to remove indebtedness may be excused or adjusted through arrangements made with school officials.

Outstanding fees shall not prohibit a student or the student’s parents access to and copies of student records. Outstanding fees shall not cause a delay in transferring school records to another school district or prevent a student from enrolling in any other school.

Legal Reference: Idaho Code 33-603  
Reference: Policy 5260, "Vandalism"  
Policy 8540, "Student Records"