

**Snake River School Board of Trustees  
Held at the Snake River Middle School  
1060 West 110 South, Blackfoot, Idaho 83221  
Wednesday, September 20, 2017**

**1. WELCOME AND ROLL CALL**

Vice Chairman Kent Miller called the meeting to order at 7:00 p.m. Board members present were Kent Miller, Carol Hepworth, Marci VanOrden, and Lon Harrington. Bill Martin was absent. Also attending was Superintendent David Kerns and Board Clerk Terisa Coombs.

**2. PRAYER OR PLEDGE OF ALLEGIANCE**

Trustee Marci VanOrden opened the meeting with the Pledge of Allegiance.

**3. APPROVAL OF AGENDA**

**A motion was made by Lon Harrington and seconded by Carol Hepworth to approve the agenda as presented. All board members present voted aye. Bill Martin was absent. Motion passed 4-0.**

**4. PATRON FORUM**

There were no comments at this time.

**5. CONSENT AGENDA**

**Minutes:** Regular Meeting of August 16, 2017.

**Resignations:** Emily Perkes, Middle School Special Ed Parapro; Shana Lee, High School Assistant Librarian; Elizabeth Phillips, Bus Driver; Julie Frans, Bus Driver; Doris Neiwirth, Bus Driver.

**New Hires:** Dana Romriell, Middle School Special Ed Teacher; Lindsey Longhurst, Middle School Special Ed Parapro; Melissa Ramay, Bus Driver; Summer Gibbs, Riverside Cook's Helper; Niccole Groff, Food Service Deliverer.

**Budget, Payroll, and Claims Payable** for August, 2017.

**Property Disposal:** The district would like permission to sell two driver ed cars: 2002 Ford Taurus and a 2004 Buick LeSabre.

**A motion was made by Marci VanOrden and seconded by Lon Harrington to approve the Consent Agenda as presented with permission to sell a 2002 Ford Taurus and a 2004 Buick LeSabre. All board members present voted aye. Bill Martin was absent. Motion passed 4-0.**

**6. K-PLUS (PAID) ENRICHMENT PRESENTATION**

Moreland Principal Jane Reynolds presented the results of a parent survey given to Kindergarten parents about the possibility of having a paid Kindergarten extension day for \$70 a month that would begin after harvest. The survey was given because more people have made inquiries about transportation for Kindergarten at the end of the day. Staff at Moreland Elementary got together and tried to figure out what it would take to be able to have kindergarten students stay until the end of the day, from 2:00 p.m. to 3:35 p.m., and ride the bus home. 13-14 children are needed in the program each month to keep the program going and they figured if they have 35-40 students, they should have enough room at Moreland. Mrs. Reynolds also asked about the possibility of providing monitored assistance by a paraprofessional. A list of projected costs was also discussed. Superintendent Kerns asked Mrs. Reynolds how this would affect teacher prep time because of the supervision a teacher would need to provide for the para. Mrs. Reynolds explained that it shouldn't affect prep time very much and that the teachers are willing to help out. Extensive discussion was held. A fee hearing for the new class and \$70 fee will be held at the October board meeting.

**7. SUPPLEMENTAL CONTRACT APPROVAL**

Extra-curricular and special assignment contracts are contracts given to personnel who take on special assignments or do extra-curricular activities. A list of supplementary contracts issued was provided. Discussion held.

**A motion was made by Carol Hepworth and seconded by Lon Harrington to approve the supplementary (extra-curricular or special assignment) contracts for the 2017-2018 school year as presented. All board members present voted aye. Bill Martin was absent. Motion passed 4-0.**

**8. TRIP REQUESTS**

Ray Carter, High School Principal presented the 2017-2018 overnight and out-of-state trips. All trips that are overnight, outside Districts IV, V, & VI, out of state, or beyond 250 miles one-way must be approved by the School Board in the September Board meeting. IHSAA sponsored state tournaments and other season competitions are considered regular trips. Students must qualify for most of these trips. Discussion held.

**Marci VanOrden moved and Lon Harrington seconded to approve the High School's regular, out-of-state, and overnight trips and the out of state trips beyond 250 miles, as presented. All the board members present voted aye. Bill Martin was absent. Motion passed 4-0.**

**9. DECLARE AREA OF NEED EXISTS**

The district has hired a teacher who did not have appropriate endorsement requirements met. Every effort was made to advertise and interview for candidates to fill these positions.

**a. Middle School Special Education Teacher:** The district hired Dana Romriell as a middle school special education teacher. Therefore, the district needs to approve the request for an alternative authorization until she can fulfill the requirements needed to add the endorsement.

9. **DECLARE AREA OF NEED EXISTS (Continued)**

A motion was made by Carol Hepworth and seconded by Lon Harrington to declare that an area of need exists to hire a Middle School Special Education Teacher and approve the request for an Alternative Authorization for Dana Romriell. All board members present voted aye. Bill Martin was absent. Motion passed 4-0.

10. **DATA PRESENTATION**

Superintendent Kerns gave a presentation that contains the required data for the District Continuous Improvement Plan. The data was collected by Sherrilynn Bair, District Curriculum Director. Discussion held.

11. **CONTINUOUS IMPROVEMENT PLAN**

Superintendent Kerns presented the District Continuous Improvement Plan that will be submitted to the State Board of Education by October 1, 2017. Discussion was held. There were a few minor changes to the plan that the board would like to make. Superintendent Kerns will make those changes and send the final draft of the plan to the board.

A motion was made by Lon Harrington and seconded by Marci VanOrden to approve the Continuous Improvement Plan as amended for the 2017-2018 school year. All board members present voted aye. Bill Martin was absent. Motion passed 4-0.

12. **COLLEGE AND CAREER READINESS PLAN**

Superintendent Kerns presented the District's College and Career Readiness Plan that will be submitted to the State Board of Education by October 1, 2017. Discussion held and the board approved of the plan.

A motion was made by Carol Hepworth and seconded by Lon Harrington to approve the College and Career Readiness Plan as presented for the 2017-2018 school year. All board members present voted aye. Bill Martin was absent. Motion passed 4-0.

13. **LITERACY PLAN**

Superintendent Kerns presented the District's Literacy Plan that will be submitted to the State Board of Education by October 1, 2017. Discussion held and the board approved of the plan.

A motion was made by Lon Harrington and seconded by Marci VanOrden to approve the Literacy Plan as presented for the 2017-2018 school year. All board members present voted aye. Bill Martin was absent. Motion passed 4-0.

14. **SCHEDULE INFORMATIONAL/SCOPING MEETING/RESCHEDULE BOARD MEETING LOCATION**

Because of scheduling conflicts at the Jr. High, Superintendent Kerns would like to schedule the Plant Facility Informational Meeting/Scoping Meeting at the High School beginning at 6 p.m. until 7:50 p.m. Mr. Miller was concerned about advertising. Superintendent Kerns will work with SICOG and also the district will send notices through Schoolway, PowerSchool, Facebook, and postings. Mrs. Hepworth through the Snake River Education Foundation will put together a flyer. After the informational meeting, the board meeting will be in the Snake River Community Library beginning at 8 p.m. The board would also like to plan a work meeting to go over the presentation on Monday, October 16, 2017 at Moreland Elementary at 6:30 p.m.

A motion was made by Carol Hepworth and seconded by Lon Harrington to approve that the Plant Facility Informational Meeting/Scoping Meeting be held on October 18, 2017 at 6 p.m. at Snake River High School followed by board meeting at 8 p.m. in the Snake River Community Library. All board members present voted aye. Bill Martin was absent. Motion passed 4-0.

A motion was made by Marci VanOrden and seconded by Lon Harrington to approve a work meeting on Monday, October 16, 2017 at 6:30 p.m. at Moreland Elementary. All board members present voted aye. Bill Martin was absent. Motion was passed 4-0.

15. **UPCOMING EVENTS**

- a. Region V Fall Meeting is September 21, 2017 at 6:00 p.m. at the Pocatello Perkins.
- b. Harvest Break: September 22<sup>nd</sup> through October 8<sup>th</sup>
- c. Board Meeting in October will be on the 18<sup>th</sup> at 8 p.m. at the High School Library.
- d. ISBA Annual Convention will be November 8-10, 2017 in Coeur d'Alene, Idaho.
- e. There was a bus accident today. Superintendent Kerns reported that all were safe.

16. **POLICY READINGS  
SECOND READINGS:**

**Policy 2420, "Board Member Conflict of Interest."** This policy is amended to add definitions consistent with the Idaho Ethics in Government Act (Idaho Code 74-401) and Idaho prohibitions against contracts with officers (Idaho Code 74-502) and to more fully reflect the state of current Idaho law. Discussion held and no other revisions were made.

**Policy 4110, "Advertising and Distributing Materials in the Schools by Non-School Related Entities"** This policy is updated. Advertising in schools by non-school related entities is becoming a big issue with schools. As budgets are tightened, many schools are looking to the private business for donations and gifts to assist with educating students. Examples of private donations include scoreboards, iPads, computers, video equipment, tech supplies/equipment, etc. In exchange, companies may request to "advertise" or place messages on the donated property, or signs on a school field. School District should be careful about what advertising is allowed in schools. Students are a captive audience. Discussion was held. No other revisions made.

Lon Harrington moved and Carol Hepworth seconded to approve the second reading Policy 2420, "Board Member Conflict of Interest" and Policy 4110, "Advertising and Distributing Materials in the Schools by Non-School Related Entities." All board members present voted aye. Bill Martin was absent. Motion passed 4-0.

**FIRST READINGS:**

**Policy 2430, "Trustee Nomination and Election"** This policy is updated, which now requires five signatures for write-in candidates. Also, because the policy is based on the general elections laws, the "county" clerk has been clarified to identify the clerk of the board of trustees as appropriate. Discussion held.

**Policy 7686, "Sick Leave Accumulation"** The language in this policy is updated to agree with current Idaho Code. Discussion held.

Lon Harrington moved and Marci VanOrden seconded to approve the first reading of Policy 2430, "Trustee Nomination and Election" and Policy 7686, "Accrual of Unused Sick Leave" All board members present voted aye. Bill Martin was absent. Motion passed 4-0.

**17. EXECUTIVE SESSION**

Under Idaho Code 74-206 [1b] Personnel; [1b] Teacher A—Employee Discipline Matter; [1b] Student 2017-6-100 Discipline Matter; [1b] Student 2017-6-101 Discipline Matter; [1b] Student 2017-6-102 Discipline Matter; [1b] Student 2017-2-100 Discipline Matter; and [1d] exempt records, motioned and seconded to go into Executive Session. A roll call vote was taken: Kent Miller, aye; Carol Hepworth, aye; Lon Harrington, aye; Marci VanOrden, aye; Bill Martin was absent. Motion passed 4-0.

The board went into Executive Session at 8:35 p.m. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs. Discipline Matters were discussed until 8:40 p.m.

At 8:40 p.m., Principal of Student 2017-2-100 entered into Executive Session. Discipline matters were discussed. Principal of Student 2017-2-100 left Executive Session at 9:00 p.m.

At 9:00 p.m., Teacher A and Principals of Teacher A entered into Executive Session and Employee Discipline Matters were discussed. Teacher A left Executive Session at 11:00 p.m.

Beginning at 11:00 p.m., student discipline matters were discussed. Student 2017-6-100, Student 2017-6-101, and Student 2017-6-102 were present. Parents and principals were also present. At 12:30 a.m., students, parents, and principals left executive session.

From 12:30 p.m. until 1:15 a.m., employee discipline matter and student discipline matters were discussed.

**18. RETURN TO REGULAR SESSION**

It was moved by Lon Harrington and seconded by Carol Hepworth to return to Regular Session. All the board members present voted aye. Bill Martin was absent. Motion passed 4-0.

The board returned to Regular Session at 1:15 a.m.

**19. ACTION ITEMS**

Lon Harrington motioned and Carol Hepworth seconded to ratify the action of placing Teacher A on involuntary administrative leave. All the board members present voted aye. Bill Martin was absent. Motion passed 4-0.

A motion was made by Lon Harrington and seconded by Marci VanOrden to place Teacher A on probation for a period of eight weeks. All the board members present voted aye. Bill Martin was absent. Motion passed 4-0.

**20. ADJOURN**

Marci VanOrden moved to Adjourn.

The meeting was adjourned at 1:16 a.m.

ATTEST:

Terisa Coombs  
Clerk

Bill Martin  
Chairman

10-18-2017  
Date