

Snake River School Board of Trustees
Held at the Snake River District Office
103 South 900 West, Blackfoot, Idaho 83221
Wednesday, May 17, 2017

1. **WELCOME AND ROLL CALL**

Chairman Bill Martin called the meeting to order at 7:00 p.m. Board members present were Chairman Bill Martin, Carol Hepworth, Kent Miller, and Kim Kunz. Annis Williams was absent. Also attending was Superintendent David Kerns and Board Clerk Terisa Coombs.

2. **PRAYER OR PLEDGE OF ALLEGIANCE**

Kim Kunz opened the meeting with the Pledge of Allegiance.

3. **APPROVAL OF AGENDA**

A motion was made by Kim Kunz and seconded by Kent Miller to amend the agenda adding Item #9, Technology Plan and Initiative. All board members present voted aye. Annis Williams was absent. Motion passed 4-0.

4. **CONSENT AGENDA**

Minutes: Regular Meeting of April 11, 2017; Special Meeting of May 9, 2017

Resignations: Chelle Mangum, Jr. High Special Education Teacher; Kim Jones, Snake River Community Library Assistant Librarian; Rubi Gasca Bates, LEP/ESL Aide; Kevin Curtis, Varsity Baseball Coach and JV Football Coach

New Hires: David Dougal, Rockford Principal/Federal Programs Director; Heather Parkinson, Jr. High Math Teacher; Kristine Van Orden, 4th Grade Teacher; Sydney Martin, 4th Grade Teacher; Kaitlyn Berg, 5th Grade Teacher; Cindy Kofford, 2nd Grade Teacher; Makenzie Huntsman, 2nd Grade Teacher; Robin Henicksman, Part-Time 3rd Grade Teacher; Susan Carmichael, Jr. High Food Service Manager

Budget Report, Payroll, and Claims Payable: for April, 2017.

Property Disposal: Disposal of a non-working stove at Moreland Elementary; an outdated, large 32-channel mixing board from the Choir Program at the high school.

A motion was made by Carol Hepworth and seconded by Kent Miller to approve the Consent Agenda as presented. All board members present voted aye. Annis Williams was absent. Motion passed 4-0.

5. **PATRON FORUM**

There were no comments at this time.

6. **SUPERINTENDENT MINUTE**

1. Superintendent Kerns introduced the new Rockford Principal/Federal Programs Director, David Dougal.
2. Lincoln High, winner of the Jr. High Talent Show, performed on his violin for the board.

7. **JR. HIGH SEPTIC SYSTEM UPDATE**

David Assan from Rocky Mountain Engineering and Surveying updated the board on the Jr. High Septic System. The district has received a \$37,500 grant to help with the planning and designing of the septic system. Mr. Assan discussed the progression of planning and showed the board a preliminary design and plans. Extensive discussion was held about the plans, particularly about the size of the pipe. In the preliminary design, the plan is to use 3-inch pipe. The board would like to know if the pipe size was increased to 4-inch, how would that affect the system and the cost. With the 3-inch pipe, the peak flow velocity is 65. If the pipe was changed to a 4-inch, because of the distance, the peak flow velocity would be need to be increased to approximately 100, which would mean that water would need to be added to keep that flow. When other lines are attached later on to the system and more flow is added, the amount of water added by the district will be need to be decreased at that time. RMES will bring a cost estimate of both the 3-inch and the 4-inch pipe at the next board meeting. Discussion was also held about funding.

8. **SPECIAL EDUCATION PRESENTATION**

Rose Larson gave a presentation on the Special Education Program discussing population numbers, growth and funding. There has been a 32% growth in our special education population in the district since the 2011-2012 school year. The IDEA funding has decreased and the district has had to draw on other funding sources to continue servicing students. Mrs. Larson will be looking for different grants that could potentially help with funding. The board asked Mrs. Larson if there was anything they could do to help. She answered that she wanted the board to be aware of the Special Education Program and some of its needs. The board thanked Mrs. Larson for all that she does for the Special Education Program and for the District.

9. **TECHNOLOGY PLAN AND INITIATIVE**

Steve Schellenberg discussed the plan to refresh and replace Chromebooks at the Middle School. The district currently has 1465 Chromebooks district wide. The ratio for students (grades 2-8) to Chromebook is 1:1. The life expectancy of Chromebooks is approximately four years. The Chromebooks at the middle school have exceeded that life expectancy and it is time to refresh, or replace them. Mr. Schellenberg said that 330 new Chromebooks are needed at the middle school.

He also presented the plan for the 1:1 student to Chromebook/laptop high school initiative. The Technology Committee recently met and would like to begin this initiative for incoming freshmen, assigning a device to each student for the four years while they are in high school. Extensive discussion was held. More specifically, discussion was held about which type of device, Chromebook or laptop, would be the better option to go with. The board requested that Mr. Schellenberg meet with his committee again to decide which device they would prefer. They would also like the committee to make a decision as to the deployment of the device, meaning if the device will stay at the high school or if the device would be given to the student for all four years. Mr. Schellenberg will report again at the next regularly scheduled meeting.

Carol Hepworth moved and Kent Miller seconded to approve refresh and replacement of Chromebooks. All board members present voted aye. Annis Williams was absent. Motion passed 4-0.

Kent Miller moved and Kim Kunz seconded to approve the 1:1 initiative at the high school with more discussion about the type of device and deployment by the next board meeting, June 21, 2017. All board members present voted aye. Annis Williams was absent. Motion passed 4-0.

10. DECLARE AREAS OF NEED EXIST

The district has hired teachers who did not have appropriate endorsement requirements met. Every effort was made to advertise and interview for candidates to fill these positions. Also, a couple of renewals are needed.

- a. **Fourth Grade Teacher:** The district hired Sydney Martin as a Fourth Grade Teacher. She is in the process of completing her education degree but has her student teaching to complete. The board needs to approve the request for an alternate authorization for student teacher Sydney Martin, who should receive a clear credential in January 2018.
- b. **High School Art Teacher:** Tim Goodworth was hired last year as an art teacher at the high school under an alternate authorization and began taking education classes at ISU. The board needs to approve the request for a renewal of the alternate authorization to allow him to continue teaching while he is finishing his classes.
- c. **Elementary School Counselor:** The district hired Vaneen Kohler last year as an Elementary School Counselor for Moreland and Riverside. Mrs. Kohler is a licensed professional counselor and is required to achieve necessary hours required by the state to become a licensed school counselor. She also needs to finish taking classes so she can get a clear credential as a school psychologist. Therefore, a renewal of the alternate authorization is needed while she finishes.
- d. **Third Grade Teacher:** The district hired Robin Henicksman as a Part-Time Third Grade Teacher. She is in the process of completing her education degree but has her student teaching to complete. She will be doing her student teaching in the morning and will be doing her regular teaching position in the afternoon. The board needs to approve the request for an alternate authorization for student teacher Robin Henicksman, who should receive a clear credential in January 2018.
- e. **Second Grade Teacher:** The district hired Mackenzie Huntsman as a Second Grade Teacher. She is in the process of completing her education degree but has her student teaching to complete. The board needs to approve the request for an alternate authorization for student teacher Mackenzie Huntsman, who should receive a clear credential in January 2018.

Kent Miller moved and Kim Kunz seconded to declare that an area of need exists to hire a Fourth Grade Teacher and approve the request for an Alternative Authorization for Sydney Martin who should receive a clear credential in January 2018.

Carol Hepworth moved and Kent Miller seconded move to declare that an area of need exists for a high school Art Teacher and approve the request for a renewal of an Alternative Authorization for Tim Goodworth.

Kim Kunz moved and Carol Hepworth seconded to declare that an area of need exists for a full-time Elementary School Counselor and approve the request for a renewal of an Alternative Authorization for Vaneen Kohler.

Kent Miller moved and Kim Kunz seconded to declare that an area of need exists to hire a Part-Time Third Grade Teacher and approve the request for an Alternative Authorization for Robin Henicksman who should receive a clear credential in January 2018.

Carol Hepworth moved and Kim Kunz seconded to move to declare that an area of need exists to hire a Second Grade Teacher and approve the request for an Alternative Authorization for Mackenzie Huntsman who should receive a clear credential in January 2018.

11. SALARY AND BENEFIT DISCUSSIONS WITH THE SREA

The District and the SREA have met three times, April 27, May 2, and May 9, 2017, to discuss salary and benefits. Mr. Miller and Mr. Kunz represented the Board. They presented what was negotiated. The SREA will meet with the teachers on Friday, May 26, 2017, to ratify. Discussion was held about the agreement and the changes tentatively agreed upon. A discussion was held about the Grievance Policy and the Board and SREA both would like to create a committee to revise the policy and make the needed changes. The career ladder, health insurance, stipend changes, and inservice days were also discussed. The Board feels like there was a good cooperative effort and thanked the SREA and teachers for all of the time and effort and for the positive outcome. Mr. Kunz and Mr. Miller recommended to the board that they approved the Negotiated Agreement between the District and the SREA as presented.

A motion was made by Kim Kunz and seconded by Kent Miller to approve the 2017-2018 Negotiated Agreement between the District and the Snake River Education Association, as presented. A roll call vote was taken: Kent Miller, aye; Kim Kunz, aye; and Bill Martin, aye. Carol Hepworth abstained from the vote due to conflict of interest. Annis Williams was absent. Motion passed 3-0.

12. INFORMATION ITEMS

1. District Auditor Contract. The district has signed a contract to continue with services of Quest CPAs for fiscal years 2017-2019.
2. Farm Land Appraisal Results. Superintendent Kerns provided the Farm Land Appraisal Results.
3. Election Results. The Election was held yesterday for Zone 1. Lon Harrington is the new Zone 1 School Board Trustee. The Canvass is May 22, 2017 at 2 p.m.

13. UPCOMING EVENTS

- a. Snake River Daze will be May 20, 2017.
- b. Graduation will be May 24, 2017 at Snake River High School at 8:00 p.m.
- c. Last Day of School for Seniors is May 22, 2017 and for all other students is May 25, 2017.
- d. End of the Year Employee Meeting will be May 26, 2017 at 8:00 a.m.
- e. Annual Budget Hearing/Next Board Meeting will be June 21, 2017.

14. POLICY READINGS
FIRST READINGS:

Policy 5610, "Bids and Quotations." This policy is updated. In the third paragraph on the first page, a paragraph was added (in green), otherwise no other changes were made. Discussion held.

Policy 6116, "Repeating High School Course." Mrs. Crook, high school counselor, is requesting that a couple of changes be made to this policy and form, therefore, the policy and form are updated. Changes are in green. The board would like to know why the third sentence of this policy, "Beginning with the Class of 2002," needs to be there. Superintendent Kerns will look into this and report at the next reading. If there is no reason to have it, they would like it to be deleted.

Policy 7305, "Employee Benefit Schedule." This policy is being updated as per negotiations. One motion is needed to approve the updates.

Policy 7132, "Supplemental Contracts for Extra-Duty Assignments." This policy is being updated as per negotiations. One motion is needed to approve the updates.

Policy 7320, "Salary Schedule and Credit Information." This policy is being updated as per negotiations. One motion is needed to approve the updates. No changes.

Carol Hepworth moved and Kent Miller seconded to approve the first reading of Policy 5610, "Bids and Quotations" and Policy 6116, "Repeating High School Course;" Also to approve the updates made to Policy 7305, "Employee Benefit Schedule;" Policy 7132, "Supplemental Contracts for Extra Duty Assignments;" Policy 7320, "Salary Schedule and Credit Information;" All board members present voted aye. Annis Williams was absent. Motion passed 4-0.

15. EXECUTIVE SESSION

Under Idaho Code 74-206 (1b) Personnel, Kim Kunz motioned and Carol Hepworth seconded to go into Executive Session. A roll call vote was taken: Kent Miller, aye; Carol Hepworth, aye; Kim Kunz, aye; and Bill Martin, aye. Annis Williams was absent. Motion passed 4-0.

The board went into Executive Session at 9:35 p.m. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs. Personnel issues were discussed until 10:20 p.m.

16. RETURN TO REGULAR SESSION

It was moved by Kent Miller and seconded by Carol Hepworth to return to Regular Session. All the board members present voted aye. Annis Williams was absent. Motion passed 4-0.

The board returned to Regular Session at 10:20 p.m.

17. ADJOURN

Kim Kunz moved to Adjourn.
The meeting was adjourned at 10:20 p.m.

ATTEST:


Clerk


Chairman

6-21-2017
Date