

Snake River School Board of Trustees
Held at the Snake River District Office
103 South 900 West, Blackfoot, Idaho 83221
Wednesday, January 18, 2017

1. WELCOME AND ROLL CALL

Chairman Bill Martin called the meeting to order at 7:00 p.m. Board members present were Chairman Bill Martin, Carol Hepworth, Annis Williams, Kent Miller, and Kim Kunz. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs.

2. PRAYER OR PLEDGE OF ALLEGIANCE

A Scout from Troop 274 opened the meeting with the Pledge of Allegiance.

3. APPROVAL OF AGENDA

A motion was made by Kent Miller and seconded by Carol Hepworth to approve the agenda as presented. All board members present voted aye. Motion passed 5-0.

4. CONSENT AGENDA

Minutes: Regular Meeting of December 15, 2016.

Resignations: Pat Wolfley (Retirement 27 years); Julie Frans, Riverside Elementary Special Ed Paraprofessional.

New Hires: Lisa Watt, High School English Teacher; Stephanie Pierce, Riverside Special Ed Paraprofessional.

Budget Report, Payroll, and Claims Payable: for December, 2016.

A motion was made by Carol Hepworth and seconded by Annis Williams to approve the Consent Agenda as presented. All board members present voted aye. Motion passed 5-0.

5. PATRON FORUM

There were no comments at this time.

6. JR. HIGH SEPTIC SYSTEM UPDATE

Superintendent Kerns updated the board on the Jr. High Septic System and financing options after he met with the Southeast Idaho Council of Government (SICOG).

7. NATIONAL WEATHER SERVICE AWARD

Superintendent Kerns introduced Don Valle and Don Preston, National Weather Service StormReady representatives, who recognized our district with a National Weather Service Award. StormReady is a federally recognized program. The District received this award based on several criteria including having an emergency action plan that deals with weather situations, having a shelter for emergency, radio placement, conducting emergency drills, having training with administration, and how the district receives and communicates critical weather information throughout the staff.



8. BUS PURCHASE BID

A bid opening for the purchase of one 72-passenger school bus was held at 1:00 p.m. on Tuesday, January 18, 2017. Three bids were received: Western Mountain Bus Sales for \$78,589, Rush Truck Centers for \$80,600, and Bryson Sales & Service for \$85,300. Galen Sasser, bus mechanic, has checked the bids to make sure they meet specifications and has recommended that the board accept the lowest bidder at \$78,589. This was bid with the understanding that payment would be after a July 1, 2017 delivery. Discussion held.

A motion was made by Kent Miller and seconded by Carol Hepworth to approve the bid from Western Mountain Bus Sales in the amount of \$78,589 for the purchase of one 72-passenger bus to be paid for in the 2017-2018 school year. All board members present voted aye. Motion passed 5-0.

9. EMERGENCY CLOSURES

On January 4, 5, 9, and 10, 2017, emergency closures of all the schools in the district were called because of extreme weather. Several other districts in the area were also closed. A Certificate of Closure was sent to the state. A discussion was held on how each grade is doing as far as makeup days. The seniors are the only group that is under hours. They will be making those up on Friday, 03/17/17 (8 instructional hours) and Tuesday, 05/22/17 (7 instructional hours).

Annis Williams moved and Carol Hepworth seconded to approve the Emergency Closure of all the Snake River District #52 schools on January 4, 5, 9, and 10, 2017 because of extreme weather. All board members present voted aye. Motion passed 5-0.

10. 2017-2018 DISTRICT CALENDAR

The 2017-18 District Calendar was approved last year. Amendments have been made to the calendar including changing the teacher in-service days to full days from half days and also changing the Senior's Last Day from May 24th to May 29th. This was done to build an extreme weather day into the calendar for the seniors. The state requires that district calendars be set by February. Superintendent Kerns would like to add on the calendar possible make-up days for the district if they should be needed. The board agreed and decided that February 23, March 28 and March 29, 2017 would be marked as possible make-up days on the 2017-2018 calendar.

A motion was made by Kent Miller and seconded by Annis Williams to approve the 2017-2018 District calendar as presented. All board members present voted aye. Motion passed 5-0.

11. **DECLARE AREA OF NEED EXISTS**

High School Assistant Principal: The district is in need of having a full-time Assistant Principal at the high school. Rich Dunn has begun the process of completing his Administration Endorsement. The board needs to approve the request for an alternate authorization for Rich Dunn, who should receive a clear credential within a year. Discussion held.

Carol Hepworth moved and Annis Williams seconded to declare that an area of need exists for a full-time high school Assistant Principal and to approve the request for an Alternative Authorization for Richard Dunn who should receive a clear credential within a year. All board members present voted aye. Motion passed 5-0.

12. **RESCHEDULE MARCH 1, 2017 SPECIAL BOARD MEETING**

Superintendent Kerns would like to have the levy presentation on the date of our February board meeting, February 15th instead of the originally planned date of March 1st. Extensive discussion was held. The board would like to keep the regular board meeting on February 15th but move the time to 6:30 p.m. and then at 7 p.m. start the levy cottage meeting. Both meetings will be held at the high school auditorium.

A motion was made by Kent Miller and seconded by Kim Kunz to approve canceling the special board meeting planned for March 1, 2017 and also changing the time of the regular board meeting on February 15th to 6:30 p.m. and having the levy presentation at 8 p.m. at the high school auditorium. All board members present voted aye. Motion passed 5-0.

13. **UPCOMING EVENTS**

- a. Special Work Meeting, January 20, 2017, at 8 a.m. at the District Office.
- b. Parent Teacher Conferences are beginning next week through the first week of February for all schools.
- c. High School College Fair parent meeting will be February 2nd at SRHS at 7 p.m. and the High School College fair will be February 3rd, 2017 at Blackfoot High School for all Bingham County Schools.
- d. Board Meeting February 15th will be at Snake River High School Auditorium at 6:30 p.m. with the levy presentation following.
- e. ISBA Day on the Hill will be February 20-21, 2017.

12. **POLICY READINGS
SECOND READINGS:**

Policy 7510, "Criminal History Checks for Employees, Volunteers and Contractors" This policy replaces and updates Policy 7510, which enumerates the offenses against a child which may lead to revocation, suspension, denial, or placement of reasonable conditions upon a teaching certificate. The procedure is district procedure and it has been updated and added to the new policy. In the third paragraph under the heading of "Employees," student training was struck and student teaching or internships replaced the wording. In the fourth paragraph under "Employees," the wording "district" was replaced by superintendent or designee in two places. In the procedure, under #2, \$40 processing fee was struck and also "the district will pay one half of this fee" was struck. Otherwise, no other changes were made. Discussion held.

Policy 8448, "Exclusion for Head Lice" This policy is new and replacing Policy 8448. The CBC has updated their recommendation for the treatment of head lice in schools. The CBC no longer recommends a "no nit" policy and students should not necessarily be immediately excluded from schools. However, the CBC is not an enforcement agency and schools are free to cater its head lice policy based on the tolerance of its constituency. Under Case Finding #1, Kindergarten through grade five (K-5) was struck. Under Administrative Handling, #2, at the end of the school day was struck. At the end of the paragraph, "demonstrate that the student is infested" was added and subheadings a and b were deleted. #3 was added to say "Schools will provide information about pediculosis to the parents/guardians. On the second page under Preventing Transmission, #5, the bedding in the nurse's was struck and the sick bed in the office was replaced. Also, changed was replaced with cleaned. Otherwise, no other changes were made. 8448F1, "Head Lice Infestation Notification" is a sample letter schools may use to notify parents/guardians of head lice detected at their child's school. In the second paragraph, school nurse was struck and building administrator replaced the wording. Otherwise, no changes. Discussion held.

Carol Hepworth moved and Annis Williams seconded to approve the second reading of Policy 7510, "Criminal History Checks for Employees, Volunteers and Contractors," and Policy 8448, "Exclusion for Head Lice." All board members present voted aye. Motion passed 5-0.

FIRST READINGS:

Policy 8442, "Bloodborne Pathogens." This policy is new. The committee has met and has given their recommendations. Discussion held. No other changes were made.

Kent Miller moved and Carol Hepworth seconded to approve the first reading of Policy 8442, "Bloodborne Pathogens." All board members present voted aye. Motion passed 5-0.

13. **EXECUTIVE SESSION**

Under Idaho Code 74-206 (1a) to consider the evaluation of the superintendent and review of superintendent contract, and (1b) personnel issues, Kim Kunz motioned and Carol Hepworth seconded to go into Executive Session. A roll call vote was taken: Kent Miller, aye; Carol Hepworth, aye; Annis Williams, aye; Kim Kunz, aye; and Bill Martin, aye. Motion passed 5-0.

The board went into Executive Session at 7:55 p.m. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs. Personnel issues were discussed starting at 7:55 p.m. until 8:15 p.m.

13. EXECUTIVE SESSION (Continued)

Superintendent Kerns left executive session at 8:15 p.m. and the evaluation of the superintendent and review of superintendent contract were performed starting at 8:15 p.m. and ended at 8:55 p.m.

14. RETURN TO REGULAR SESSION

It was moved by Kim Kunz and seconded by Annis Williams to return to Regular Session. All the board members present voted aye. Motion passed 5-0.

The board returned to Regular Session at 8:55 p.m.

15. ADJOURN

Annis Williams moved to Adjourn.

The meeting was adjourned at 8:55 p.m.

ATTEST:

Arlisa Coombs
Clerk

Bill Martin
Chairman

2-15-17
Date