

**Snake River School Board of Trustees**  
**Held at the Snake River District Office**  
**103 South 900 West, Blackfoot, Idaho 83221**  
**Wednesday, October 21, 2015**

**1. CALL TO ORDER/WELCOME**

Chairman Kent Miller called the meeting to order at 7:00 p.m. Board members present were Chairman Kent Miller, Bill Martin, Carol Hepworth, and Annis Williams. Kim Kunz was absent. Also attending were Superintendent Kerns, Chris Nelson, and Board Clerk Terisa Coombs.

**2. PRAYER OR PLEDGE OF ALLEGIANCE**

Bill Martin opened the meeting with the Pledge of Allegiance.

**3. APPROVAL OF AGENDA**

**Carol Hepworth moved and Bill Martin seconded to approve the agenda as presented. All the board members present voted aye. Kim Kunz was absent. Motion passed 4-0.**

Kim Kunz arrived at 7:10 p.m.

**4. 2014-2015 FINANCIAL AUDIT REPORT**

Kurt Folke from Quest CPAs, P.C. presented the results of the financial statement audit. The audit began in the summer of 2015 and covered the last fiscal year through June 30, 2015. He thanked Chris Nelson, the district business manager, for all of her help getting the books and records in good shape. Student fund records were also in good shape and the balance of each of these funds has increased. Mr. Folke touched on three auditor's reports. The first report is Finances. This report says that based on their audit, Quest CPAs believes that the numbers are accurate and can be relied upon. Mr. Folke addressed the addition of a couple of items due to GASB regulations. The second report is on Internal Controls and Compliance. Internal controls include bank reconciliations, keeping supporting documentation for expenditures and payroll transactions. The compliance is the budgeting process, bidding process. There were no issues reported. The last report is Federal Compliance over Federal Awards. There were no deficiencies.

1. The general fund had an increase of \$355,110 for the last fiscal year. This means that the district was able to add to the carryover. The district worked very hard to build the fund balance. The ending fund balance in the district's general fund is \$1,208,031, which is the carryover coming into the 2015-16 year. Mr. Folke stated that the main reasons for the increase is good budgetary control, state revenues have increased in two areas: entitlement dollars and the special distributions. He stated that the ending balance sounds like a really big number but it is important to keep in mind what an operating reserve is in terms of how long this would last this school district if no further money came in. Mr. Folke said that this amount of money would last the district a month and a half. This is the minimum operating reserve needed to have for cash flow purposes. (Fund balance of \$1,208,031)
2. The Medicaid Support Fund captures Medicaid dollars. There was a drop of \$76,812. (Fund balance of \$575,965)
3. Child Nutrition Fund decreased by \$5,568. The trend of loss has decreased. Ultimately it would be good to break even in this fund but it is good that the losses are getting smaller each year. (Fund balance of \$68,573)
4. The Debt Service Fund (Bond Fund) decreased \$201,920. This fund primarily functions from what is levied in property taxes, money that comes from the state to help pay for the bond, and then the bond payment is made. Mr. Folke believes that there is a cash flow issue. If a loss is generated, something needs to give; either the district asks the state for more money (which will not happen), or the district needs to increase the levy rate. The district can't pay less in bond. Mr. Folke suggested that the district levy more now so at the end of the bond term not as much is levied at that time. (Fund balance of \$479,107)
5. The Capital Construction Fund was down \$29,015. (Fund balance of \$198,012)
6. Plant Facility decreased \$19,492. This was not a substantial decrease. (Fund balance of \$127,960)
7. Other Governmental Funds are all of the other funds of the school including Title I and is performing as it should. It was up \$67,844. (Fund balance of \$220,472)
8. Net change in fund balance was up \$90,147 and the Total Government Fund balance was **\$2,945,964.**

Mr. Folke concluded the audit report discussing GASB 68. Chairman Miller thanked Mr. Folke for his time and efforts.

**Bill Martin moved and Carol Hepworth seconded to approve the district's Financial Audit Report for the 2014-2015 school year as presented. All the board members present voted aye. Motion passed 5-0.**

**5. CONSENT AGENDA**

**Minutes:** Regular Meeting of September 16, 2015

**Resignations:** Rebecca Schmuck, Jr. High LEP Aide; Shanna Swan, Middle School Special Education Parapro;

**New Hires:** Gloria Rowley, Jr. High LEP Aide; Vicki Seamons, Moreland Title I Parapro/IDLA Proctor; Summer Nimmons, Riverside Special Education Parapro.

**Budget Report, Payroll, & Claims Payable** for September, 2015.

**A motion to approve the Consent Agenda as presented was made by Carol Hepworth and seconded by Bill Martin. All board members Motion passed 5-0.**

**6. PATRON FORUM**

There were no comments at this time.

**7. BOARD TRAINING—REVIEW OF STANDARDS OF ISBA**

Superintendent Kerns reviewed Standard 2, Continuous Improvement, of The 6 Standards of Idaho School Boards Association. Discussion was held on student achievement and STAR testing data. Superintendent Kerns also read a Public Schools Release from Sherry Ybarra stating that two waivers were unanimously approved which would remove the testing requirement for 9<sup>th</sup> grade students and the graduation requirement for 10<sup>th</sup> grade students. Superintendent Ybarra supports the minimum testing requirement of grades 3-8.

8. **BOARD GOALS**

Superintendent Kerns proposed the following goals:

1. Attendance—Increase by 1%.  
(Two programs have been implemented. One, the Mountain Bike Incentive by Brown Insurance Company for perfect attendance (6<sup>th</sup> graders will receive a mountain bike, 5<sup>th</sup> graders will receive a t-shirt, and 4<sup>th</sup> graders will receive a razor); and two, the secondary attendance policy and committee.)
2. Policies—a goal of updating and reviewing 20% each year.
3. Student Achievement—Improve Math ISAT scores by 10% and English/Language Arts ISAT scores by 5%.
4. General Fiscal Goals:
  - a. Balanced budget and become more budget efficient.
  - b. Evaluate and Restore coaching stipends. To restore this program, it would be about \$13,000.
  - c. Evaluate and restore Jr. High Athletics and Transportation. To restore this program, it would be about \$34,000.

**Bill Martin moved and Kim Kunz seconded to approve the 2015-16 Board Goals as presented. All the board members present voted aye. Motion passed 5-0.**

9. **PROPOSED RESOLUTIONS FOR THE 2016 LEGISLATIVE SESSION**

The ISBA Executive Board has met and reviewed the Resolutions and the ISBA's recommendation can be found at the bottom of each Resolution. The ISBA Executive Board respectfully requests that trustees meet to discuss these Resolutions and decide how each district will vote prior to the Business Session of the Annual Convention in November. Each Resolution was discussed by the board and each member's vote was recorded.

10. **FOLLOW UP ITEMS**

Principal Ray Carter followed up with the board on the attendance committee and the number of students the new attendance policy might affect as far as loss of credit. There still needs to be some clarification with the policy. Discussion held. Kim Kunz will be serving on the committee to represent the board.

11. **UPCOMING EVENTS**

- a. ISBA Annual Convention will be November 11-13, 2015 in Coeur d'Alene, Idaho.
- b. Board Meeting November 18, 2015 will be at Riverside Elementary at 7:00 p.m.

12. **POLICY READINGS**

**SECOND READINGS:**

**Policy 8201, "High School Extracurricular Academic Eligibility."** With the increase in students taking online semester classes, a policy revision is needed. Discussion held.

**Policy 7155, "Informal Review Procedure for Certificated Employees."** This policy is new. The district will use this policy/procedure when a certificated employee is entitled to an informal review procedure. Option A was chosen. In the policy where it says days, it needs to be changed to "working days", 10 days to 8 working days and 15 days to 12 working days. Discussion held.

**Kim Kunz moved and Carol Hepworth seconded to approve the second readings of Policy 8201, "High School Extracurricular Academic Eligibility" and Policy 7155, "Informal Review Procedure for Certificated Employees." All the board members present voted aye. Motion passed 5-0.**

**FIRST READINGS:**

**Policy 6127, "Graduation Requirements."** This policy has been updated. Superintendent Kerns discussed the proposed reduction of English, Science, and Government credits to graduate and also the changes of PE credits and Senior Project class. English credits will be changed from 10 to 8 credits, which needs to happen gradually between now and 2018 and also the addition of a new class called Senior Project to be taught by the English Department. Extensive discussion was held on the changes in the PE credits. It was proposed that for students who participate in athletics, those athletes will be given a credit for participation up to 1 credit. Superintendent Kerns will be making further changes in the wording and will present it at next board meeting.

**Policy 6518, "Visual Media"** This policy is updated. Discussion held. On 6518f1, in the first sentence, "produced for entertainment purposes" will be struck from the form.

**Policy 6538, "Guest Speakers"** This policy is updated and a form is being added. Discussion held.

**Bill Martin moved and Carol Hepworth seconded to approve the first readings of Policy 6127, Graduation Requirements," Policy 6518, "Visual Media," and Policy 6538, "Guest Speakers." All the board members present voted aye. Motion passed 5-0.**

13. **EXECUTIVE SESSION**

**Annis Williams moved and Kim Kunz seconded to go into Executive Session under Idaho Code 74-206 (1a) Hiring Staff and (1b) Personnel. A roll call vote was taken: Carol Hepworth, aye; Bill Martin, aye; Annis Williams, aye; and Kent Miller, aye. Kim Kunz, aye. Motion passed 5-0.**

The board went into Executive Session at 9:55 p.m. Also attending were Superintendent David Kerns, Principal Ray Carter, Dean of Students Rich Dunn, and Board Clerk Terisa Coombs. Hiring staff and personnel issues were discussed.

14. **RETURN TO REGULAR SESSION**  
Bill Martin moved and Kim Kunz seconded to return to Regular Session.

The board returned to regular session at 10:50 p.m.


15. **ADJOURN**

Carol Hepworth moved to adjourn.

The board adjourned at 10:50 p.m.

ATTEST:

  
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Clerk

  
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Chairman  
11/18/2015  
\_\_\_\_\_  
Date