

Snake River School Board of Trustees
Held at the Snake River Middle School
1060 West 110 South, Blackfoot, Idaho 83221
Wednesday, October 18, 2017

1. WELCOME AND ROLL CALL

Chairman Bill Martin called the meeting to order at 8:00 p.m. Board members present were Bill Martin, Kent Miller, Carol Hepworth, Marci VanOrden, and Lon Harrington. Also attending was Superintendent David Kerns and Board Clerk Terisa Coombs.

2. PRAYER OR PLEDGE OF ALLEGIANCE

Trustee Lon Harrington opened the meeting with a prayer.

3. APPROVAL OF AGENDA

A motion was made by Lon Harrington and seconded by Carol Hepworth to amend the agenda adding #14 Executive Session [1b] to consider the evaluation, disciplining of a public employee and/or public school student. All board members present voted aye. Motion passed 5-0.

4. 2016-2017 FINANCIAL AUDIT REPORT

Kurt Folke from Quest CPAs, P.C. presented the results of the financial statement audit. The audit began in the summer of 2017 and covered the last fiscal year through June 30, 2017. He thanked Chris Nelson, the district business manager, for all of her help getting the books and records in good shape at year end. This was the first year that a paperless audit was performed, which overall provided a very effective and efficient audit. Mr. Folke touched on the three independent audit reports that are contained in the audit report. The first report is Finances. This report says that based on their audit, Quest CPAs believes that the numbers are accurate and can be relied upon. The second report is on Internal Controls and Compliance. Internal controls are the processes that the district goes through to make sure that the financial records and numbers are accurate i.e. bank reconciliations, keeping supporting documentation for expenditures and payroll transactions. The compliance is the budgeting processes or bidding processes. There were no findings reported this year. The last report is Federal Compliance over Federal Awards that includes Title I, Child Nutrition Program, etc. Again, there were no findings found. Mr. Folke then continued on with the Financial Performance of the District: In summary:

1. The general fund had an increase of \$833,833 for the last fiscal year. This means that the district was able to add to the reserve. The district worked very hard to build the fund balance to a safer, healthier two-three month balance. The ending fund balance in the district's general fund is \$2,382,346, which is the carryover coming into the 2017-18 year. Mr. Folke stated that the ending balance sounds like a really big number but it is important to keep in mind what an operating reserve is in terms of how long this would last this school district if no further money came in. (Fund balance of \$2,382,346)
2. The Medicaid Support Fund accounts for the district's Medicaid funding. This fund goes up and down depending on what is being paid out of this fund. There was a net change in fund balance of \$269,479. (Fund balance of \$107,755)
3. Child Nutrition Fund decreased by \$23,254. While there was still a loss, this is down from the loss from last year. This loss is probably due to the increase in health insurance costs. There were some savings on food costs. Unfortunately, there was still a loss and the fund balance is being depleted. (Fund balance of \$14,385)
4. The Debt Service Fund (Bond Fund) increased \$440,332. This fund primarily functions from what is levied in property taxes, money that comes from the state to help pay for the bond, and then the bond payment is made. Mr. Folke believes that the district has made significant progress toward the goal of having enough money to cover the bond payments when they are due. (Fund balance of \$947,878)
5. The Capital Construction Fund was down \$33,246. (Fund balance of \$140,141)
6. Plant Facility was down \$88,631. (Fund balance of \$40,228)
7. Other Governmental Funds are all of the other funds of the school including Title I and Special Education funds, and is performing as it should. (Fund balance of \$357,357)
8. Net change in fund balance was \$776,651 and the Total Government Fund balance was \$3,990,090.

A motion was made by Carol Hepworth and seconded by Lon Harrington to approve the district's Financial Audit Report for the 2016-2017 school year as presented. All board members present voted aye. Motion passed 5-0.

5. SEPTIC SYSTEM UPDATE

Superintendent Kerns, Paul Groesbeck, and David Assan from Rocky Mountain Engineering and Surveying updated the board on the planning and design of the Septic System. A scoping meeting open house was held 10/18/17, which fulfilled requirements for the grant. Discussion held.

6. SR COMMUNITY LIBRARY PRESENTATION

Community Library Director, Lorrie Surerus, will give a brief presentation about the Snake River Community Library. The October Highlights cover her presentation. The Board thanked Mrs. Surerus for all of the great things that are happening in the library.

7. PATRON FORUM

There were no comments at this time.

8. CONSENT AGENDA

Minutes: Regular Meeting of August 16, 2017

Retirement/Resignation: Jeanette Stander, 4th Grade Teacher; Angelina Cortez, Rockford Cook; Rachel Grimmatt, Assistant Librarian, Snake River Community Library; Lindsey Longhurst (job abandonment).

Budget, Payroll, and Claims Payable for September, 2017.

Property Disposal: The district would like permission to dispose of a 1995 GMC Suburban.

CONSENT AGENDA (Continued)

Results of Sale of Two Drivers Ed Cars: Sealed bids were opened on Tuesday, October 17, 2017 for the sale of two district drivers ed cars. The high bid on the 2004 Buick LeSabre was \$1057 by Leon Peterson and the high bid for the 2002 Ford Taurus was \$671 by Paul Sasser.

A motion was made by Lon Harrington and seconded by Kent Miller to approve the Consent Agenda as presented with permission to dispose of a 1995 GMC Suburban and approval to sell 2004 Buick LeSabre to Leon Peterson for \$1057 and to sell a 2002 Ford Taurus to Paul Sasser for \$671. All board members present voted aye. Motion passed 5-0.

9. **FEE HEARING KINDERGARTEN+OPTIONAL PAID ENRICHMENT CLASS**

At the last board meeting, Moreland Principal Jane Reynolds proposed starting a Kindergarten Optional Paid Enrichment Class with a fee of \$70 a month. Kindergarten students would stay at school from the regular dismissal time of 2 p.m. until the end of the day at 3:35 p.m. Students would have a supervised recess from 2-2:15 p.m., snacks, homework time, and enrichment activities. A fee hearing and approval from the board is needed before the program can begin. Extensive discussion was held. Chairman Martin asked if this added to the Kindergarten teachers' schedules. Mrs. Reynolds explained that the kindergarten team will give input to the paraprofessionals as far as enrichment and they have materials ready to go. The team meets often and they are willing to help with this program to help parents and students.

A motion was made by Kent Miller and seconded by Carol Hepworth to approve the Kindergarten+Optional Paid Enrichment Class with a fee of \$70 a month as presented. A roll call vote was taken: Kent Miller, aye; Carol Hepworth, aye; Lon Harrington, aye; Marci VanOrden, aye; and Bill Martin, aye. Motion passed 5-0.

10. **GARBAGE REMOVAL BID**

At 1:00 p.m. on Tuesday, October 17, 2017, bids were opened for garbage removal at seven locations in the district. The bid form asked for bids for 2017-2018 and for 2018-2019. Bids were received by Snake River Dispose-all, Inc., and PSI Waste Systems. Paul Groesbeck, Maintenance Director, and Superintendent Kerns recommended awarding the bid to PSI Waste Systems for both years. Discussion was held. PSI Waste Systems also offered extending the bid price for 36 months if the district would like. The district would like to keep the option open.

Marci VanOrden moved and Carol Hepworth seconded to approve the bid from PSI Waste Systems for garbage removal at \$16,651.20 for the 2017-2018 and 2018-2019 school years, with options as bid. All board members present voted aye. Motion passed 5-0.

11. **PROPOSED RESOLUTIONS FOR THE 2018 LEGISLATIVE SESSION**

The ISBA Executive Board has met and reviewed the Resolutions and their recommendation can be found at the bottom of each Resolution. The ISBA Executive Board respectfully requests that trustees meet to discuss these Resolutions and decide how each district will vote prior to the Business Session of the Annual Convention in November.

12. **UPCOMING EVENTS**

- a. Halloween Carnival will be October 28, 2017 at the High School from 9 a.m. to 2 p.m.
- b. Early Voting for the November 7th election opens at the courthouse on October 23rd. Absentee voting is open now.
- c. Next board meeting is November 15, 2017 at 7 p.m. at the Jr. High in the Library.
- d. ISBA Annual Convention will be November 8-10, 2017 in Coeur d'Alene, Idaho.
- e. A 9th grade Math class and 9th grade English class are being taught for 8th grades for high school credit.
- f. Bingham County Career Fair for Seniors will be December 12th at Snake River High School from 9 a.m. to 1 p.m.

13. **POLICY READINGS**
SECOND READINGS:

Policy 2430, "Trustee Nomination and Election" This policy is updated, which now requires five signatures for write-in candidates. Also, because the policy is based on the general elections laws, the "county" clerk has been clarified to identify the clerk of the board of trustees as appropriate. Discussion held.

Policy 7686, "Sick Leave Accumulation" Language in policy is updated to agree with current Idaho Code. Discussion held.

Kent Miller moved and Lon Harrington seconded to approve the second readings of Policy 2430, "Trustee Nomination and Election" and Policy 7686, "Accrual of Unused Sick Leave;" Also to table the first readings of Policy 5618, "Personnel Conflict of Interest," Policy 7132, "Supplemental Contracts for Extra-Duty Assignments," Policy 7170, "Leadership Premiums," Policy 8110, "Attendance—K-8," and Policy 8110, "Attendance—High School." All board members present voted aye. Motion passed 5-0.

14. **EXECUTIVE SESSION**

Under Idaho Code 74-206 [1b] To consider the disciplining of or to hear complaints or charges brought against a staff member or public school student; Lon Harrington motioned and Carol Hepworth seconded to go into Executive Session. A roll call vote was taken: Kent Miller, aye; Carol Hepworth, aye; Lon Harrington, aye; Marci VanOrden, aye; and Bill Martin, aye. Motion passed 5-0.

The board went into Executive Session at 9:45 p.m. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs. Discipline Matters were discussed until 10:15 p.m.

15. RETURN TO REGULAR SESSION

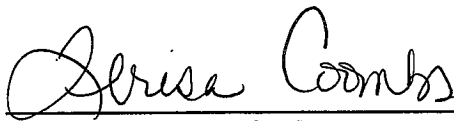
It was moved by Lon Harrington and seconded by Kent Miller to return to Regular Session. All the board members present voted aye. Motion passed 5-0.

The board returned to Regular Session at 10:15 p.m.


16. ADJOURN
Kent Miller moved to Adjourn.

The meeting was adjourned at 10:15 p.m.

ATTEST:



Clerk



Vice Chairman
11-15-2017

Date