

Snake River School Board of Trustees
Held at the Snake River District Office
103 South 900 West, Blackfoot, Idaho 83221
Wednesday, August 17, 2016

1. WELCOME AND ROLL CALL

Chairman Bill Martin called the meeting to order at 7:00 p.m. Board members present were Chairman Bill Martin, Carol Hepworth, Kent Miller, and Annis Williams. Kim Kunz was absent. Also attending were Superintendent David Kerns, Chris Nelson, Business Manager, Board Clerk Terisa Coombs, Christian Anderson, Zions Public Finance, and Nicholas Miller, Hawley Troxell Ennis & Hawley LLP.

2. PRAYER OR PLEDGE OF ALLEGIANCE

Tyler Gillins, Boy Scout from Troop 234, opened the meeting with the Pledge of Allegiance.

3. APPROVAL OF AGENDA

A motion was made by Carol Hepworth and seconded by Kent Miller to approve the agenda as presented. All board members present voted aye. Kim Kunz was absent. Motion passed 4-0.

4. BOARD TRAINING

Superintendent Kerns gave a PowerPoint presentation for Board Training on "Becoming a Better Board Member."

5. ISBA SUMMER INSTITUTE TRAINING REPORT

Superintendent Kerns discussed the training he received at the ISBA Summer Institute Training in Rigby on July 21, 2016. He briefly discussed the workshops on policy implementation, how to conduct a school board meeting, and community engagement. It is the superintendent's goal to give the board more data to help understand where the district can be more effective. Another goal that the superintendent would like would be in the area of community engagement. He enjoyed the training and the board thanked Superintendent Kerns for sharing the information he learned.

6. PATRON FORUM

There were no comments at this time.

7. CONSENT AGENDA

Minutes: Regular Meeting of July 20, 2016

Resignations: Kimberly Watt, Moreland Special Ed Parapro; Ashley Hansen, Rockford Special Ed Parapro; Jenette Burr, Riverside Special Ed Parapro; Mandy Wayland, High School Special Ed Parapro.

New Hires: Michael Barger, Rockford Fourth Grade Teacher; Carol Laughter, High School Special Ed Parapro; Rebecca Martinez, High School Special Ed Parapro; Shelia Rice Engemann, Jr. High Special Ed Parapro; Neikell Gilbert, Riverside LEP/Title 1 Parapro; Rebecca Schmuck, Riverside Special Ed Parapro; Hernan Martinez, Riverside Special Ed Parapro; Linda Sue Price, Riverside Special Ed Parapro; Robin Hendricks, Moreland Special Ed Parapro; Julie Frans, Riverside Special Ed Parapro; Bus Driver; Terry Groll, Bus Driver.

Budget and Claims Payable for July, 2016

A motion was made by Kent Miller and seconded by Annis Williams to approve the Consent Agenda as presented. Carol Hepworth abstained from the vote due to conflict of interest. Kim Kunz was absent. Motion passed 3-0.

8. BUS ROUTES AND SAFETY BUSING

The board is required by law to review safety busing issues and routes for the 2016-2017 school year during its August board meeting. Sherrye Saxton, Transportation Supervisor, reviewed this with the board. Safety busing is a requirement by law to provide transportation to those within a mile and a half within the schools. There are no changes to the safety busing this year. Last year, the district had 241 children that are included in that number. The highest average ridership is 801. There are 17 routes. One route is a special education route. There is almost a driver for every route and there are three part-time subs. The district has gained two more families who live in Atomic City for a total of three families that are being transported. The turnarounds and backups are the same as they have been in the past. The district has 27 buses right now with three more on the way. Most of the bus routes have between 80-90 students on the list but most buses carry 40-50 students. The board thanked Mrs. Saxton for her hard work.

A motion was made by Annis Williams and seconded by Carol Hepworth to approve the district bus routes, turn arounds, and safety busing as established for the 2016-2017 school year. All board members present voted aye. Kim Kunz was absent. Motion passed 4-0.

9. BOND PROPOSAL FROM ZIONS PUBLIC FINANCE

Superintendent Kerns welcomed Zions Public Finance representative Christian Anderson and Hawley Troxell Ennis & Hawley LLP representative Nicholas Miller, who proposed the possibilities of refinancing the 2009 \$12 million general obligation issue (bond). Mr. Anderson explained that because of historically low bond rates, if the district refinances now, the potential savings could be over \$750,000 over the life of the bond.

Mr. Miller discussed the function of a bond legal advisor. He also explained the importance of adoption of the following policies because bond rating agencies look for policies on fiscal responsibility. After the presentations from Mr. Anderson and Mr. Miller, the board discussed these policies. Superintendent Kerns also asked that the board waive the second reading and go straight to adoption because of the timeline.

(Continued)

Policy 5303, "Financial Management." (This policy is new) "Fund Balance: This policy simply puts in writing what the District already practices, establishing specific targets and remedies for unassigned fund balance. This ISBA-created policy includes suggestions for targets. This has been a focal point for bond rating agencies recently, hence the recommendation to adopt a fund balance policy."

Policy 5304, "Post-Issuance Tax Compliance Procedures for Tax-Exempt Bonds" (This policy is new) The purpose of these Post-Issuance Tax Compliance Procedures for Tax-Exempt Bonds is to establish policies and procedures in connection with tax-exempt bonds (the "Bonds") issued by School District No. 52, Bingham County, State of Idaho (the "Issuer"), so as to ensure that the Issuer complies with all applicable post-issuance requirements of Section 148 of the Internal Revenue Code (the "Code") needed to preserve the tax-exempt status of such Bonds.

Policy 5305, "Post-Issuance Continuing Disclosure Procedures for Tax-Exempt Bonds" (This policy is new) The purpose of these Post-Issuance Continuing Disclosure Procedures for Tax-Exempt Bonds is to establish policies and procedures in connection with tax-exempt bonds (the "Bonds") issued by School District No. 52, Bingham County, State of Idaho (the "Issuer") so as to ensure that the Issuer complies with all applicable post issuance requirements of Rule 15c2-12 (the "Rule") and federal and state securities laws generally.

Policy 5320, "Budget-Depository of Funds" (This policy is updated). Bond Account: This policy establishes several internal controls meant to prevent the district from spending its bond debt service funds on other things. The State Treasurer's Office is on the verge of making these policies mandatory for the School Bond Guaranty Program, so we're just getting out in front of the issue. Having a policy in place will also provide direction to future administrators and board members, while also weighing positively on your bond rating.

Kent Miller moved and Carol Hepworth seconded to approve the adoption of Policy 5303, "Financial Management," Policy 5304, "Post-Issuance Tax Compliance Procedures for Tax-Exempt Bonds," Policy 5305, "Post-Issuance Continuing Disclosure for Tax-Exempt Bonds," and Policy 5320, "Budget Depository of Funds." All board members present voted aye. Kim Kunz was absent. Motion passed 4-0.

The following resolution gives the superintendent and district business manager the authority to consult with bond counsel and advisors to act on behalf of the board to sell bonds. The Chairman introduced a resolution, the title of which was read in full and is as follows:

"A Resolution authorizing the issuance and providing for the sale of General Obligation Refunding Bonds, Series 2016, of School District No. 52, Bingham County, State of Idaho, delegating authority to approve the terms and provisions of the Bonds, authorizing advertisement for competitive sale of the Bonds, and providing for related matters."

A motion was made by Kent Miller and seconded by Annis Williams to adopt the foregoing Resolution as presented. A roll call vote was taken: Annis Williams, aye; Kim Kunz, aye; Carol Hepworth aye; and Bill Martin, aye. Kim Kunz was absent. Motion passed 4-0.

10. DECLARE AREA OF NEED EXISTS

a. **Jr. High School Science Teacher:** Snake River Jr. High Science Teacher, Matthew Niu, is requesting an alternative authorization from the state department to add a Biological Science endorsement to his certificate. The district also needs him to add this endorsement to accommodate an area of need in the schedule for the eighth grade science classes at the junior high school.

A motion was made by Annis Williams and seconded by Carol Hepworth to declare that an area of need exists for a Jr. High Science teacher and to approve the request for an Alternate Authorization to add the Biological Science endorsement to Mr. Matthew Niu's certificate. All board members present voted aye. Kim Kunz was absent. Motion passed 4-0.

11. UPCOMING EVENTS

- a. The first day back for students was today, August 17th.
- b. On August 26, 2016, the teacher inservice will be combined with the Blackfoot School District and held at the Blackfoot Performing Arts Center.
- c. Meet the Board Reception will be September 21st at 6:30 p.m., half-hour before the board meeting, here at the district office.
- d. ISBA Annual Convention will be November 9-11, 2016 in Boise, Idaho. Please let Terisa know tonight if you would like to attend this event.

12. POLICY READINGS

SECOND READINGS:

Policy 8110, "Attendance Policy, K-6" Principal Bryce Salmon has requested that the Jr. High be removed from Policy 8111, "High School/Jr. High Attendance Policy" and be added to Policy 8110, "Attendance Policy, Grades K-6). **8110F5—Attendance Policy, K-6: Affidavit of Truancy**—This form is new and has been provided for the purpose of notifying the local prosecuting attorney of a student that is a habitual truant.

Policy 8111, High School/Jr. High Attendance Policy. Principal Bryce Salmon has requested that the Jr. High be removed from Policy 8111, "High School/Jr. High Attendance Policy" and be added to Policy 8110, "Attendance Policy, Grades K-6).

Kent Miller moved and Carol Hepworth seconded to approve the second readings of Policy 8110, "Attendance Policy, K-6" and Policy 8111, High School/Jr. High Attendance Policy." All board members present voted aye. Kim Kunz was absent. Motion passed 4-0.

FIRST READINGS:

Policy 6127, Graduation Requirements. This policy is being updated. The class of 2021 has been added to the schedule. Also, the amount of elective credits have been increased for classes 2018-2020. Extensive discussion held about the minimum standards the state requires and what the district requires.

Policy 6774, Special Education for Exceptional Children. This policy is updated. The Idaho Special Education Manual has been updated and to the manual the forms and appendices have been added, therefore the last paragraph can be deleted from the policy.

Policy 8495, Wellness Policy. This policy is being updated. Vending machine portion of the policy has been updated to comply with State and Federal Regulations. Discussion held.

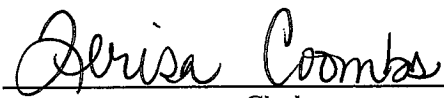
Carol Hepworth moved and Annis Williams seconded to approve the first readings of Policy 6127, "Graduation Requirements," Policy 6774, "Special Education for Exceptional Children," and Policy 8495, "Wellness Policy." All board members present voted aye. Kim Kunz was absent. Motion passed 4-0.

13. ADJOURN

Annis Williams moved to Adjourn.

The meeting was adjourned at 8:40 p.m.

ATTEST:



Clerk



Chairman

09-21-2016

Date