

Snake River School Board of Trustees
Held at the Snake River District Office
103 South 900 West, Blackfoot, Idaho 83221
Wednesday, July 8, 2015

1. **CALL TO ORDER/WELCOME**

Chairman Bill Martin called the meeting to order at 7:00 p.m. Board members present were Chairman Bill Martin, Kent Miller, Annis Williams, Kim Kunz, and Carol Hepworth. Also attending were Superintendent Kerns and Board Clerk Terisa Coombs.

2. **PRAYER OR PLEDGE OF ALLEGIANCE**

Annis Williams opened the meeting with the Pledge of Allegiance.

3. **APPROVAL OF AGENDA**

Kent Miller moved and Kim Kunz seconded to approve the agenda. All the board members present voted aye. Motion passed 5-0.

4. **TRUSTEES ZONE 2 AND 3 OATH OF OFFICE**

Board Clerk, Terisa Coombs, administered the oath of office to Carol Hepworth (Zone 2) and Bill Martin (Zone 3).

5. **REORGANIZE BOARD AND SET MEETING DATES**

Elections for board officers were conducted. Following the election, the new chairman conducted the meeting.

Bill Martin nominated Kent Miller as Chairman and Kim Kunz seconded; with no further nominations being made, Kent Miller was elected as Chairman by consensus 5-0.

Kent Miller nominated Bill Martin as Vice-Chairman and Carol Hepworth seconded; with no further nominations being made, Bill Martin was elected as Vice-Chairman by consensus 5-0.

Bill Martin nominated Annis Williams as Treasurer and Kim Kunz seconded; with no further nominations being made, Annis Williams was elected as Treasurer by consensus 5-0.

It was moved by Carol Hepworth and seconded by Kim Kunz that Terisa Coombs serve as Board clerk. All the board members voted aye. Motion passed 5-0.

Kent Miller moved that the regular Board meetings be held on the third Wednesday of the month at 7:00 p.m., unless posted otherwise by the board, and that they be held at the district office or at the schools, as posted during the year. Motion was seconded by Kim Kunz and all the board members voted aye. Motion passed 5-0.

The new chairman made the following committee assignments:

Snake River Education Foundation: Carol Hepworth

Snake River School/Community Library: Kim Kunz

Technology Advisory Committee: Annis Williams

Snake River Activities Foundation: Kent Miller

Budget Committee: Bill Martin

Insurance Committee: Bill Martin

6. **PATRON FORUM**

There were no comments at this time.

7. **CONSENT AGENDA**

Minutes: Regular Meeting of June 17, 2015 and the Special Meeting of June 24, 2015

Resignations: Nate Tracy, Social Studies Teacher, Head Cross-Country Coach, and Assistant Track Coach; Jerry Coulson, Jr. High Math Teacher; Suzanne Bale, Third Grade Teacher;

New Hires: Michael Mow, Jr. High PE Teacher; Machelle Wheeler, Special Ed Teacher; Barbara Price, Special Ed Teacher; Tasha Stander, Rockford Librarian; Lori Wach, Rockford Title 1 Paraprofessional; Kyle Spencer, Jr. High Computer Applications Class (IDLA) Proctor.

Transfers: Dean Bonney, Middle School/Rockford Principal; Cindy Kofford, Fourth Grade Teacher;

Budget and Claims Payable for June, 2015.

Disposal of Property: Non-bid sale of a 1999, 71-passenger bus to Bingham Academy for \$1000.00; the sale of two laptops worth \$150.00 each; an obsolete treadmill; and miscellaneous obsolete technology and maintenance items.

Discussion held and questions asked about the budget and claims payable.

A motion to approve the Consent Agenda as presented with the non-bid sale of a 1999, 71-passenger bus going to Bingham Academy for \$1000.00 and the sale of two laptops worth \$150.00 each was made by Bill Martin and seconded by Kim Kunz. All the board members present voted aye. Motion passed 5-0.

8. **SCHEDULE WORK MEETING**

Superintendent Kerns contacted Bryce Lloyd and asked if he was available to give board training. He requested that the board schedule a work meeting. Discussion held and the board would like to have a work meeting on August 4, 2015 at the District office at 7 p.m.

Bill Martin moved and Kim Kunz seconded to approve that the board hold a work meeting on August 4, 2015 at the District Office at 7 p.m. All the board members present voted aye. Motion passed 5-0.

9. **LEADERSHIP PREMIUMS**

Superintendent Kerns has been over the Leadership Premium Committee that is comprised of two teachers and three administrators. He presented committee recommendations to the board to distribute Leadership premiums. He also proposed a change to include premiums for special education certificated staff if caseload is 15 or more students (which would be about 9 teachers this year). Discussion held.

Kim Kunz moved and Bill Martin seconded to approve the distribution of Leadership premiums according to the recommendations. All the board members present voted aye. Motion passed 5-0.

10. **DECLARE AREAS OF NEED EXIST**

This year the district had a large number of vacancies to fill and had to hire some teachers who did not have appropriate endorsement requirements met. Every effort was made to advertise and interview for candidates to fill these positions.

- a. **Special Education Teacher:** The district needs to hire two Special Education Teachers. We received two applications but the applicants were either not appropriately certified. Mabelle Wheeler and Barbara Price are in the process of completing their education degrees but have their student teaching to complete. The board needs to approve the requests for an alternate authorization for student teachers Mabelle Wheeler and Barbara Price, who should receive a clear credential in January 2016.
- b. **Jr. High Health Teacher:** Snake River Junior High Physical Education Teacher, Michael Mow, is requesting an alternative authorization from the state department to add a Health endorsement to his certificate. The Health endorsement is in close alignment with the Physical Education endorsement, which Mr. Mow currently has. The district needs him to add a health endorsement to his current certificate to accommodate an area of need in the schedule for health education at the junior high school.

Carol Hepworth moved and Bill Martin seconded to declare that an area of need exists to hire a full-time Special Education Teacher and approve the request for an Alternative Authorization for student teacher Mabelle Wheeler who should receive a clear credential in January 2016. All the board members present voted aye. Motion passed 5-0.

Bill Martin moved and Carol Hepworth seconded to declare that an area of need exists to hire a full-time Special Education Teacher and approve the request for an Alternative Authorization for student teacher Barbara Price who should receive a clear credential in January 2016. All the board members present voted aye. Motion passed 5-0.

Kim Kunz moved and Bill Martin seconded to declare that an area of need exists for a junior high Health teacher and to approve the request for an Alternate Authorization to add the Health endorsement to Mr. Michael Mow's certificate. All the board members present voted aye. Motion passed 5-0.

11. **PROPOSED PURCHASE OF IMAGINE LEARNING**

For the last three years, the district has purchased Imagine Learning for LEP students and now Superintendent Kerns wants to expand the use to all Kindergarten students. Superintendent Kerns discussed how he was very impressed with the results of using this program. In Utah and many areas in Southeastern Idaho are adopting this program. Title I and Title VI funding have increased this year. Superintendent Kerns also asked the board to approve a multi-year commitment as the price would go down with multiple years purchased. Mrs. Hepworth asked if this was paid for by Federal Programs and Superintendent Kerns said yes. He highly endorsed Imagine Learning and the teachers also would like to use this program again. This would also include a pilot program with the first graders this year. Mrs. Hepworth asked how this program impacts those who are behind on testing. Superintendent Kerns answered that most times, the student's test scores have increased "leaps and bounds."

Kim Kunz moved and Bill Martin seconded to approve the purchase of Imagine Learning for the Kindergarten Class at \$18,000 for the 2015-16 school year. All the board members present voted aye. Motion passed 5-0.

12. **POLICY READINGS
SECOND READINGS:**

Policy 490 (EMT), "Employee Use of Electronic Communication and Social Media" This policy corresponds with the old policy 7428. This policy reflects current trends in employee use of electronic communication and social media. Discussion held and changes made. In the first paragraph on the second page after the word students, "and parents" need to be added. On Item #2, clarification will need to be added. In the section under E-mail, at the very end of the paragraph, "superintendent or designee" needs to be added. Mrs. Hepworth asked Mr. Schellenberg if we could set up an SMS type texting service. Mr. Schellenberg answered that he thought so and he will look into it. Mr. Schellenberg asked the board how they would like to define the word employee when using this policy. He is concerned that we have volunteers or vendors that may have privileges who will not be covered under this policy. After the word "employee" that "other authorized users" will be added in this policy, in policy 491 and 491F1.

Policy 491 (EMT), "Acceptable Use of Internet, Computer, and Network Resources for Employees." This policy is new for employees and also replaces the old policy 6520. Idaho Code Section 33-132 requires school districts to adopt an Internet use policy, to be filed with the state superintendent of public instruction, as a condition of receiving money from the state general fund. On page 4, on 4a, the Board would like to strike through "accessing, transmitting, or downloading large files including" and start that sentence with Posting Chain Letters... on 4i, the board would like to add vii personal shopping. This policy also includes a sample network user agreement: **491F1 – Acceptable Use of Internet, Computer and Network Resources for Employees: User Agreement.** Under the signature lines, the board would like to strike out the word employee ('s).

Policy 518 (EMT), "Student Use of Electronic Communication and Entertainment Devices" This policy is new. This policy reflects current student use of personal technology. Discussion held.

SECOND READINGS CONTINUED:

Policy 698 (EMT), "Acceptable Use of Internet, Computer and Network Resources for Students" This policy replaces the old Policy 6520. This policy has been completely updated and is virtually new. Idaho Code Section 33-132 requires school districts to adopt an Internet use policy. Discussion held. On page 2, "Internet Safety for Students", Mrs. Hepworth asked if the District was holding annual public meetings to receive input from parents and other patrons regarding internet safety. Mr. Kerns will oversee this and plan with the building principals. This policy also includes a sample network user agreement: **698F1 – Acceptable Use of Internet, Computer and Network Resources for Students: User Agreement.**

Kim Kunz moved and Bill Martin seconded to approve the second readings of Policy 490 (EMT), "Employee Use of Electronic Communication and Social Media;" Policy 491 (EMT), "Acceptable Use of Internet, Computer, and Network Resources for Employees;" 491F1 (EMT) "Acceptable Use of Internet, Computer and Network Resources for Employees: User Agreement;" Policy 518 (EMT), "Student Use of Electronic Communication and Entertainment Devices;" Policy 698 (EMT), "Acceptable Use of Internet, Computer, and Network Resources for Students;" and 698F1 "Acceptable Use of Internet, Computer and Network Resources for Students: User Agreement." All the board members present voted aye. Motion passed 5-0.

13. REVIEW OF DISTRICT'S STRATEGIC PLAN

Superintendent Kerns reviewed the District's Strategic Plan along with the Purpose, Vision, and Mission of the District. Superintendent Kerns would like to make this more visible at each of the buildings. Mrs. Hepworth would like to have the Purpose Vision, and Mission added to the District website front page. Mr. Schellenberg will work on this.

14. SPECIAL EDUCATION ANNUAL DETERMINATION RESULTS

The district received a letter with results of the annual determination for special education from Sherri Ybarra, Superintendent of Public Instruction. Our level meets the requirements, which is the highest level. Superintendent Kerns will discuss that with the board. Mr. Kerns commended Rose Larson, Special Education Director, for achieving these results. Mrs. Larson in turn thanked her staff for a job well-done and for their hard work.

15. DEAN AND ARVA WILLIAMS SCHOLARSHIP FUND

For the board's information, the district received a check in the amount of \$53,266.89 in behalf of the Dean and Arva Williams Charitable Remainder Unitrust. Funds will be used for the Dean and Arva Williams Scholarship Fund for the benefit of graduates of Snake River High School. Superintendent Kerns recommended that the high school administer that and to establish scholarship qualifications. Chairman Miller asked what the plans are for the money. Superintendent Kerns will check into this and will follow up at the next board meeting.

16. FOLLOW UP ITEMS

- a. Distribute Testing Data—Dave Kerns discussed distributing testing data electronically.
- b. The Summer Leadership Institute is July 16th from 1-6 in Rigby.
- c. The ISBA Annual Convention will be November 11-13, 2015 in Coeur d'Alene. Registration will be opening up soon.

17. DISTRICT 2015-2016 START UP INFORMATION

The district is working on its schedule of meetings for the beginning of the school year. All the departments are planning to meet with their employees to get geared up for a great year. Superintendent Kerns gave a quick overview of plans for the All Employee Meeting on Monday, August 17, 2015 and Mr. Kerns invited the board to attend any of these meetings. The Board Reception for New Employees is tentatively scheduled for 6:30 p.m. the night of the September board meeting.

18. EXECUTIVE SESSION

Bill Martin moved and Kim Kunz seconded to go into Executive Session under Idaho Code 74-206 (1b) Personnel. A roll call vote was taken: Kim Kunz, aye; Annis Williams, aye; Carol Hepworth, aye; Bill Martin, aye; and Kent Miller, aye; Motion passed 5-0.

The board went into Executive Session at 9:50 p.m. Also attending were Superintendent David Kerns, Board Clerk Terisa Coombs, and Rose Larson, Special Education Director. Personnel issues were discussed. Mrs. Larson left Executive Session at 9:50 p.m.

19. RETURN TO REGULAR SESSION

Bill Martin moved and Kim Kunz seconded to return to Regular Session.

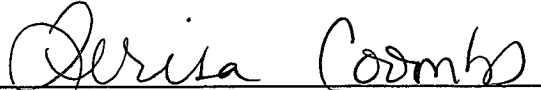
The board returned to regular session at 10:00 p.m.

20. ADJOURN

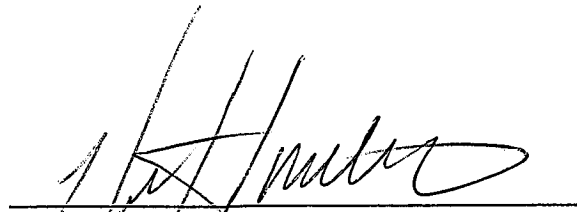
Annis Williams moved to adjourn.

The board adjourned at 10:00 p.m.

ATTEST:



Clerk



Chairman
8/19/15

Date