

<b>Category:</b>  <b>8000 STUDENTS</b>	<b>Policy Number:</b>  <b>8292</b>
<b>Policy Title:</b>  <b>Out-of-State Activities</b>	<b>Effective Date:</b>  <b>September 14, 1999</b>

Out-of-state or overnight activities involving athletic teams, music groups, or other student groups must be approved by the Board of Trustees.

PROCEDURE: See 8292p, "Out-of-State and Overnight Trips"  
Policy 5370, " Student Activity Fees  
Procedure: 5370p, "Student Activity Transportation Fees/Charter Buses

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**Approval for out-of-state and/or overnight trips will be based on the following:**

- 1. Regular season competitions will be confined to Regions 4, 5 and 6.**
- 2. Regular state competition and events are allowed.**
- 3. Participation in any other special competition or event must be approved by the Board of Trustees and should not exceed 250 miles each way.**
- 4. Transportation costs for approved, special trips will be financed up to 250 miles each way. No other costs will be financed by the district.**
- 5. Approved competitions and events will be treated as a school activity for purposes of school attendance.**
- 6. Attendance of staff to state or special competitions or events will be considered as budgets allow.**
- 7. The Board believes out-of-state and overnight trips should be governed by the above guidelines. Special requests may be considered by the Board of Trustees, if submitted in writing at the September or April board meeting. Requests must meet the following criteria:**
  - a. National competition has been earned as a result of advancement from state competition, or a competition or event has been approved by the IHSAA, or offers significant educational value.**
  - b. A written plan is prepared with itinerary, accommodations, cost description, fund-raising plan, list of students, list of parent approval, explanation of lost instructional time of teacher and student, list of potential chaperones and guidelines for chaperones.**
  - c. Fund-raisers should not involve door-to-door sales.**
  - d. Any costs or attendance that will be required of students will be included in the course syllabus and explained upon registration of the course.**
  - e. Rule violations or misconduct will influence the Board's willingness to approve future requests.**
  - f. Written report and evaluation will be required and submitted at the board meeting following the trip.**

