

**Snake River School Board of Trustees  
Held at the Snake River Middle School  
1060 West 110 South, Blackfoot, Idaho 83221  
Wednesday, February 17, 2016**

**1. WELCOME AND ROLL CALL**

Chairman Kent Miller called the meeting to order at 7:05 p.m. Board members present were Kent Miller, Bill Martin, Annis Williams, and Carol Hepworth. Kim Kunz arrived later at 7:08 p.m. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs.

**2. PRAYER/PLEDGE OF ALLEGIANCE**

Scout Bradley Hubler opened the meeting with the Pledge of Allegiance.

**3. APPROVAL OF AGENDA**

A motion was made by Carol Hepworth and seconded by Bill Martin to approve the agenda as presented. All board members present voted aye. Kim Kunz was absent. Motion passed 4-0.

**4. CONSENT AGENDA**

**Minutes:** Regular Meeting of January 13, 2016, Special Meeting of January 28, 2016, and the Special Meeting of February 5, 2016.

**Resignations:** Michelle Anderson, District Homebound Teacher; Mary Hammond, Moreland Kitchen Helper;

**New Hires:** Steven Petersen, Riverside Special Education Parapro;

**Budget Report, Payroll, & Claims Payable** for January, 2016.

A motion to approve the Consent Agenda as presented was made by Bill Martin and seconded by Carol Hepworth. All other board members present voted aye. Kim Kunz was absent. Motion passed 4-0.

**5. PATRON FORUM**

There were no comments at this time.

Kim Kunz arrived at 7:08 p.m.

**6. MIDDLE SCHOOL PRINCIPAL PRESENTATION**

Principal Dean Bonney gave a brief presentation on things that are happening at the middle school. He discussed STAR benchmark testing and data from reading and mathematics from the fall and winter for the fifth and sixth grades. He believes that the data shows good progress and positive things are taking place. He also discussed the training that the middle school teachers have received to help them understand the STAR data and how it helps them help individual students. Principal Bonney feels that these tools and the data have been valuable and beneficial in helping with intervention of students academically. Carol Adams, teacher at the middle school likes the trackability that the STAR program provides from year to year. Principal Bonney also shared a growth report for each grade at the middle school for the fall and winter benchmarks. The middle school is also using the accelerated math and accelerated reading programs to help with building skills and testing. Discussion was held. Chairman Miller and Superintendent Kerns both thanked Principal Bonney for his time and the positive report he gave and also thanked the middle school staff and for their hard work.

**7. BOARD TRAINING—REVIEW OF STANDARDS OF ISBA**

Superintendent Kerns reviewed Standard 6 of The 6 Standards of Idaho School Boards Association: Chairman Miller thanked Superintendent Kerns for reviewing the Standards.

**8. DISTRICT CALENDAR**

Principal Bonney and the district calendar committee have worked on scheduling the 2016-2017 and also the 2017-2018 calendars. Superintendent Kerns asked the committee if they would work on the 2017-2018 calendar as well so a two-year calendar could be in place. For the next school year, the Power School program administrators must have a firm starting and ending date as soon as possible in order to set the schedule in PowerSchool. The state requires that district calendars be set in February. Extensive discussion held.

It was moved by Carol Hepworth and seconded by Bill Martin to approve the 2016-2017 and the 2017-2018 District calendars as presented. All the board members present voted aye. Motion passed 5-0.

**9. ISBA DAY ON THE HILL REPORT**

The board and superintendent gave a report on their experiences at ISBA Day on the Hill. They enjoyed their time with representatives and listening to the issues from the legislature. Mr. Martin wanted to hear more about inequality between the districts when it comes time to run levies, etc. The resolutions on supermajority and extra day contacts were discussed. Chairman Miller enjoyed the conversations with the representatives. He liked hearing about the extra money that is going to be given to education this next year. It was a good experience.

10. UPCOMING EVENTS

- a. Board Meeting is March 9, 2016 and will be at Snake River Jr. High in the library at 7:00 p.m.

11. POLICY READINGS  
SECOND READINGS:

**Policy 2380, "Continuous Improvement Plans."** This policy was previously titled, "Strategic Planning." It has been retitled to match Idaho Code §33-320, as amended by the 2015 Legislature. The amendments change the annual review and update deadline for continuous improvement plans to October 1, and add a requirement that the plan include a report of progress toward the previous year's improvement goals. Also, on the second page in the first paragraph in the second sentence, the word "All" will be removed and the sentence will start with "Training".

**Policy 3075, "Principal Evaluations."** The policy was reviewed and no changes were made.

**Policy 3080, "Selection Process."** At the end of the paragraph, "Board members, as directed by the superintendent, can be a part of the interviews" was added.

**Policy 3091, "Employing Retired Administrators."** The policy was reviewed and no changes were made.

**Policy 5216, "Asbestos Management Plan."** This policy is NEW and REQUIRED by federal law. Under the Asbestos Hazard Emergency Response Act (AHERA), school districts are required to develop, maintain, and update asbestos management plans and to keep a complete, updated copy at the district office and each school office. Additionally, schools are required to provide annual notice on the availability of the school's plan and any asbestos related actions taken or planned in the school (see 906F1 – Annual Notification Letter). The policy was reviewed. On the second page under Annual Notice in the second paragraph, "at the time of enrollment through publication in the student handbook, and" will be removed from the policy. Otherwise, no changes were made.

**Policy 5375, "Student Activity Funds."** Review. Attention is needed on 5375p, "Senior Class Funds."

**Policy 6422, "Health Education, Health/Wellness/HIV/AIDS, Sex Ed."** To update this policy, changes have been made. 6422f1 needs to be deleted and part of 6422f2 should also be deleted leaving one temporary release form. The policy and changes were reviewed. No other changes were made.

**Policy 6462, "Assignment of K-6 Students to Classes."** The policy was reviewed and no changes were made.

**Policy 6520, "Copyright Compliance."** This policy is new. It is a Federal Requirement to have a Copyright Compliance policy, which we currently do not have. No changes were made.

Bill Martin moved and Carol Hepworth seconded to approve the second readings of Policy 2380, "Continuous Improvement Plans;" Policy 3075 Principal Evaluations;" Policy 3080, "Selection Process;" Policy 3091, "Employing Retired Administrators;" Policy 5216, "Asbestos Management Plan;" Policy 5375, "Student Activity Funds;" Policy 6422, "Health Education, Health/Wellness/HIV/AIDS/Sex Ed;" Policy 6462, "Assignment of K-6 Students to Classes;" and Policy 6520, "Copyright Compliance." All the board members present voted aye. Motion passed 5-0.

**Policy 6774, "Special Education for Exceptional Children."** The policy was reviewed and no changes were made.

**Policy 6776, "Special Education for Disabled Children."** The policy was reviewed and no changes were made.

**Policy 6790, "Title I and Title-I Migrant Parental Involvement."** The policy was reviewed and no changes were made.

**Policy 7103, "Appointment Approval."** The policy was reviewed and no changes were made.

**Policy 7150, "Certificated Employee Evaluations."** The policy was reviewed and no changes were made.

**Policy 7178, "Employing Retired Teachers."** The policy was reviewed and no changes were made.

**Policy 7205, "Classified Employees: At-Will Employees."** The policy was reviewed and no changes were made.

**Policy 7307, "Overtime Hours."** The policy was reviewed and no changes were made.

**Policy 7380, "Working Hours."** This policy has been updated to coincide with the 2015-2016 negotiated agreement. It was overlooked at that time.

Annis Williams moved and Bill Martin seconded to approve the second readings of Policy 6774, "Special Education for Exceptional Children;" Policy 6776, "Special Education for Disabled Children;" Policy 6790, "Title I and Title-I Migrant Parental Involvement;" Policy 7103, "Appointment Approval;" Policy 7150, "Certificated Employee Evaluations;" Policy 7178, "Employing Retired Teachers;" Policy 7205, "Classified Employees: At-Will Employees;" Policy 7307, "Overtime Hours;" and Policy 7380, "Working Hours." All the board members present voted aye. Motion passed 5-0.

Policy 7425, "Drug Free Workplace." The policy was reviewed and no changes were made.

Policy 7436, "HIPAA Privacy Rule." The policy was reviewed and no changes were made.

Policy 7490, "Transportation-Personal Use of District Buses." The policy was reviewed and no changes were made.

Policy 7491, "Duties of Bus Drivers." The policy was reviewed and no changes were made.

Policy 7495, "Transportation-Use of Wireless Communication Devices by Bus Drivers." This policy was reviewed. In the second paragraph, the words "or other electronic devices" will replace "palm pilots, blackberries, PDA's, beepers, pagers." No other changes were made.

Policy 7555, "Non-Discrimination in Employment." The policy was reviewed and no changes were made.

Policy 7580, "Certificated Personnel-Recruitment and Selection of Personnel." The policy was reviewed and no changes were made.

Policy 7650, "Family Medical Leave Act." The policy was reviewed and no changes were made.

Policy 7665, "Military Leave." The policy was reviewed. In the references, "Master Agreement" will be changed to "Negotiated Agreement. Otherwise, no other changes.

Policy 8070, "Code of Conduct-Discipline Policy." The policy was reviewed and no changes were made.

Bill Martin moved and Annis Williams seconded to approve the second readings of Policy 7425, "Drug Free Workplace;" Policy 7436, "HIPAA Privacy Rule;" Policy 7490, "Transportation-Personal Use of District Buses;" Policy 7491, "Duties of Bus Drivers;" Policy 7495, "Transportation-Use of Wireless Communication Devices by Bus Drivers;" Policy 7555, "Non-Discrimination in Employment;" Policy 7580, "Certificated Personnel-Recruitment and Selection of Personnel;" Policy 7650, "Family Medical Leave Act;" Policy 7665, "Military Leave;" and Policy 8070, "Code of Conduct-Discipline Policy." All the board members present voted aye. Motion passed 5-0.

Policy 8108, "Student Transfers." The policy was reviewed and no changes were made.

Policy 8110, "Attendance Policy (K-6)." The policy was reviewed. A couple of changes were made to align with the four-day school week and also with the new Attendance Policy for the Jr. High and High Schools.

Policy 8111, "Attendance—Jr. High and High School." The policy was reviewed. In the second paragraph where it says "The signed form is to be returned to the Snake River High School office" will be changed to say, "The signed form is to be returned to the school office." Also, in the same paragraph, "Snake River High School" will be changed to "the building principal will contact the student and parent/guardian." The Spanish version will also be changed to reflect these changes. Otherwise, no other changes were made.

Policy 8112, "Attendance Driving Privileges." The policy was reviewed and no changes were made.

Policy 8116, "Attendance Records." The policy was reviewed. In the references, Policy 8111, "Attendance—Jr. High and High School" was added. Otherwise, no other changes.

Policy 8120, "Dual Credit Programs." Updates were made to this policy to reflect the changes in the programs. The procedure also will be deleted.

Policy 8140, "Homeless Students." The policy was reviewed and no changes were made.

Policy 8150, "Open Enrollment." The policy was reviewed and no changes were made.

Policy 8410, "Accident or Illness and Emergency Care." The policy was reviewed and no changes were made.

Policy 8420, "Administering Medications." The policy was reviewed and no changes were made.

Carol Hepworth moved and Bill Martin seconded to approve the second readings of Policy 8108, "Student Transfers;" Policy 8110, "Attendance Policy (K-6);" Policy 8111, "Attendance—Jr. High and High School;" Policy 8112, "Attendance Driving Privileges;" Policy 8116, "Attendance Records;" Policy 8120, "Dual Credit Programs;" Policy 8140, "Homeless Students;" Policy 8150, "Open Enrollment;" Policy 8410, "Accident or Illness and Emergency Care;" and Policy 8420, "Administering Medications." All the board members present voted aye. Motion passed 5-0.

Policy 8495, "Wellness Policy." The policy was reviewed and no changes were made.

Policy 8520, "Student Data Privacy and Security Policy." The policy was reviewed. Under Defined Terms, the paragraph about Personally Identifiable Information (PII) will be moved to be the second paragraph. Otherwise, no other changes.

Policy 8540, "Student Records and FERPA." The policy was reviewed and no changes were made.

Policy 8626, "Non-Discrimination of School Services." The policy was reviewed and no changes were made.

Policy 8627, "Section 504." The policy was reviewed and no changes were made.

Policy 8636, "Responsible Use of Internet, Computer, and Network Resources for Students." The policy was reviewed and no changes were made.

Policy 8646, "Expulsion/Denial of Attendance." The policy was reviewed and no changes were made.

Policy 8655, "Student Surveys and Medical Exams." The policy was reviewed and no changes were made.

Policy 8730, "Adolescent Relationship Abuse and Sexual Abuse." The policy was reviewed. On the second page of the policy under Roles and Responsibilities, "The district will" will be removed and "The superintendent or designee will" will be added in its place. Otherwise no other changes were made.

Policy 8735, "Hazing, Harassment, Sexual Harassment, Intimidation, Bullying, Cyber Bullying, Menacing." The policy was reviewed and no changes were made.

Annis Williams moved and Carol Hepworth seconded to approve the second readings of Policy 8495, "Wellness Policy;" Policy 8520, "Student Data Privacy and Security Policy;" Policy 8540, "Student Records and FERPA;" Policy 8626, "Non-Discrimination of School Services;" Policy 8627, "Section 504;" Policy 8636, "Responsible Use of Internet, Computer, and Network Resources for Students;" Policy 8646, "Expulsion/Denial of Attendance;" Policy 8655, "Student Surveys and Medical Exams;" Policy 8730, "Adolescent Relationship Abuse and Sexual Abuse;" and Policy 8735, "Hazing, Harassment, Sexual Harassment, Intimidation, Bullying, Cyber Bullying, Menacing." All the board members present voted aye. Motion passed 5-0.

#### 11. EXECUTIVE SESSION

Under Idaho Code 74-206 (1a) to consider the superintendent's contract; (1b) personnel; and (1f) pending litigation, Bill Martin motioned and Carol Hepworth seconded to go into Executive Session. A roll call vote was taken: Annis Williams, aye; Bill Martin, aye; Kim Kunz, aye; and Kent Miller, aye. Motion passed 5-0.

The board went into Executive Session at 8:25 p.m. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs.

At 8:25 p.m., Paul Groesbeck entered executive session and pending litigation was discussed. Mr. Groesbeck left executive session at 8:55 p.m.

Rose Larson entered executive session at 8:55 p.m. and personnel issues were discussed. Mrs. Larson left executive session at 9:40 p.m.

From 9:40 p.m. until 9:45 p.m. personnel issues were discussed.

At 9:45 p.m., the superintendent's contract was discussed until 9:56 p.m.

Superintendent Kerns left the meeting at 9:56 p.m. Superintendent's contract was discussed until 10:07 p.m.

#### 12. RETURN TO REGULAR SESSION

It was moved by Bill Martin and seconded by Carol Hepworth to return to Regular Session. All the board members present voted aye. Motion passed 5-0.

The board returned to Regular Session at 10:07 p.m.

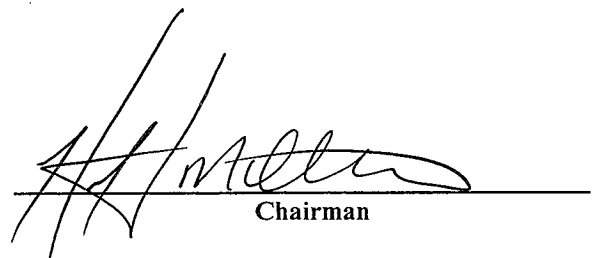
#### 13. ADJOURN

A motion to adjourn was made by Carol Hepworth. All the board members present voted aye. Motion passed 5-0.

The meeting was adjourned at 10:07 p.m.

ATTEST:

  
Clerk

  
Chairman

3-9-2016  
Date