

**Snake River School Board of Trustees
Held at the Snake River School District Office
103 South 900 West, Blackfoot, Idaho 83221
Wednesday, December 20, 2017**

1. WELCOME AND ROLL CALL

Chairman Bill Martin called the meeting to order at 7:00 p.m. Board members present were Kent Miller, Marci VanOrden, Lon Harrington, and Bill Martin. Carol Hepworth was absent. Also attending was Superintendent David Kerns and Board Clerk Terisa Coombs.

2. PRAYER OR PLEDGE OF ALLEGIANCE

Mack Anderson from Troop 201 opened the meeting with the Pledge of Allegiance.

3. APPROVAL OF AGENDA

A motion was made by Marci VanOrden and seconded by Lon Harrington to approve the agenda as amended adding #12, Snow Removal. All board members voted aye. Carol Hepworth was absent. Motion passed 4-0.

4. CONSENT AGENDA

Minutes: Regular Meeting of November 15, 2017 and Special Meeting of December 11, 2017.

Resignation: Steve Petersen, Middle School Special Ed Parapro; Cheryl Overmeyer, Special Ed Parapro.

Student Teacher: T.J. Wolfe, Counseling Internship at the Jr. High beginning January 2018.

Budget, Payroll, and Claims Payable for November, 2017.

Kent Miller moved and Lon Harrington seconded to approve the Consent Agenda as presented. All board members voted aye. Carol Hepworth was absent. Motion passed 4-0.

5. PATRON FORUM

There were no comments at this time.

6. ISBA CONFERENCE REVIEW

There were no comments at this time.

7. DISCUSSION OF RETAINING LEGAL COUNSEL

With the passing of Bryce Lloyd, Snake River District Legal Counsel, Superintendent Kerns offered condolences and expressed how grateful he was for the service Mr. Lloyd gave the district. Discussion was carried out about the process of retaining new legal counsel including posting the position, opening it across the state, and interviewing candidates. More discussion will take place at the next board meeting.

8. DISCUSSION OF PLANT FACILITY LEVY NEEDS

The District's current Plant Facility Levy will end on June 30, 2018 and must be renewed to carry on operations. An election was held in November, which did not pass. The board would like to run a plant facility levy election again on March 13, 2018. Superintendent Kerns recommends that the amount for the levy be \$750,000, which is critical for the district to keep its facilities operating and in good repair. The district has had a plant facility levy since 1987 and it was stressed that the election will be a renewal of the previous levies and that passage is crucial to maintain the facilities in the district.

WHEREAS, Board of Trustees of School District No. 52, Bingham County, Idaho, have heretofore, by resolution duly adopted, created and established a School Plant Facilities Reserve Fund, and,

WHEREAS, in accordance with Section 33-804 and 33-901, Idaho Code, as amended, the Board of Trustees of Snake River School District No. 52, Bingham County, Idaho, have determined there is a need for a School Plant Facilities Reserve Fund Levy in the amount of Seven Hundred Fifty Thousand and no/100 dollars (\$750,000) for the first fiscal year beginning July 1, 2018 and continuing each year in the amount of Seven Hundred Fifty Thousand and no/100 dollars (\$750,000) for ten (10) years, for the purpose of allowing the District to acquire, purchase or improve school site or sites; to accumulate funds for and to build a school house or school houses or other building or buildings; to demolish or remove school buildings; to add to, remodel or repair any existing building; to furnish and equip any building or buildings, including all lighting, heating, ventilation and sanitation facilities and appliances necessary to maintain and operate buildings of the district; to purchase school buses; to upgrade technology; for lease and lease purchase agreements for any of the above purposes and to repay loans from commercial lending institutions extended to pay for the construction of school plant facilities.

Lon Harrington moved and Marci VanOrden seconded to approve that an election be held on March 13, 2017, to ask the qualified voters of the district for their determination on a School Plant Facility Reserve Fund Levy in the amount of \$750,000 each year for ten years. A roll call vote was taken: Kent Miller, aye; Lon Harrington, aye; Marci VanOrden, aye; and Bill Martin, aye. Carol Hepworth was absent. Motion passed 4-0.

9. **SCHEDULE WORK MEETING**

Superintendent Kerns would like to schedule a work meeting in January. The board agreed that January 8, 2018 at 6 p.m. at the District Office would be a good time to discuss snow removal, the plant facilities levy, retaining legal counsel, and policy.

A motion was made by Lon Harrington and seconded by Kent Miller to approve that a work meeting be scheduled on January 8, 2018 at 6 p.m. at the Snake River School District Office. All board members present voted aye. Carol Hepworth was absent. Motion passed 4-0.

10. **INFORMATIONAL ITEMS**

1. The District will be purchasing two new buses. They will go out to bid in January.

11. **UPCOMING EVENTS**

1. Christmas Break begins December 22, 2017 through January 2, 2018.
2. Teacher Inservice will be Friday, January 12, 2018 beginning at 8 a.m. at the high school.
3. Next regular board meeting is January 17, 2018 at 7 p.m. at Rockford Elementary.
4. Day on the Hill will be February 19-20, 2018 in Boise.

12. **SNOW REMOVAL**

Chairman Martin expressed concern about snow removal in the district. Extensive discussion held and will continue at the special meeting planned for January 8, 2018.

13. **POLICY READINGS**

SECOND READINGS:

Policy 6445, "Gifted/Talented Education" This policy is new. It provides guidelines to help implement and regulate the Gifted/Talented Education Program. No changes made.

Policy 6511, "Reading Assessment and Intervention Program" This policy is new. The legislature has aimed to identify and address student literacy early and set forth requirements that school districts must meet. In the first paragraph, line 2, the State Board of Education was capitalized. No other changes made.

Policy 7317, "Time and Effort Reporting Policy" This policy is being replaced and amended to clarify time and reporting requirements and to include references to EDGAR. **7317 P1: Time and Effort Reporting Procedure:** This procedure reflects current regulations which require school districts receiving federal funds to have written time and effort reporting procedures. **7317 F1: Semi-Annual Certification/Personal Activity Report (PAR) Form:** Required form for Federal Reporting. No other changes made.

A motion was made by Kent Miller and seconded by Lon Harrington to approve the second readings of Policy 6445, "Gifted/Talented Education," Policy 6511, "Reading Assessment and Intervention Program," and Policy 7317, "Time and Effort Reporting Policy, Procedure, and Form." All board members voted aye. Carol Hepworth was absent. Motion passed 4-0.

FIRST READINGS:

Policy 5360, "School Properties: Acquisition, Use and Disposal." This policy is revised updating the dollar amounts on the limits for bidding requirements. Under Exchange of Property, the last sentence, it should be ~~of~~ or Recreation District.

Policy 5380, "Travel Allowances." This policy is updated to ensure that it applies to all travel expense reimbursement regardless of funding sources. Discussion held. No changes made.

Policy 8637, "Snake River 1:1 Device Program." This policy is new. The committee has met and is recommending this policy is approved that addresses the 1:1 initiative. No changes made.

A motion was made by Lon Harrington and seconded by Marci VanOrden to approve the first readings of Policy 5360, "School Properties: Acquisition, Use and Disposal," Policy 5380, "Travel Allowances," and Policy 8637, "Snake River 1:1 Device Program." All board members voted aye. Carol Hepworth was absent. Motion passed 4-0.

14. **EXECUTIVE SESSION**

Under Idaho Code 74-206 [1b] to go into Executive Session under Idaho Code 74-206 [1a] to consider the evaluation of the Superintendent and [1b] Personnel, Kent Miller motioned and Marci VanOrden seconded to go into Executive Session. A roll call vote was taken: Kent Miller, aye; Lon Harrington, aye; Marci VanOrden, aye; and Bill Martin, aye. Carol Hepworth was absent. Motion passed 4-0.

The board went into Executive Session at 7:50 p.m. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs.

14. EXECUTIVE SESSION (CONTINUED)

From 7:50 p.m. until 7:55 p.m., Personnel issues were discussed.

From 7:55 p.m. until 8:30 p.m., to consider the evaluation of the Superintendent was discussed. At 8:30 p.m., Superintendent Kerns and Board Clerk, Terisa Coombs left Executive Session.

From 8:30 p.m. until 9:15 p.m., to consider the evaluation of the Superintendent was discussed.

15. RETURN TO REGULAR SESSION

It was moved by Lon Harrington and seconded by Marci VanOrden to return to Regular Session. All the board members voted aye. Carol Hepworth was absent. Motion passed 4-0.

The board returned to Regular Session at 9:15 p.m.

16. ADJOURN

Lon Harrington moved and Marci VanOrden seconded to adjourn.

The meeting was adjourned at 9:15 p.m.

ATTEST:

Clerk

Chairman

Date