

Category: 6000 INSTRUCTION	Policy Number: 6115
Policy Title: Promotion and Retention of Students	Effective Date: June 17, 2009

As a general rule, most students should move from one grade level to the next with their age peers. Individual consideration and specific help should be given children with disabilities so that they can progress with the class.

Retention should be considered only after careful deliberation and study by the members of a team, to include: the parent, the building administrator, teacher(s), special education teacher, school psychologist, counselor, the speech & language pathologist, and any other staff members who work with the student. When a child is not making adequate academic progress for any reason, a thorough investigation of the possible causes should be undertaken under the direction of the building administrator. A procedure shall be established for this purpose.

If retention is to take place, the following steps are strongly suggested:

1. Retentions be limited as much as possible to Kindergarten and grade one.
2. No more than one retention for any child.
3. Children entering this District who are older than their classmates be placed no more than one level below their chronological age.

Reference: 6110, "Credit by Exam for High School Courses"

Category: 6000 INSTRUCTION	Procedure or Form Number: 6115p
Policy Title: Promotion and Retention of Students Procedure	Effective Date: June 17, 2009
<p>When a child is not making adequate academic progress for any reason, a thorough investigation of the possible causes should be undertaken under the direction of the building administrator.</p> <p>Steps should include:</p> <ol style="list-style-type: none"> 1. A parent conference with the building administrator, parents, and teacher(s) to discuss the situation and obtain parent permission for testing: <ul style="list-style-type: none"> A written summary by the classroom teacher(s) of her/his concerns Precise specific descriptions of concerning behaviors Records of lack of achievement Steps that have been taken to assist the student 2. The following health related screenings should be used to rule out possible physical reasons for poor student production: <ul style="list-style-type: none"> Vision screening inquiry Hearing screening inquiry and if needed the district Audiologist would complete 3. Diagnostic testing by the resource teacher and/or school psychologist: <ul style="list-style-type: none"> Academic testing to observe the child's academic performance outside the classroom Ability testing to observe the child's adjustment and thinking processes 4. Classroom observation of the child by appointed staff member, such as a resource teacher, social worker, or school psychologist. 5. A meeting under the direction of the building administrator to share findings with the staff members interacting with the student. 6. A parent conference to review the findings of the school staff and to discuss and determine the best solution(s) to serve the best interest of the student. 7. Copies of the retention form are to be filed with the appropriate administrator and placed in the student's permanent folder. 	

Category: 6000 INSTRUCTION	Procedure or Form Number: 6115f
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Policy Title: Promotion and Retention of Students Form	Effective Date: June 17, 2009
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Snake River School District

Meeting Date: _____

Building: _____

Members of the Team Present:

Administrator: _____

Special Ed Teacher: _____

Parents: _____

Speech & Language: _____

School Psychologist: _____

Counselor: _____

Teacher(s): _____

Others: _____

Concern:

Actions Taken:

Grades: _____

Office Referrals:

Results of testing:

Ability (IQ): _____

Achievement: _____

Hearing Screen: _____

Vision Screen: _____

Physical: _____

Other testing: _____

Recommendations:

Meeting Outcome:

Attach additional pages if needed