

**Snake River School Board of Trustees
Held at the Snake River District Office
103 South 900 West, Blackfoot, Idaho 83221
Thursday, December 15, 2016**

1. WELCOME AND ROLL CALL

Chairman Bill Martin called the meeting to order at 7:00 p.m. Board members present were Chairman Bill Martin, Carol Hepworth, Annis Williams, Kent Miller, and Kim Kunz. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs.

2. PRAYER OR PLEDGE OF ALLEGIANCE

Carol Hepworth opened the meeting with the Pledge of Allegiance.

3. APPROVAL OF AGENDA

A motion was made by Kent Miller and seconded by Carol Hepworth to approve the agenda as presented. All board members present voted aye. Motion passed 5-0.

4. CONSENT AGENDA

Minutes: Regular Meeting of November 16, 2016.

New Hires: Terry Groll and Kyle Turpin, Child Nutrition Food Deliverers.

Student Teachers: Melissa Raley, High School English Student Teacher; David Demaris, Athletic Director Internship.

Budget and Claims Payable for November, 2016.

Property Disposal: The superintendent would like permission to have Paul Groesbeck dispose of high school wood shop class equipment. Extensive discussion held. Mr. Groesbeck will have a public viewing before disposing or selling.

A motion was made by Kim Kunz and seconded by Annis Williams to approve the Consent Agenda as presented. All board members present voted aye. Motion passed 5-0.

5. PATRON FORUM

There were no comments at this time.

6. FOLLOW UP ITEMS

1. The High School Accreditation Report Results from AdvancEd were discussed.

2. Representatives from Rocky Mountain Engineering and Surveying (RMES) Mitch Greer, David Assan, and Jay Cornelison updated the board on the proposal for the junior high septic system. They discussed the different options to solving the problem.

7. NEW TEACHER INDUCTION PROGRAM

Superintendent Kerns introduced Our Teacher Mentoring program for this year, which was previously presented by Suzanne Hieb. The program was for new teachers and consisted of three meetings focusing on successes, district programs, and teaching strategies. Mrs. Hieb said that the teachers felt supported and enjoyed celebrating their successes together. They also felt it was helpful teaching classroom practices and teaching common programs. Superintendent Kerns and Mrs. Hieb felt that the Teacher Mentoring program was successful. The board thanked both Superintendent Kerns and Mrs. Hieb.

8. COLLEGE AND CAREER ADVISING PLAN

Superintendent Kerns reviewed the College and Career Advising Plan for the 2016-2017 school year. He concentrated on the last page of the plan, #5, providing effectiveness measures chosen by the school district, required metrics, baseline data and benchmarks, discussing the data that was required to report in the plan. Discussion held.

A motion was made by Carol Hepworth and seconded by Annis Williams to approve the College and Career Advising Plan for the 2016-2017 school year as presented. All board members present voted aye. Motion passed 5-0.

9. SUPPLEMENTAL LEVY

Superintendent Kerns gave a levy presentation with a short question and answer period following the presentation. Discussion held.

The following resolution was read by Chairman Martin:

WHEREAS, in accordance with Section 33-802(3), Idaho Code, as amended, the Board of Trustees of Snake River School District No. 52, Bingham County, Idaho, has determined there is a need for a supplemental levy in the amount of Seven Hundred Fifty Thousand and no/100 dollars (\$750,000) per year for two (2) years, for the purpose of paying all lawful expenses of maintaining and operating the District for the fiscal years beginning July 1, 2017 and ending June 30, 2019.

Kent Miller moved and Carol Hepworth seconded to approve the resolution for the supplemental levy as presented. A roll call vote was taken: Kent Miller, aye; Carol Hepworth, aye; Annis Williams, aye; Kim Kunz, aye; and Bill Martin, aye. All board members present voted aye. Motion passed 5-0.

Carol Hepworth moved and Kent Miller seconded to approve scheduling of a cottage meeting for the supplemental levy on March 1, 2017 at 7 p.m. at the high school. All board members present voted aye. Motion passed 5-0.

10. SCHEDULE WORK MEETING

Superintendent Kerns would like to schedule a work meeting to go over policy required by law. The board chose to have a work meeting on Friday, January 20, 2017, at 8:00 a.m. at the district office.

A motion was made by Kim Kunz and seconded by Kent Miller to approve that the board hold a work meeting on January 20, 2017 at 8:00 a.m. at the district office. All board members present voted aye. Motion passed 5-0.

11. UPCOMING EVENTS

- a. Christmas Programs are as follows:
 1. Middle School: 5th grade: December 20-21 at 1:00 p.m.
 2. Rockford: December 20th at 1:30 p.m. at the high school.
 3. Riverside: 2nd grade only: December 21st. at 10:30 and 2:30.
- b. Snake River Education Foundation Grants are due December 21st.
- c. Christmas Break will be December 22, 2016 through January 2, 2017. Students return to school on January 3rd.
- d. January 13, 2017—Teacher Inservice.
- e. The January Board Meeting will be on the 18th.
- f. High School College Fair will be February 3rd, 2017.
- g. ISBA Day on the Hill will be February 20-21st.

**12. POLICY READINGS
SECOND READINGS:**

Policy 2230, "Board Meetings." This policy has been updated to include updated code sections and also adding the reference policy, Policy 2231, "Executive Sessions." Changes are in green. Discussion held.

Policy 2231, "Executive Sessions." This policy has been updated to include the updated code sections as well as the 2015 changes regarding labor negotiations.

Policy 2421, "Ethics in Government." This is a new policy and sets forth the ethical obligations of board members, school district employees and individuals employed on a consultative basis. It further defines "conflict of interest" and the legal obligations of notice and the prohibition of taking any official action or making a formal decision or recommendation that come into play when a conflict of interest is present. This policy also reflects the Idaho legislature's 2015 updated code section. After discussion, on the second page, at the end of the first paragraph and at the beginning of the second paragraph, the words "in writing" will be taken out of the policy. Otherwise, no further changes were made.

Kim Kunz moved and Carol Hepworth seconded to approve the second reading of Policy 2230, "Board Meetings," Policy 2231, "Executive Sessions," and Policy 2421, "Ethics in Government." All board members present voted aye. Motion passed 5-0.

FIRST READINGS:

Policy 7510, "Criminal History Checks for Employees, Volunteers and Contractors" This policy replaces and updates Policy 7510, which enumerates the offenses against a child which may lead to revocation, suspension, denial, or placement of reasonable conditions upon a teaching certificate. The procedure is district procedure and it has been updated and added to the new policy. In the third paragraph under the heading of "Employees," student training was struck and student teaching or internships replaced the wording. In the fourth paragraph under "Employees," the wording "district" was replaced by superintendent or designee in two places. In the procedure, under #2, \$40 processing fee was struck and also "the district will pay one half of this fee" was struck. Otherwise, no other changes were made.

Policy 8448, "Exclusion for Head Lice" This policy is new and replacing Policy 8448. The CBC has updated their recommendation for the treatment of head lice in schools. The CBC no longer recommends a "no nit" policy and students should not necessarily be immediately excluded from schools. However, the CBC is not an enforcement agency and schools are free to cater its head lice policy based on the tolerance of its constituency. Under Case Finding #1, Kindergarten through grade five (K-5) was struck. Under Administrative Handling, #2, at the end of the school day was struck. At the end of the paragraph, "demonstrate that the student is infested" was added and subheadings a and b were deleted. #3 was added to say "Schools will provide information about pediculosis to the parents/guardians. On the second page under Preventing Transmission, #5, the bedding in the nurse's was struck and the sick bed in the office was replaced. Also, changed was replaced with cleaned. Otherwise, no other changes were made. **8448F1, "Head Lice Infestation Notification"** is a sample letter schools may use to notify parents/guardians of head lice detected at their child's school. In the second paragraph, school nurse was struck and building administrator replaced the wording. Otherwise, no changes.

Kent Miller moved and Carol Hepworth seconded to approve the first reading of Policy 7510, "Criminal History Checks for Employees, Volunteers and Contractors," and Policy 8448, "Exclusion for Head Lice." All board members present voted aye. Motion passed 5-0.

13. EXECUTIVE SESSION

Under Idaho Code 74-206 (1a) to consider the evaluation of the superintendent, (1b) personnel issues, and (1c) to acquire an interest in real property, Kim Kunz motioned and Annis Williams seconded to go into Executive Session. A roll call vote was taken: Kent Miller, aye; Carol Hepworth, aye; Annis Williams, aye; Kim Kunz, aye; and Bill Martin, aye. Motion passed 5-0.

The board went into Executive Session at 10:00 p.m. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs. The evaluation of the superintendent was considered starting 10:00 p.m. and ended at 10:10 p.m.

Acquiring an interest in real property was discussed starting at 10:10 p.m. until 10:25 p.m.

Personnel Issues were discussed starting at 10:25 p.m. until 10:35 p.m.

14. RETURN TO REGULAR SESSION

It was moved by Kim Kunz and seconded by Kent Miller to return to Regular Session. All the board members present voted aye. Motion passed 5-0.

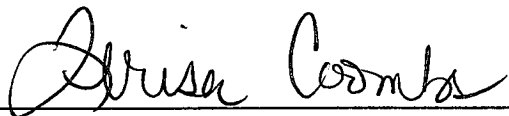
The board returned to Regular Session at 10:35 p.m.

15. ADJOURN

Carol Hepworth moved to Adjourn.

The meeting was adjourned at 10:35 p.m.

ATTEST:



Clerk



Chairman

1-18-17

Date