

Snake River School Board of Trustees
Held at the Snake River District Office
103 South 900 West, Blackfoot, Idaho 83221
Wednesday, July 19, 2017

1. WELCOME AND ROLL CALL

Chairman Bill Martin called the meeting to order at 7:00 p.m. Board members present were Chairman Bill Martin, Carol Hepworth, Kent Miller, Lon Harrington, and Marci VanOrden. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs.

2. PRAYER OR PLEDGE OF ALLEGIANCE

Kent Miller opened the meeting with the Pledge of Allegiance.

3. APPROVAL OF AGENDA

A motion was made by Kent Miller and seconded by Carol Hepworth to approve the agenda as presented. All board members present voted aye. Motion passed 5-0.

4. TRUSTEE ZONE 1, 4, AND 5 OATH OF OFFICE

Board Clerk, Terisa Coombs, administered the oath of office to Lon Harrington (Zone 1), Kent Miller (Zone 4), and Marci VanOrden (Zone 5).

5. BOARD TRAINING

Superintendent Kerns gave a PowerPoint presentation for Board Training on Selecting a Board Chair.

6. REORGANIZE BOARD AND SET MEETING DATES

Elections for board officers were conducted. Following the election, the new chairman conducted the meeting.

Lon Harrington nominated Bill Martin as Chairman and Marci VanOrden seconded and Bill Martin nominated Kent Miller as Chairman and Lon Harrington seconded; with no further nominations being made, a tally vote was done and Bill Martin was elected as Chairman.

Marci VanOrden nominated Kent Miller as Vice-Chairman and Lon Harrington seconded and Kent Martin nominated Carol Hepworth as Vice-Chairman and Lon Harrington seconded; with no further nominations being made, a tally vote was done and Kent Miller was elected as Vice-Chairman.

Lon Harrington nominated Marci VanOrden as Treasurer and Kent Miller seconded and Marci VanOrden nominated Lon Harrington as Treasurer and Carol Hepworth seconded; with no further nominations being made, a tally vote was done and Marci VanOrden was elected as Treasurer.

It was moved by Lon Harrington and seconded by Marci VanOrden that Terisa Coombs serve as Board Clerk. All the board members voted aye. Motion passed 5-0.

Lon Harrington moved that the regular Board meetings be held on the third Wednesday of the month at 7:00 p.m., unless posted otherwise by the board, and that they be held at the district office or at the schools with a tour beginning at 6:30 p.m. as posted during the year. Motion was seconded by Carol Hepworth and all the board members voted aye. Motion passed 5-0.

The new chairman made the following committee assignments:

Snake River Education Foundation: Carol Hepworth
Snake River School/Community Library: Lon Harrington
Technology Advisory Committee: Carol Hepworth
Snake River Activities Foundation: Kent Miller
Budget Committee: Bill Martin
Insurance Committee: Lon Harrington
Negotiations: Kent Miller and Marci VanOrden

7. PATRON FORUM

There were no comments at this time.

8. CONSENT AGENDA

Minutes: Regular Meeting of June 21, 2017

Resignations: Stephanie Pierce, Riverside Special Ed Parapro;

New Hires: Kaylee Scott, Middle School Cook;

Payroll and Claims Payable for June, 2017

A motion was made by Lon Harrington and seconded by Marci VanOrden to approve the Consent Agenda as presented. All board members present voted aye. Motion passed 5-0.

9. SEPTIC SYSTEM UPDATE

Superintendent Kerns, Paul Groesbeck, Mitch Greer, and David Assan from Rocky Mountain Engineering and Surveying updated the board on the planning and design of the Septic System. RMES is very close to giving the district a complete package for a bid. They are still working with the Department of Transportation for permits. They are waiting for funding decisions from the DEQ. There are still a lot of things that need to be done before the bidding process can begin but are hoping to start bidding in the spring. The project will not begin until hopefully the summer of 2018. It is all contingent on funding. Extensive discussion was held.

10. E-RATE SETTLEMENT AGREEMENT

Superintendent Kerns explained the settlement agreement between USAC and the school districts. Contracts sent out by the state were illegal and Syringa filed suit against each of the participating school districts. A motion is needed to show that the district approves of the settlement.

The following motion was made by Lon Harrington and seconded by Carol Hepworth: I hereby move that the Board approve the settlement between the FCC, the State of Idaho and this school district, as well as other Idaho school districts of the pending USAC Claims. This settlement appears to be in the District's best interest and helps insure that the District's continued access to the E-Rate Program for the District. All board members present voted aye. Motion passed 5-0.

11. DECLARE AREAS OF NEED

The district has hired a teacher who did not have appropriate endorsement requirements met. Every effort was made to advertise and interview for candidates to fill these positions.

- a. **Jr. High Math Teacher:** The district hired Heather Parkinson to teach Jr. High Math. She has her Elementary Certificate and needs to add the Mathematics 6/9 endorsement so she can teach algebra for credit. Therefore, the district needs to approve the request for an alternative authorization until she can fulfill the requirements needed to add the endorsement.

Kent Miller moved and Carol Hepworth seconded to declare that an area of need exists for a Jr. High Math Teacher and to approve the request for an Alternate Authorization for Heather Parkinson. All board members present voted aye. Motion passed 5-0.

12. FOLLOW UP ITEMS

- a. **Rockford Water Rights Update:** Superintendent Kerns updated the board about obtaining water rights. He got permission to rent water rights and will continue searching for rights to buy or find someone who will donate.
- b. **Technology Committee—1:1 Initiative Update:** August 7th Technology Committee Meeting; August 14th from 8 a.m. to 12 p.m., Freshmen will pick up their Chromebooks; August 16th from 4-7 p.m. will be a Technology Open House.
- c. **ISBA Summer Leadership Institute Update:** Lon went to the SLI in Rigby on Thursday, July 13th and updated the board.

13. UPCOMING EVENTS

- a. ISBA Resolutions are due by July 31, 2017
- b. The next regular board meeting will be August 16th at 7 p.m. at the district office.
- c. ISBA Annual Convention will be November 8-10, 2017 in Coeur d'Alene, Idaho. Registration opens August 15th, 2017.

14. DISTRICT 2017-2018 STARTUP INFORMATION

The district is working on its schedule of meetings for the beginning of the school year. All the departments are planning to meet with their employees to get geared up for a fantastic year. The principals will allow teachers to come in on a day of their choosing the week before so they can attend the Eclipse on August 21st. Superintendent Kerns gave a quick overview of plans for the All Employee Meeting on Tuesday, August 22, 2017.

15. POLICY READINGS

SECOND READINGS:

Policy 5325, "Student Fees." This policy is new and provides options to the District regarding payment of IDLA course fees. This District is only required to pay for IDLA course fees in particular circumstances, particularly if the course is offered by the District. The District is not required to pay for IDLA course fees if the student simply elects to take IDLA courses that are offered by the District, takes courses beyond full-time enrollment, or elects to take summer school courses. The District may adopt this wording allowing the District to collect fees from the student when the student elects to take IDLA courses that do not meet District criteria. No further revisions were made.

Policy 7120, "Employment Contracts with Certificated Employees" This policy is updated reflecting legislative changes moving the required completion date of employee evaluations from May 1 to June 1 and that a formal written evaluation be done prior to issuing a contract prior to the June 1 evaluation deadline. No further revisions were made.

Carol Hepworth moved and Lon Harrington seconded to approve the second reading of Policy 5325 "Student Fees" and Policy 7120, "Employment Contracts with Certificated Employees." All board members present voted aye. Motion passed 5-0.

FIRST READINGS:

Policy 3020, "Superintendent Evaluation" This policy has been updated to include changed requirement that the Superintendent evaluations be completed no later than June 1, rather than May 1, to allow for ISAT (or other objective, measureable data if ISAT data isn't available) data to be used in the evaluation. In the third paragraph the following change was made: "Progress toward the goals outlined by the Board of Trustees in consultation with the superintendent in the district's continuous improvement plan will be included in the superintendent's evaluation. No other changes were made.

Snake River Board of Trustees Minutes

Policy 5270, "Electronic Surveillance." This policy has been updated to address use of electronic surveillance on school district property and how such records may become an education or personnel record. It clarifies that surveillance video is a public record unless additional action is taken to make the record an educational or personnel record. The school district reserves the right to edit, including concealing identifies as required under appropriate law prior to releasing any video. Many changes were made to the procedure.

Policy 5345, "Gifts, Grants and Bequests." This policy has been updated to include a maximum value for gifts, grants, or bequests. Schools are seeing more support from the local community through gifts and donations, particularly from local businesses for expensive equipment such as scoreboards, iPads, computers, etc. with the condition that the business be able to advertise or include a message on the donated property. No other revisions or changes were made.

Lon Harrington moved and Marci VanOrden seconded to approve the first readings of Policy 3020, "Superintendent Evaluation," Policy 5270, "Electronic Surveillance," and Policy 5345, "Gifts, Grants, and Bequests." All board members present voted aye. Motion passed 50.

16. EXECUTIVE SESSION

Under Idaho Code 74-206 (1b) personnel, Kent Miller moved to go into Executive Session and Carol Hepworth seconded to go into Executive Session. A roll call vote was taken: Bill Martin, aye; Kent Miller, aye; Carol Hepworth aye; Marci VanOrden, aye; and Lon Harrington, aye. Motion passed 5-0.

The board went into Executive Session at 9:30 p.m. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs.

Jon Hawkes, SREA representative, entered executive session at 9:30 p.m. Personnel issues were discussed until 9:35 p.m. and Mr. Hawkes left executive session.

Beginning at 9:35 p.m. until 10:00 p.m., personnel issues were discussed.

17. RETURN TO REGULAR SESSION

Kent Miller moved and Lon Harrington seconded to return to Regular Session. All board members present voted aye. Motion passed 5-0.

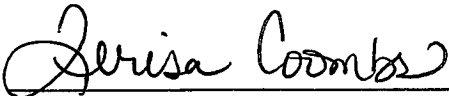
The board returned to Regular Session at 10:00 p.m.

18. ADJOURN

Carol Hepworth Kunz moved to Adjourn.

The meeting was adjourned at 10:00 p.m.

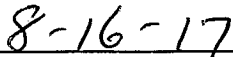
ATTEST:



Clerk



Chairman



Date