

Snake River School Board of Trustees
Held at the Snake River District Office
103 South 900 West, Blackfoot, Idaho 83221
Wednesday, March 15, 2017

1. WELCOME AND ROLL CALL

Chairman Bill Martin called the meeting to order at 7:00 p.m. Board members present were Chairman Bill Martin, Carol Hepworth, Annis Williams, Kent Miller, and Kim Kunz. Also attending was Superintendent David Kerns.

2. PRAYER OR PLEDGE OF ALLEGIANCE

Kim Kunz opened the meeting with the Pledge of Allegiance.

3. APPROVAL OF AGENDA

A motion was made by Carol Hepworth and seconded by Kim Kunz to approve the agenda as presented. All board members present voted aye. Motion passed 5-0.

4. CONSENT AGENDA

Minutes: Work Meeting of January 20, 2017; Regular Meeting of February 15, 2017.

Retirements: Jill Munson, 5th grade teacher (27 years); Deborah Hone, Jr. High Kitchen Manager (29 years).

Resignations: Melanie Grant, 5th Grade Teacher; Angela Parkinson, SLP Aid; Julie Reed, High School Accounting Secretary.

New Hires: Jewell Farr, High School Accounting Secretary.

Budget Report, Payroll, and Claims Payable: for February, 2017.

A motion was made by Kim Kunz and seconded by Carol Hepworth to approve the Consent Agenda as presented. All board members present voted aye. Motion passed 5-0.

5. PATRON FORUM

There were no comments at this time.

6. JR. HIGH SEPTIC SYSTEM UPDATE

David Assan from Rocky Mountain Engineering and Surveying updated the board on the Jr. High Septic System. They have started surveying for the system. There are meetings with the Groveland Water and Sewer Board and also the Blackfoot City Council within the coming month and RMES and Superintendent Kerns will be attending to discuss planning and also address any questions they may have.

7. FOSTER GRANDPARENT PRESENTATION

Three Foster Grandparents serve at Moreland Elementary. Jane Reynolds has been given the administrative assignment to be on the board for Foster Grandparents. She gave a handout to the board explaining the Foster Grandparent Program. People have a misconception of what a "volunteer" foster grandparent is. The foster grandparent program is a federally funded program with an 80/20 funding expectation. Foster Grandparents have a time, age and income qualification which they have to meet in order to be in the program. Grandparents work with kids to help them with their learning. Students also help the grandparents by helping the grandparents feel like they have purpose. The Superintendent of each district signs a Memorandum of Understanding (MOU) which states the district will be responsible to feed the grandparents a meal each day at no cost to the grandparent. The Foster Grandparent of Southeast Idaho covers 9 counties and currently there are 51 grandparents serving. The program needs to add almost 20 more grandparents in order to keep the allocated money they have received from the federal grant. Mrs. Reynolds asked the board if they could help get the word out to people who may qualify for the program. Discussion held.

8. ELEMENTARY TRIMESTER SYSTEM

Elementary team leaders as well as elementary principals met and discussed pros and cons to a trimester schedule for elementary. Team leaders took ideas back to teams and scheduled a second meeting asking for input from Superintendent Kerns and Steve Schellenberg. The committee recommends moving to trimesters in elementary schools. Superintendent Kerns and Jane Reynolds discussed the pros and cons with the board. A handout was given outlining the discussions that took place during the committee meetings. Extensive discussion held and questions were answered.

A motion was made by Kent Miller and seconded by Carol Hepworth to approve moving Grades K-6 to the trimester system for the 2017-18 school year. All board members present voted aye. Motion passed 5-0.

9. 2017-2018 CALENDAR REVISIONS

With the change in the Trimester System for elementary grades, some dates on the calendar need to be changed. Also, Jane Reynolds asked for support from the board to change the first day of school for Kindergarten from August 23 to August 30, 2017. A handout explaining the reasons for this was given to the board.

Annis Williams moved and Kent Miller seconded to approve the revisions made to the 2017-18 calendar. All board members present voted aye. Motion passed 5-0.

10. **EMERGENCY CLOSURE**

On February 24, 2017, an emergency closure of all the schools in the district was called because of extreme weather. Certificate of Closure was sent to the state. A makeup day was scheduled for March 29, 2017. Discussion was also held about recently passed HB 242 that allows school districts to request a waiver for make-up days. There are two conditions; one, the county needs to declare a disaster region, which has happened in Bingham County, and two, there has to be an attempt made to make up missed days, which we have done. The first makeup day for our district has been scheduled for March 29, 2017. Superintendent Kerns has turned in the waiver but the State Department and the committee do not meet until mid April.

A motion was made by Kent Miller and seconded by Annis Williams to approve the Emergency Closure of all Snake River District #52 schools on February 24, 2017 because of extreme weather with a makeup day scheduled for Wednesday, March 29, 2017. All board members present voted aye. Motion passed 5-0.

11. **SUPPLEMENTAL LEVY UPDATE**

Superintendent Kerns and the board expressed gratitude to the community for their support in passing the supplemental levy. Chairman Martin asked the Morning News if they would relay their gratitude to the community through the paper and they agreed to do so.

12. **DAY ON THE HILL REPORT**

Superintendent Kerns, Trustee Miller and Trustee Williams gave a report on their experience at the ISBA Day on the Hill that was held February 20-21, 2017. All three enjoyed their time at the conference, especially their time with the representatives and the discussions they had with them.

13. **UPCOMING EVENTS**

- a. Zones 1, 4, and 5 Trustee Election papers are due March 17, 2017 by 5:00 p.m.
- b. Teacher Inservice Day, March 17, 2017
- c. Supplemental Levy Canvass, March 21, 2017 at 2:00 p.m., Bingham County Commissioner's Office. You are all invited
- d. Makeup Day will be Wednesday, March 29, 2017.
- e. Spring Break will be March 30-April 2, 2017.
- f. Next Board Meeting April 11, 2017 at Snake River High School at 7:00 p.m.
- g. Annual Budget Hearing will be June 21, 2017.
- h. Snake River Daze will be May 20, 2017.

14. **POLICY READINGS**
SECOND READINGS:

Policy 2380, "Continuous Improvement Plans." This policy has been updated to include requirements to incorporate statewide student readiness and improvement metrics as outlined in the 2016 Legislature's amendment to Idaho Code 33-320, covering continuous improvement plans.

Policy 3075, "Principal Evaluations." This policy has been updated to include the changed requirement that Principal evaluations be completed no later than June 1, rather than May 1, to allow for ISAT (or other objective, measurable data if ISAT data isn't available) data to be used in the evaluation. The policy also implements the amendment to statute providing that the formal written evaluation be completed prior to issuing a contract for the ensuing year. An additional change was made. In the first section at the end of the first sentence, and the overall building maintenance and cleanliness was added.

Policy 3080, "Selection Process." In the second paragraph, changes were made, "The superintendent will screen applications and conduct interviews for such positions with input and participation from a committee formed of possible staff members and patrons. Board members, as ~~directed~~ invited by the superintendent can be part of the interviews.

Policy 5216, "Asbestos Management Plan." This policy is updated. On page 1 under Training, the words and custodial were removed.

Policy 7150, "Certificated Employee Evaluations." This is an updated policy reflecting legislative changes moving the required completion date of employee evaluations from May 1 to June 1 to allow time for ISAT data to be returned to districts in time for inclusion in evaluations, requiring that a formal written evaluation be done prior to issuing a contract, and providing that if ISAT data is delayed or not available 30 days prior to the June 1 evaluation deadline, that other objective measures approved by the board of trustees may be used.

Policy 8442, "Bloodborne Pathogens." This policy is new. The committee has met and has given their recommendations. At the last board meeting, a question was raised about keeping confidential records for 30 years. This applies only to medical records where there was an actual bloodborne pathogen incident.

Policy 7460, "Safety Precautions with Blood" This policy is being deleted because Policy 8442, "Bloodborne Pathogens" is taking its place.

14. POLICY READINGS (Continued)

Carol Hepworth moved and Kent Miller seconded to approve the second reading of Policy 2380, "Continuous Improvement Plans," Policy 3075, "Principal Evaluations," Policy 3080, "Selection Process," Policy 5216, "Asbestos Management Plan," Policy 7150, "Certificated Employee Evaluations," Policy 8442, "Bloodborne Pathogens" and the deletion of Policy 7460, "Safety Precautions with Blood." All board members present voted aye. Motion passed 5-0.

15. EXECUTIVE SESSION

Under Idaho Code 74-206 (1b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, or staff member, Kent Miller motioned and Carol Hepworth seconded to go into Executive Session. A roll call vote was taken: Kent Miller, aye; Carol Hepworth, aye; Annis Williams, aye; Kim Kunz, aye; and Bill Martin, aye. Motion passed 5-0.

The board went into Executive Session at 8:00 p.m. Also attending were Superintendent David Kerns, Ray Carter, Rich Dunn, and Jon Hawkes. Personnel issues were discussed starting at 8:00 p.m. until 9:35 p.m. at which time Ray Carter, Rich Dunn, and Jon Hawkes left executive session.

At 9:35 p.m., Bryce Salmon entered into executive session. Personnel issues were discussed until 10:00 p.m.

16. RETURN TO REGULAR SESSION

It was moved by Annis Williams and seconded by Kim Kunz to return to Regular Session. All the board members present voted aye. Motion passed 5-0.

The board returned to Regular Session at 10:00 p.m.

17. ADJOURN

Kent Miller moved to Adjourn.

The meeting was adjourned at 10:00 p.m.

ATTEST:



Clerk



Chairman

4-12-17

Date