

**Snake River School Board of Trustees
Held at the Snake River District Office
103 South 900 West, Blackfoot, Idaho 83221
Wednesday, May 18, 2016**

1. WELCOME AND ROLL CALL

Chairman Kent Miller called the meeting to order at 7:00 p.m. Board members present were Chairman Kent Miller, Bill Martin, Carol Hepworth, and Kim Kunz. Annis Williams was absent. Also attending was Superintendent David Kerns and Board Clerk Terisa Coombs.

2. PRAYER OR PLEDGE OF ALLEGIANCE

Bill Martin opened the meeting with the Pledge of Allegiance.

3. APPROVAL OF AGENDA

A motion was made by Carol Hepworth and seconded by Bill Martin to approve the agenda as presented. All board members present voted aye. Annis Williams was absent. Motion passed 4-0.

4. CONSENT AGENDA

Minutes: Regular Meeting of April 20, 2016.

Retirements: Jeff Baldwin, Jr. High Science Teacher (32 years); Chris Grimmitt, Bus Driver (28 years); Larry Smith, Bus Driver (10 years).

Resignations: Jason Coles, High School Art Teacher; Matthew Belliston, High School English Teacher.

New Hires: Matthew Niu, Jr. High Science Teacher; Denise Aikele, High School Health Occupations Teacher; Haiden Seipert; High School Health Occupations Teacher; Jennifer Haley, High School Science Teacher; Sarah McKibben, Jr. High Math Teacher; Kevin Curtis, Riverside Special Education Teacher, Head Baseball Coach, and Assistant Football Coach; Melanie Grant, Rockford 4th Grade Teacher; Pam Shawver, Jr. High Instructional Coach (Transfer from Riverside); Debbie Ranstrom, Middle School Secretary; Jeff Steadman, High School Girls Varsity Basketball Coach.

Budget Report, Payroll, & Claims Payable for April 2016.

Property Disposal: Obsolete technology items including computers, monitors, projectors, old battery backups, etc.

A motion was made by Bill Martin and seconded by Kim Kunz to approve the Consent Agenda as presented. All board members present voted aye. We would also like to give a vote of thanks for the years of service for those who are retiring. Annis Williams was absent. Motion passed 4-0.

5. PATRON FORUM

There were no comments at this time.

6. CHILD NUTRITION REPORT

Rene Osman gave a report on the Child Nutrition Program. The district served 121,048 meals last year of which 101,781 were lunches. Ms. Osman reported that last year there was a decrease in revenue of about \$18, 737. This next year there will be an increase the lunch prices \$0.10 at all grade levels. The secondary lunch prices will be \$2.70 and elementary lunch prices will be \$2.45. Mrs. Hepworth asked what the difference has been in the number of breakfast and lunches served between this year and last year. Mrs. Osman will get those numbers for the board. Mrs. Osman has applied for the program to be accepted for next year and doesn't think that there will be a problem. Chairman Miller also would like the percentages of participation for the last couple of years and Mrs. Osman will also get those numbers gathered. The board thanked Mrs. Osman and the Child Nutrition Program for all of their hard work.

Annis Williams arrived at 7:15 p.m.

7. FACILITY AUDIT REPORT

Paul Groesbeck gave a report from the recent facility audit that he conducted. He walked through all buildings last month. In most buildings, the carpet has not been replaced and is worn. Mr. Groesbeck said that the carpets will need to be replaced soon. The replacement will not happen all at one time but will happen slowly. There are many buildings that will need to be repainted inside, especially the auxillary gym at the high school and the locker room in both the high school and junior high. The grounds are looking good but the grass is dry. The water has been started today at most building grounds. There will be repaving of parking lots at Riverside, the district office, the bus island at the junior high. The HVAC is good, the boilers are working well. The cooling tower is working. Roofs are good. The junior high kitchen wiring is old and also needs to be replaced. Mr. Groesbeck feels that all-in-all the district grounds are good and will continually be maintained and updated. Mr. Martin asked if the funds of maintenance come from the facility levy and Superintendent Kerns answered that this was correct and that all of the maintenance updating is covered by this. The board thanked Mr. Groesbeck and the work that he has done to keep the buildings grounds maintained and upgraded.

8. IRRIGATION PIPE BID

On Wednesday, May 18, 2016 at 1 p.m., a bid opening was done for the sale of 64 three-inch hook and latch irrigation pipe. The pipes all have risers, rain birds, valve openers, and end plugs are included. Three people bid on the sale including Dan Crumley from DC Construction, Jamie Hansen, and Norman Peterson. The bid was awarded to Dan Crumley from DC Construction in exchange for services with an estimated value of \$3500.00. These services include grading the parking lot at the district office, removing old asphalt at the junior high bus island, and graveling the district office parking lot and junior high bus island.

(Continued...)

IRRIGATION PIPE BID (Continued)

Kim Kunz moved and Bill Martin seconded to approve the bid for the sale of 64 three-inch hook and latch irrigation pipes in exchange for services with DC Construction with an estimated value of \$3500.00. All board members present voted aye. Motion passed 5-0.

9. DISTRICT NETWORK UPGRADE

Steve Schellenberg discussed the two RFP's for equipment and installation needed for the District Network Upgrades. He said that about three years ago, the first phase of the district network upgrade began with installation of fiberoptic cables to build a foundation for the network. The Phase 2 is to build upon that foundation and upgrade equipment within the district. One RFP is for equipment with installation of fiber and equipment and the other is just for the equipment alone. If the district can afford the luxury of having someone install it, Mr. Schellenberg would like for that to happen. If not, that is the reason for the second RFP, just purchasing the equipment alone. The bandwidth is growing with the addition of Chromebooks. There have been several other things that have been added that also consumes bandwidth including surveillance cameras, etc. He believes that it is good to look forward so the district is not in a crisis mode but to have planned management. E-rate plays a part with being able to provide 70% of the purchase price. The cost to the district will roughly be \$54-65,000 after the 70%. Mr. Schellenberg discussed the bidding process and deadlines. The RFP forms have been submitted in a timely manner for the district to be able to receive e-rate funds. These forms need to be filed for 28 days before the contract can be awarded and that date would be May 26, 2016. Because that date is between regular board meetings, Mr. Schellenberg believes there are two options of getting board approval to award the bid. One would be to call a special meeting to get board approval. The second would be to give Mr. Schellenberg permission to award the bid to meet deadlines on May 26th with the understanding that all or part of the RFP may be executed and then at the next regular board meeting the board would approve that decision. Extensive discussion was held. Mrs. Hepworth will be at the bid opening to represent the board and the board has decided to grant Mr. Schellenberg permission to award the bid with final board approval being at the next board meeting in June.

A motion was made by Bill Martin and seconded by Kim Kunz to give Steve Schellenberg, Snake River Technology Director, permission to award the District Network Upgrade bid on May 26, 2016 with the understanding that all or part of the RFP may be executed. All board members present voted aye. Motion passed 5-0.

10. BOND FINANCING

Superintendent Kerns discussed options for budgeting the 2016-17 bond levy. As the auditor explained in the 2015-16 audit presentation, the district needs to improve the cash position to make bond payments when due. Extensive discussion was held. Superintendent Kerns referred to a handout on the bond levy and the cash balance history. He recommended to raise the levy amount from \$950,000 to \$1.2 million for the 2016-17 fiscal year.

Kim Kunz moved and Bill Martin seconded to raise the levy amount from \$950,000 to \$1.2 million for the 2016-17 fiscal year. All board members present voted aye. Motion passed 5-0.

11. UPCOMING EVENTS

- a. Compensation and Benefit Discussions, ongoing. Next meeting will be Tuesday, May 24, 2016.
- b. Snake River High School Graduation, May 25th, 8 p.m.
- c. Last Day of School June 1, 2016 and Teachers last day of school is June 2, 2016.
- d. End of the Year Meeting at 8 a.m. on June 2nd at the Jr. High.
- e. Snake River Days will be Saturday, June 4, 2016.
- f. The next Board Meeting and Annual Budget Hearing date will be June 15, 2016.

12. POLICY READINGS

SECOND READINGS:

Policy 7685, "Sick Leave." In the sixth Paragraph of this policy, Master Agreement needs to be changed to Negotiated Agreement. Also in 7685p on the first page in the last paragraph, Master Agreement also needs to be changed Negotiated Agreement. Otherwise, no changes.

Policy 7695, "Vacation Leave for Twelve (12) Month Personnel." As per board request, the policy and procedure were updated. The changes are in green. 7695p has been completely updated. Superintendent Kerns discussed the need for the changes.

Bill Martin moved and Carol Hepworth seconded to approve the second reading of Policy 7685, "Sick Leave" and Policy 7695, "Vacation Leave for Twelve (12) Month Personnel." All board members present voted aye. Motion passed 5-0.

FIRST READING:

Policy 2370, "Policy Development, Adoption, and Review" This policy is updated. The additions are in green on the second page (Under Absence of Policy). The board wanted to add at the end of the sentence under Absence of Policy the following, "after consultation of the board when practical." No other changes were made.

Carol Hepworth moved and Bill Martin seconded to approve the first reading of Policy 2370, "Policy Development, Adoption, and Review." All board members present voted aye. Motion passed 5-0.

13. EXECUTIVE SESSION

Under Idaho Code 74-206 (1b), Personnel, Kim Kunz moved and Carol Hepworth seconded to go into Executive Session roll call vote was taken: Annis Williams, aye; Bill Martin, aye; Kim Kunz, aye; Carol Hepworth aye; and Kent Miller, aye. Motion passed 5-0.

The board went into Executive Session at 8:40 p.m. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs. Personnel issues were discussed.

At 9:40 p.m., Board Clerk Terisa Coombs left executive session.

14. RETURN TO REGULAR SESSION

Kim Kunz moved and Carol Hepworth seconded to return to Regular Session. All board members present voted aye. Motion passed 5-0.

15. ADJOURN

Bill Martin moved to Adjourn.

ATTEST:

Clerk

Chairman

Date