

Snake River School Board of Trustees
Held at the Snake River District Office
103 South 900 West, Blackfoot, Idaho 83221
Wednesday, October 15, 2014

I. WELCOME AND ROLL CALL

Chairman, Bill Martin called the meeting to order at 7:03 p.m. Board members present were Bill Martin, Wally Aldous, Kim Kunz, Kent Miller, and Annis Williams. Also attending were Superintendent Mark Gabrylczyk, Board Clerk Terisa Coombs, Bryce Salmon, Jane Reynolds, Kevin Gray, Dave Kerns, Shauna Wheelwright, Lorrie Surerus, Lon Harrington, Ed Jackson, Karen Crook, and Leslie Mielke.

II. PRAYER OR PLEDGE OF ALLEGIANCE

Annis Williams opened the meeting with the Pledge of Allegiance.

III. APPROVAL OF AGENDA

Kent Miller moved to amend the agenda to include Alternate Route to Graduation Presentation. All the board members present voted aye. Motion passed 5-0.

IV. HIGHLIGHTS

A copy of the Snake River Highlights is included with these minutes. The principals, if present, presented their building highlights.

V. PATRON FORUM

There were no comments at this time.

VI. CONSENT AGENDA

Minutes: Regular Meeting of September, 2014

Retirement: Jackie Harris, District Accounts Payable Clerk (20 years)

Resignations: Richard Holz, Custodian;

New Hires: Rebekah Fanning, Jr. High Special Ed Parapro; Kimberly Watt, Moreland Special Ed Parapro; Susan Carmichael, Middle School Cook; Larry Pope, bus driver; and Chad Parkinson, bus driver.

Budget Report & Claims Payable for September, 2014

Disposal of Property: The Middle School will dispose of 40 obsolete Alpha Smarts, 15 computer towers, 10 monitors, multiple keyboards, 1 lunch table, and 15 chairs. The Jr. High will dispose of 1 lunch table and 15 chairs. The high school will dispose of a rotating door from the dark room, a broken mini refrigerator, and a broken regular-sized refrigerator. Cindy Hernandez would like to dispose of two 15-year-old dishwashers valued at \$20 each. The district will dispose of miscellaneous furniture items, miscellaneous maintenance equipment and miscellaneous obsolete technology items. The sale of the upright piano from Moreland went to Shawna Rocks for \$75.00.

A motion to approve the Consent Agenda as presented was made by Kent Miller and seconded by Annis Williams, with the approval to dispose of miscellaneous broken, obsolete, or irreparable equipment and furniture, miscellaneous maintenance items, and the miscellaneous technology items as the district sees best; also to give permission to Cindy Hernandez to dispose of two dishwashers. All the board members present voted aye. Motion passed 5-0.

VII. ALTERNATE ROUTE TO GRADUATION PRESENTATION

Karen Crook, high school counselor, proposed changes to the rubric that has been used at the high school for the last two years. Mrs. Crook explained that each school district must have in place an alternate pathway to graduation for those students who need it. She presented an updated rubric that is patterned after the alternative pathway used by Century High School and Mr. Brian Goff and Cindy Williams helped also with the alternate route with the approval of Mr. Jackson. The high school felt it was important to make changes to the existing rubric was because of the introduction to the SBAC. She explained that juniors and seniors do not have the opportunity to take the ISAT as frequently as before. They took the ISAT as freshman and many of them did not put a lot of effort into it because they were taking it again as sophomores. The rules later changed and the score on the freshman test was the score they were going to keep. She thanked the district for paying for the ISAT tests for those students who needed to take it again. Mrs. Crook said that the Alternate Route is a point system and students get points for specific activities including taking the ASVAB test as juniors, an accumulated GPA, attendance, taking the ISAT and showing growth, classroom participation, receive career and college counseling, and senior project. Mrs. Crook explained that if the student accumulates 90 points, that would be about 70% and would be considered proficient.

A motion was made by Kent Miller and seconded by Annis Williams to approve the Alternate Route to Graduation for the Class of 2015 and 2016 as presented and amended. All board members present voted aye. Motion passes 5-0.

VIII. PROPOSED RESOLUTIONS FOR THE 2015 LEGISLATIVE SESSION

The ISBA Executive Board has met and reviewed the resolutions. The ISBA Executive Board respectfully requested that trustees meet to discuss these resolutions and decide how each district will vote prior to the Business Session of the Annual Convention in November. Discussion was held.

IX. FOLLOW UP ITEMS

1. Superintendent Gabrylczyk discussed the Custodial RFP. Friday Morning, October 17 at 8 a.m. Paul Groesbeck will do a walkthrough and then October 30th will be the proposal end date. On November 19, a presentation will be made to the board and a decision will be made.
2. November 7, 2014 at 8 a.m. at the District Office there will be a board work meeting to review policies and board goals. Otherwise, no follow up items were discussed.

X. POLICY READINGS

SECOND READINGS:

Policy 8520, "Student Data Privacy and Security Policy" On March 26, 2014, Senate Bill 1372 was signed into law effective immediately. The bill added Idaho Code Section 33-133 and established the "Student Data Accessibility, Transparency and Accountability Act of 2014". Idaho Code Section 33-133 requires the State Board of Education develop a model policy for school districts and public charter schools that governs data collection, access, security, and use of such data. All public charter schools and school districts must adopt and implement the model policy and post the policy on the district or charter school's website. If a district or charter school fails to adopt, implement, and post the policy and any inappropriate release of data occurs, the district or charter school will be liable for a civil penalty of up to \$50,000. Mr. Miller asked if the district could cover this policy with staff and Superintendent Gabrylczyk said that this will be discussed at in-service.

Policy 8202, "Idaho High School Activities Association and Snake River Athletic Department" This policy is amended to add the Snake River Head Coaches Handbook into district policy. The handbook is a guide to all coaches, which is a combination of IHSAA and school district policy. Mr. Miller asked that if the handbook changed from year to year if this policy would need to be approved each year. Superintendent Gabrylczyk wanted to review it annually and Mr. Miller wants this added to the policy. Mr. Jackson added that if the policy says that we adhere to the current policy, this should cover any changes during the time.

Policy 3091, "Employing Retired Administrators" This policy is new and follows the requirements of Idaho Code Section 33-1004H and the Idaho State Superintendent of Public Instruction approved contracts for employing retired superintendents and administrators.

Policy 7178, "Employing Retired Teachers" This policy is new and follows the requirements of Idaho Code Section 33-1004H and the Idaho State Superintendent of Public Instruction approved contract for employing retired teachers.

A motion was made by Annis Williams and seconded by Wally Aldous to approve the second reading of Policy 8520, "Student Data Privacy and Security Policy," Policy 3091, "Employing Retired Administrators," Policy 7178, "Employing Retired Teachers," and the revision of Policy 8202, "Idaho High School Activities Association and Snake River Athletic Department." All board members present voted aye. Motion passed 5-0.

FIRST READINGS:

Policy 8111, "Attendance--Jr. High and High School" This policy is new and is in conjunction with Policy 8110, Attendance. Principal Ed Jackson presented the proposed changes to the attendance policy to fit the needs of the high school and junior high. Form 8111fl is the Prearranged Absence Form that is used when a student is absent over five days. Any absence over the five allowed days must be approved in advance using this form for any extended absence. Discussion was held on how many absences were too much. Superintendent Gabrylczyk thought that five days each trimester is too many days to miss. Mr. Jackson thought that five days a trimester is a good place to start but as this plays out, it may want to be tweaked. Mr. Miller asked about Form 8111fl and wondered if there was a Spanish-speaking version of this policy. This will be added. Discussion was also held about having to give a reason of why parents are taking their child out of school.

Policy 6114, "Make-Up Work" is a revision of the policy changing the number of allowed days from six to five days a trimester. This is a needed revision to coincide with Policy 8110, Attendance. Mr. Miller wants added to the policy "or designee". This will be added.

Policy 6774 and 6774p, "Special Education for Exceptional Children" This is a revision of the policy to approve the adoption of the state updates to the Special Education Manual with the procedure that implements the policy. This manual is revised about every five years and needs to be adopted.

Policy 4370, "Service Animals" is a new policy. This policy directly follows the regulatory requirements making it clear that staff cannot require any documentation regarding a service animal and may only ask two specific questions, as outlined in the policy. This policy was reviewed and approved by the Office for Civil Rights for use by Idaho School Districts. Discussion was held.

A motion was made by Kent Miller and seconded by Wally Aldous to approve the first readings of Policy 8111, "Attendance--Jr. High and High School," Policy 6774 and 6774p, "Special Education for Exceptional Children," Policy 4370, "Service Animals," and the revision of Policy 6114, "Make-Up Work." All board members present voted aye. Motion passed 5-0.

XI. SNAKE RIVER EDUCATION FOUNDATION REPORT

Mr. Kunz discussed the Snake River Education Foundation Craft Fair and Bazaar.

XII. SNAKE RIVER ACTIVITIES FOUNDATION/BOOSTER CLUB REPORT

Mr. Miller reported on the activities of the Booster Club.

XIII. SNAKE RIVER SCHOOL/COMMUNITY LIBRARY REPORT

Mrs. Lorrie Surerus reported on the library activities. There are many activities that are involving many of the children in the district.

XIV. EXECUTIVE SESSION

Under Idaho Code 67-2345 (1b) and (1d), Wally Aldous motioned and Kent Miller seconded to go into Executive Session to discuss personnel issues and exempt records. A roll call vote was taken: Bill Martin, aye; Annis Williams, aye; Kent Miller, aye; Kim Kunz, aye; and Wally Aldous, aye. Motion passed 5-0.

The board went into Executive Session at 8:25 p.m. Also attending were Superintendent Mark Gabrylczyk and Board Clerk Terisa Coombs. Personnel issues and exempt records were discussed.

XV. RETURN TO REGULAR SESSION

It was moved by Annis Williams and seconded by Kent Miller to return to Regular Session. All the board members present voted aye. Motion passed 5-0.

The board returned to Regular Session at 8:43 p.m.

XVI. HIRING EMERGENCY FOR AREA OF NEED

Snake River Junior High School had an opening for a Secondary English Teacher. This position was posted with the Idaho School Spring job board and also on the school district's website. They received five applicants, one of whom was hired and then resigned because she found employment elsewhere. This left the Junior High with an opening to fill and the other applicants had found employment elsewhere. Nicole Laimana was hired and is working toward receiving her ABCTE, which will enable her to receive a valid Idaho Teaching Certificate with the English 6/12 Endorsement. A Provisional Authorization is needed. The board declared that an area of need exists for this position.

A motion was made by Kent Miller and seconded by Annis Williams to declare that a Hiring Emergency for an Area of Need exists for the Snake River Jr. High English position and to seek Interim Certification from the State through the Provisional Authorization process. All the board members present voted aye. Motion passed 5-0.

XVII. ADJOURN

A motion to adjourn was made by Kent Miller. All the board members present voted aye. Motion passed 5-0.

The meeting was adjourned at 8:55 p.m.

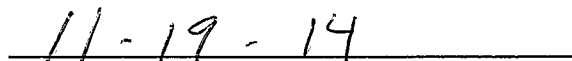
ATTEST:



Clerk



Chairman



Date