

Category: 7000 - PERSONNEL	Policy Number: 7603
Policy Title: Absence Without Pay	Effective Date: August 15, 2007

Absence without pay may be authorized at the discretion of the Superintendent and/or designee when such approval is in the best interests of the school district, but not covered by paid leave policies. For such absences, deductions from the employee's salary shall be on the basis of the individual prorated salary for each day absent. The employee's signature on the absentee report will imply consent to make such deductions.

Employee absences, other than those herein provided for or covered by appropriate paid leave policies, or failure to adhere to the foregoing regulations may be deemed to be neglect of duty and shall constitute sufficient grounds for dismissal.

Legal Reference: Idaho Code Section 33-1216

Reference:

Policy 7520, "Employee Attendance and Tardiness"

Policy 7605, "Bereavement Leave"

Policy 7650, "Family and Medical Leave Act"

Policy 7660, "Jury Duty"

Policy 7665, "Military Leave"

Policy 7675, "Personal Leave"

Policy 7685, "Sick Leave"

Policy 7695, "Vacation Leave for 12-Month Personnel"

(Also See Negotiated Agreement Between SREA and Snake River School District)