

Snake River School Board of Trustees  
Held at the Snake River District Office  
103 South 900 West, Blackfoot, Idaho 83221  
Wednesday, January 20, 2017

**1. WELCOME AND ROLL CALL**

Chairman Bill Martin called the meeting to order at 8:00 a.m. Board members present were Chairman Bill Martin, Carol Hepworth, Annis Williams, Kent Miller, and Kim Kunz. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs.

**2. PRAYER OR PLEDGE OF ALLEGIANCE**

A prayer or the Pledge of Allegiance was not done.

**3. APPROVAL OF AGENDA**

A motion was made by Kent Miller and seconded by Kim Kunz to amend the agenda moving Item #6 Executive Session and Item #7 Return to Regular Session to Item #4 and Item #5. All board members present voted aye. Motion passed 5-0.

**4. EXECUTIVE SESSION**

Under Idaho Code 74-206 (1a) to consider the evaluation of the superintendent and review of superintendent contract, and (1b) personnel issues, Annis Williams motioned and Kent Miller seconded to go into Executive Session. A roll call vote was taken: Kent Miller, aye; Carol Hepworth, aye; Annis Williams, aye; Kim Kunz, aye; and Bill Martin, aye. Motion passed 5-0.

The board went into Executive Session at 8:05 a.m. Also attending was Superintendent David Kerns. The evaluation of the superintendent and review of superintendent contract were performed and ended at 8:35 a.m.

Personnel issues were discussed starting at 8:35 a.m. until 8:40 a.m.

**5. RETURN TO REGULAR SESSION**

It was moved by Carol Hepworth and seconded by Kim Kunz to return to Regular Session. All the board members present voted aye. Motion passed 5-0.

The board returned to Regular Session at 8:40 a.m.

**6. POLICY READINGS**

It was moved by Kim Kunz and seconded by Carol Hepworth to waive the second reading of reviewed policies that have no recommended changes. All board members present voted aye. Motion passed 5-0.

**FIRST READINGS AND REVIEWS:**

**Policy 2380, "Continuous Improvement Plans."** This policy has been updated to include requirements to incorporate statewide student readiness and improvement metrics as outlined in the 2016 Legislature's amendment to Idaho Code 33-320, covering continuous improvement plans. No further changes.

**Policy 3075, "Principal Evaluations."** This policy has been updated to include the changed requirement that Principal evaluations be completed no later than June 1, rather than May 1, to allow for ISAT (or other objective, measurable data if ISAT data isn't available) data to be used in the evaluation. The policy also implements the amendment to statute providing that the formal written evaluation be completed prior to issuing a contract for the ensuing year. No further changes.

**Policy 3080, "Selection Process."** In the second paragraph, changes were made, "The superintendent will screen applications and conduct interviews for such positions with input and participation from a committee formed of possible staff members and patrons. Board members, as ~~directed~~ invited by the superintendent can be part of the interviews.

**Policy 3091, "Employing Retired Administrators."** Reviewed. No changes.

**Policy 4310, "Access to Public Records."** Reviewed. No changes.

**Policy 5216, "Asbestos Management Plan."** Reviewed. On page 1 under Training, the words ~~and custodial~~ were removed.

**Policy 5375, "Student Activity Funds."** Reviewed. No changes.

**Policy 6305, "Advanced Opportunities."** Significant changes were made to the dual credit program, now called the Advanced Opportunities program. This policy has been updated to reflect changes made by the legislature, encouraging students to consider and participate in Advance Opportunities, also known as the Fast Forward program. Changes were made on page 1, in the second paragraph, "The Board hereby directs the Superintendent or designee" and also on page 2 in the fifth paragraph, "the Principal or designee" shall determine whether the student..." otherwise no other changes. **Policy 6305 F1, "Advanced Opportunities Participation Form."** This is the form from the State Department of Education which should be completed by the parent/guardian and student when electing to participate in the advanced opportunities program. **Policy 6305 F2, "Advanced Opportunities – Student Registration Instructions."** These are instructions on how to register online through the State Department of Education for the advanced opportunities program.

**Policy 6441, "8 in 6 Program"** This policy is being replaced with Policy 6305, "Advanced Opportunities" and needs to be deleted.

**Policy 6447, "Mastery Advancement Program (MAP)"** This policy is being replaced with Policy 6305, "Advanced Opportunities" and needs to be deleted.

**Policy 8120, "Dual Credit Programs"** This policy is being replaced with Policy 6305, "Advanced Opportunities" and needs to be deleted.

**Policy 6422, "Health Education, Health/Wellness/HIV/AIDS, Sex Ed."** Reviewed. No changes.

**Policy 6520, "Copyright Compliance."** Reviewed. No changes. An employee signature line and date line was added as the board would like this policy to be signed.

Bill Martin moved and Kent Miller seconded to approve the first reading of Policy 2380, "Continuous Improvement Plans;" Policy 3075 Principal Evaluations;" Policy 3080, "Selection Process;" Policy 5216, "Asbestos Management Plan;" and Policy 6305, "Advanced Opportunities." Also to approve the review of Policy 3091, "Employing Retired Administrators;" Policy 4310, "Access to Public Records;" Policy 5375, "Student Activity Funds;" Policy 6422, "Health Education, Health/Wellness/HIV/AIDS/Sex Ed;" and Policy 6520, "Copyright Compliance;" Also to approve deletion of Policy 6441, "8 in 6 Program," Policy 6447, "Mastery Advancement Program (MAP)," and Policy 8120, "Dual Credit Programs." All board members present voted aye. Motion passed 5-0.

**Policy 6774, "Special Education for Exceptional Children."** Reviewed. No changes.

**Policy 6776, "Special Education for Disabled Children."** Reviewed. No changes.

**Policy 6785, "Supportive Services."** Reviewed. No changes.

**Policy 6790, "Title I and Title-I Migrant Parental Involvement."** Reviewed. No changes.

**Policy 7103, "Appointment Approval."** Reviewed. No changes.

**Policy 7150, "Certificated Employee Evaluations."** This is an updated policy reflecting legislative changes moving the required completion date of employee evaluations from May 1 to June 1 to allow time for ISAT data to be returned to districts in time for inclusion in evaluations, requiring that a formal written evaluation be done prior to issuing a contract, and providing that if ISAT data is delayed or not available 30 days prior to the June 1 evaluation deadline, that other objective measures approved by the board of trustees may be used.

**Policy 7178, "Employing Retired Teachers."** Reviewed. No changes.

**Policy 7205, "Classified Employees: At-Will Employees."** Reviewed. No changes.

**Policy 7307, "Overtime Hours."** Reviewed. No changes.

**Policy 7380, "Working Hours."** Reviewed. No changes.

Annis Williams moved and Kim Kunz seconded to approve the first reading of Policy 7150, "Certificated Employee Evaluations;" Also to approve the review of Policy 6774, "Special Education for Exceptional Children;" Policy 6776, "Special Education for Disabled Children;" Policy 6785, "Supportive Services;" Policy 6790, "Title I and Title-I Migrant Parental Involvement;" Policy 7103, "Appointment Approval;" Policy 7178, "Employing Retired Teachers;" Policy 7205, "Classified Employees: At-Will Employees;" Policy 7307, "Overtime Hours;" and Policy 7380, "Working Hours."

**Policy 7425, "Drug Free Workplace."** Reviewed. No changes.

**Policy 7436, "HIPAA Privacy Rule."** Reviewed. No changes.

**Policy 7490, "Transportation-Personal Use of District Buses."** Reviewed. No changes.

**Policy 7491, "Duties of Bus Drivers."** Reviewed. No changes.

Policy 7495, "Transportation-Use of Wireless Communication Devices by Bus Drivers." Reviewed. No changes.

Policy 7555, "Non-Discrimination in Employment." Reviewed. No changes.

Policy 7580, "Information on Past Job Performance." Reviewed. No changes.

Policy 7650, "Family Medical Leave Act." Reviewed. No changes.

Policy 7665, "Military Leave." Reviewed. No changes.

Policy 8070, "Code of Conduct-Discipline Policy." Reviewed. No changes.

Kim Kunz moved and Kent Miller seconded to approve the review of Policy 7425, "Drug Free Workplace;" Policy 7436, "HIPAA Privacy Rule;" Policy 7490, "Transportation-Personal Use of District Buses;" Policy 7491, "Duties of Bus Drivers;" Policy 7495, "Transportation-Use of Wireless Communication Devices by Bus Drivers;" Policy 7555, "Non-Discrimination in Employment;" Policy 7580, "Information on Past Job Performance;" Policy 7650, "Family Medical Leave Act;" Policy 7665, "Military Leave;" and Policy 8070, "Code of Conduct-Discipline Policy."

Annis Williams left the meeting at 10:00 a.m.

Policy 8080, "Disciplining Students with Disabilities (Section 504)." This policy is new. It further clarifies a school district's obligations and the manifestation determination review when considering disciplining a student with disabilities under Section 504. It further added the definition of a student who is a current user of illegal drugs or alcohol, and clarified that a student with a disability under Section 504 who is identified as a current user may be disciplined for the use or possession of drugs or alcohol in the same manner as students without disabilities are disciplined. The title of the policy was amended to say, "Disciplining Students with Disabilities of the 1973 Rehabilitation Act (Section 504). Also, under the heading "Suspension," at the end of the third paragraph, (i.e. the child study team) was added. Otherwise, no other changes.

Policy 8108, "Student Transfers." Reviewed. No changes.

Policy 8110, "Attendance Policy (K-8)." Reviewed. No changes.

Policy 8111, "Attendance—Jr. High and High School." This policy was reviewed and a few changes were made. In the first paragraph, the words "In accordance with Snake River School District Policy #8110," were deleted. Also, under the heading "Attendance Policy," the last sentence was deleted. A new heading, "Petition of Credit" was added with the words that were deleted at the end of the last paragraph of Attendance Policy. Under Excused Absences, military deployment was added. In the future, a procedure will be added and also parent letters about the number of absences a student has.

Policy 8112, "Attendance Driving Privileges." Reviewed. No changes.

Policy 8116, "Attendance Records." Reviewed. No changes.

Policy 8120, "Dual Enrollment and Part-Time Attendance." This policy is being brought back, is updated, and needs to be added to our policy manual. In the first paragraph after the words home school, "or other public school" was added. Also in the second paragraph after the letters ADA, "Average Daily Attendance" was added. Otherwise, no changes.

Policy 8140, "Homeless Students." Reviewed and no changes were made.

Policy 8150, "Open Enrollment." This policy was reviewed and a couple of changes were made. In the second paragraph under the heading, "Application" the word must was changed to "should" be submitted to this district by February 1. Also under the heading "Homeless Students" at the end of the paragraph, (Please see Policy 8140, Homeless Students) was added. Otherwise, no other changes.

Policy 8214, "Permission for Interscholastic Athletic Participation." This policy was reviewed. On page 1, on number iv., was changed to say, "Athletes who have been removed from play as a result of concussion.." The last paragraph was changed to say, "All varsity athletes will may be asked to complete..." Also, before the next reading, Mr. Miller would like to make sure that all of the forms are included in the policy and current. Otherwise no other changes.

Policy 8410, "Accident or Illness and Emergency Care." Reviewed. No changes.

Kent Miller moved and Kim Kunz seconded to approve the first reading of review of Policy 8080, "Disciplining Students with Disabilities (Section 504)" Policy 8111, "Attendance—High School;" Policy 8120, "Dual Enrollment and Part-Time Attendance;" Policy 8150, "Open Enrollment;" and Policy 8214, "Permission for Interscholastic Athletic Participation." Also to approve the review of Policy 8108, "Student Transfers;" Policy 8110, "Attendance Policy (K-8);" Policy 8112, "Attendance Driving Privileges;" Policy 8116, "Attendance Records;" Policy 8140, "Homeless Students;" and Policy 8410, "Accident or Illness and Emergency Care."

Policy 8420, "Administering Medications." This policy replaces current policy. The legislature passed SB130, which requires school districts to have a policy allowing students to self-administer medications as appropriate. This update also includes storage and disposal guidance, which may be required by drug manufacturers and/or physicians. Some manufacturers are donating important drugs to schools (e.g. Epi-pen), but only if the school has an appropriate storage policy. Changes were made and are in green.

Policy 8495, "Wellness Policy." Reviewed. No changes.

Policy 8520, "Student Data Privacy and Security Policy." Reviewed. No changes.

Policy 8540, "Student Records and FERPA." This policy has been updated to include electronic surveillance videos as directory information under FERPA. It has also been updated to reflect minor changes to special education records. Changes are in green.

Policy 8626, "Non-Discrimination of School Services." Reviewed. No changes. .

Policy 8627, "Section 504." This policy is updated to further clarify a district's nondiscrimination obligations under Section 504. Language was added to address the Americans with Disabilities Amendment Act's provisions regarding not considering mitigating measures in the evaluation process, but subsequently considering mitigating measures in determining whether a student with a disability under Section 504 needs any specific educational services in order to receive a free appropriate public education. As there were many changes to this policy, the board wanted to make sure that the District's Section 504 Compliance Officer was aware. No other changes were made.

Policy 8636, "Responsible Use of Internet, Computer, and Network Resources for Students." Reviewed. No changes.

Policy 8655, "Student Surveys and Medical Exams." Reviewed. No changes.

Policy 8730, "Adolescent Relationship Abuse and Sexual Abuse." Reviewed. No changes.

Policy 8735, "Hazing, Harassment, Sexual Harassment, Intimidation, Bullying, Cyber Bullying, Menacing." Reviewed. No changes.

Carol Hepworth moved and Kim Kunz seconded to approve the first readings of Policy 8420, "Administering Medications;" Policy 8540, "Student Records and FERPA;" and Policy 8627, "Section 504;" Also to approve the review of Policy 8495, "Wellness Policy;" Policy 8520, "Student Data Privacy and Security Policy;" Policy 8626, "Non-Discrimination of School Services;" Policy 8636, "Responsible Use of Internet, Computer, and Network Resources for Students;" Policy 8655, "Student Surveys and Medical Exams;" Policy 8730, "Adolescent Relationship Abuse and Sexual Abuse;" and Policy 8735, "Hazing, Harassment, Sexual Harassment, Intimidation, Bullying, Cyber Bullying, Menacing."

7. **DISCUSSION OF LEVY AND BOND NEEDS**

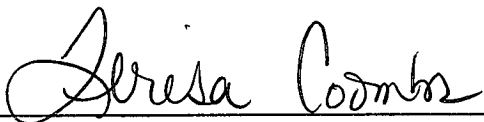
Superintendent Kerns and the board discussed the Levy and Bond needs. On February 15, 2017, there will be an Informational Meeting at the high school auditorium at 7 p.m. Superintendent Kerns will present and the board will be present for questions. The board would like Superintendent Kerns to spend time discussing how the district will be asking for less for the supplemental levy and that taxes will not be increased. The Snake River Education Foundation and the Snake River Education Association along with staff will promote levy passage. The election will be March 14, 2017.

8. **ADJOURN**

Kim Kunz moved to Adjourn.

The meeting was adjourned at 11:00 a.m.

ATTEST:

  
Clerk

  
Chairman

3-15-17

Date