

Snake River School Board of Trustees  
Held at the Snake River District Office  
103 South 900 West, Blackfoot, Idaho 83221  
Wednesday, September 16, 2015

**1. CALL TO ORDER/WELCOME**

Chairman Kent Miller called the meeting to order at 7:05 p.m. Board members present were Chairman Kent Miller, Carol Hepworth and Annis Williams. Bill Martin and Kim Kunz were absent. Also attending were Superintendent Kerns and Board Clerk Terisa Coombs.

**2. PRAYER OR PLEDGE OF ALLEGIANCE**

Annis Williams opened the meeting with the Pledge of Allegiance.

**3. APPROVAL OF AGENDA**

Carol Hepworth moved and Annis Williams seconded to approve the agenda as amended adding Fuel Bid as item #7. All the board members present voted aye. Motion passed 3-0.

**4. PATRON FORUM**

There were no comments at this time.

**5. BOARD TRAINING—REVIEW OF STANDARDS OF ISBA**

Superintendent Kerns reviewed Standard 1, Vision and Mission, of The 6 Standards of Idaho School Boards Association. Discussion was held on the district's Vision and Mission.

Bill Martin arrived at 7:25 p.m.

**6. CONSENT AGENDA**

Minutes: Regular Meeting of August 19, 2015 and the Special Meeting of September 13, 2015.

Resignations: Lori Wach, Rockford Title I Parapro;

New Hires: Deanne Wolfe, Riverside Special Education Parapro; Debbie Ranstrom, Rockford Title I Parapro; Rachel Curzon, Riverside SLP Aide.

Budget, Payroll, and Claims Payable for August, 2015.

A motion to approve the Consent Agenda as presented was made by Bill Martin and seconded by Annis Williams. Carol Hepworth abstained from the vote. Kim Kunz was absent. Motion passed 3-0.

**7. FUEL BID**

On Wednesday, September 16, 2015 at 1:00 p.m., a bid opening was held for 1800 to 2000 gallons of diesel per week on a stay-full basis for the district's 3500-gallon diesel tank and for gasoline on a stay-full basis for a 500 gallon tank. The bid was to reflect a percentage or money amount over cost to dealer, as bid on the daily OPIS rack average on September 8, 2015 between the hours of 8:00 a.m. and 5:00 p.m. The district received one bid. PRB Oil Company listed their wholesale cost for diesel at \$1.8788 per gallon and bid a \$.02 cost difference to the district. Their wholesale cost for a gallon of gas was \$2.2364 per gallon and the bid was \$.02 cost difference to the district. The cost to the district will be \$2.25 per gallon.

Annis Williams moved and Carol Hepworth seconded to accept PRB's bid of two cents (2¢) over pipeline price (rack average) for the gas and diesel contract. All the board members present voted aye. Kim Kunz was absent. Motion passed 3-0.

**8. SUPPLEMENTARY CONTRACTS**

Extra-curricular and special assignment contracts are contracts given to certified personnel who take on special assignments or do extra-curricular activities. No contracts were issued to "walk-on" coaches; they were paid stipends instead. Chairman Miller asked if there were any new positions from last year to this year. Superintendent Kerns answered that there is a middle school head teacher, a marching band assistant, and color guard coach added. Mr. Martin asked if the extra-curricular and special assignment contracts received a raise along with the certified and classified raises that were given this year. Superintendent Kerns answered no and that they are the same as last year. Mr. Martin asked if there were a way to give the raise to those holding the supplementary contracts. Superintendent Kerns will look into this and will report at next month's board meeting.

Bill Martin moved and Annis Williams seconded approve the supplementary (extra-curricular or special assignment) contracts for the 2015-2016 school year as presented. All the board members present voted aye. Carol Hepworth abstained from the vote. Kim Kunz was absent. Motion passed 3-0.

**9. TRIP REQUESTS**

Ray Carter, High School Principal, and Robert Coombs, High School Athletic Director, presented the 2015-2016 overnight and out-of-state trips. All trips that are overnight, outside of Districts IV, V, & VI, out of state, or beyond 250 miles one-way must be approved by the School Board in the September Board meeting. IHSAA sponsored state tournaments and other season competitions are considered regular trips. Students must qualify for most of these trips. Chairman Miller asked if there were any trips this year that were different from last year. Mr. Carter said that the trips were the same but the places they go to are different.

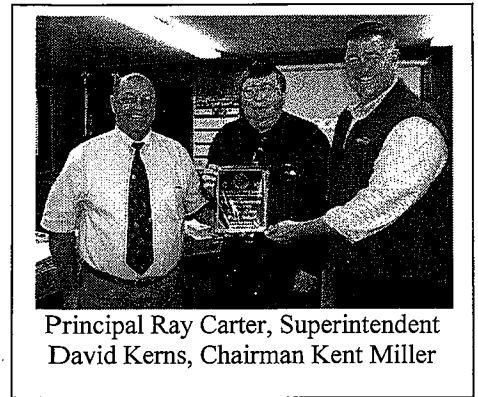
Carol Hepworth moved and Bill Martin seconded to approve the High School's regular, out-of-state, and overnight trips and the out of state trips beyond 250 miles, as presented. All the board members present voted aye. Kim Kunz was absent. Motion passed 4-0.

**10. HIGH SCHOOL INFORMATION**

Principal Ray Carter presented the IHSAA Schools of Excellence Award for Exemplary Achievement. Snake River High School has been the runner up for the last five years, including this year. Points were given for how student athletes do in the classroom, sportsmanship, and performance. Mr. Carter also discussed the need for an Attendance Committee and it is in the process of coming together. Mr. Carter said that the attendance at the high school has been doing really well. With implementation of a new attendance policy, there needs to be options to help students regain credit. Mr. Carter also wanted the board to be aware that in the near future athletic fees will need to increase. He said that with the increase in the state fees and

**HIGH SCHOOL INFORMATION (Continued)**

increase in the amount that official get paid (\$6 per game more per official), something will need to change. Mr. Kerns discussed with the board that policy 6127, Graduation Requirements, needs to be updated especially the number of credits needed for Government and English. With the increased credits, Superintendent Kerns believes that students are being forced out of other classes, like music, drama, art, nursing, etc., that they want to take and also creates conflicts in schedules. Mr. Martin asked if the students can meet the government requirements in two trimesters instead of 3 and James Carter, government teacher, said absolutely. Karen Crook, high school counselor, said that the state requirements are 2 credits and the reason the credits were changed to 3 in Snake River were to increase the rigor of the class. She believes that the increase in credit takes away experiences from some of the students that they couldn't have because of the extra credit. A decrease of the amounts of credits to graduate would also help dual enrollment classes. Superintendent Kerns also said that next year's graduates need to have 12 credits of English, which is 6 years worth of English. The state requirement for English is 8 credits. Mrs. Crook also discussed how the will help transfer students. Snake River High School requires more credits and an unintended consequence is that it is difficult to help transfer students with their classes. He reiterated that this would be a gradual change. Superintendent Kerns would like to do a first reading of this policy at the next board meeting.



Principal Ray Carter, Superintendent David Kerns, Chairman Kent Miller

**11. REVIEW OF DATA/SAT/ISATS**

Superintendent Kerns presented and discussed data, SAT, ACT and ISAT data and goals from the past 2014-15 school year with a PowerPoint presentation.

**12. POLICY READINGS**

**FIRST READINGS:**

**Policy 8201, "High School Extracurricular Academic Eligibility."** With the increase in students taking online semester classes, a policy revision is needed. Athletic Director, Bob Coombs, explained that this policy is based around students who are on a trimester system. There has been an increase in those taking online semester classes, which affects student's academic eligibility to participate in high school extracurricular activities. The proposed changes will keep the high school in compliance with the state and it will give those students more time to complete their classes and be academically eligible. Also, Mr. Coombs addressed #4, Attendance. He explained that with the new attendance policy that the attendance rule doesn't apply and thinks it should be removed from this policy. The board agreed with these changes.

**Policy 7155, "Informal Review Procedure for Certificated Employees."** This policy is new. The district will use this policy/procedure when a certificated employee is entitled to an informal review procedure. Option A was chosen. In the policy where it says days, it needs to be changed to "working days", 10 days to 8 working days and 15 days to 12 working days. Discussion held.

Bill Martin moved and Annis Williams seconded to approve the first reading of Policy 8201, "High School Extracurricular Academic Eligibility" and Policy 7155, "Informal Review Procedure for Certificated Employees." All the board members present voted aye. Kim Kunz was absent. Motion passed 4-0.

**SECOND READINGS:**

**Policy 7160 and 7160 (p), "Grievance Process for Certificated Personnel"** This policy has been updated by the Grievance Committee and Mr. Kerns thanked the Grievance Committee for all of their hard work. The policy has been formatted and additions made since the last board meeting. Under section 5.9.8, the board would like to delete everything after the word "hearing".

**Policy 7120, "Employment Contracts with Certificated Employees."** This policy is being replaced with EMT 7120. Outdated language was removed from this policy and Category 1 contract language was modified to include the ability of the board to offer a limited one-year contract to the spouse of a board member who meets the criteria set forth in section 33-507(3), Idaho Code. Additional language was also added with regard to notice requirements should the board change the length of terms or reduce the salary of a renewable contract status employee. Discussion held. On the first page in the second paragraph, the board wanted further clarification and wants to know if this paragraph needs to be there or if it can be deleted. Superintendent Kerns will review this policy and give the board his recommendations. In the third paragraph on the first page, 2012-2013 needs to be deleted so it reads "during the school year." After further discussion, the board decided to table this policy until it can be reviewed further.

**Policy 7129, "Release from Contract of Certificated Employees."** This policy is being replaced with the EMT 7129. Based on principals of contract formation, an employee becomes obligated to fulfill all terms and conditions of the employment contract once the district receives the contract with the employee signature, regardless of whether the board chairman has signed the contract. Discussion held.

**Policy 7220, "Grievance Procedure for Non-Certificated Employees."** This policy is being replaced with EMT 7220. HB 501 updated Idaho Code Section 33-517 to include definitions and direction on the appropriate subject matter for grievance; an informal resolution process to more quickly resolve disputes; lengthening of deadlines; and changes the language with regard to personnel files consistent with the requirements of Idaho Code Section 33-518. Under definitions, "working day" means for the purposes of this policy a weekday (Monday through Friday)...Friday needs to be changed to Thursday.

Carol Hepworth moved and Bill Martin seconded to approve the second reading of Policy 7160 and 7160 (p), "Grievance Process for Certificated Personnel," Policy 7129, "Release from Contract of Certificated Employees," Policy 7220, "Grievance Procedure for Non-Certificated Employees," and the second reading of Policy 7120, "Employment Contracts with Certificated Employees" was tabled. All the board members present voted aye. Kim Kunz was absent. Motion passed 4-0.

13. UPCOMING EVENTS

- a. Spud Harvest will begin September 28<sup>th</sup> and end October 8<sup>th</sup>.
- b. Region V Fall Meeting will be September 30, 2015 at 6:30 p.m. at the Pocatello Sizzler. Discussion topics include discussion of resolutions, legislative review, region by-law review and changes. Superintendent Kerns, Kent Miller, and Carol Hepworth will be going.
- c. ISBA Annual Convention will be November 11-13, 2015 in Coeur d'Alene, Idaho.

14. EXECUTIVE SESSION

Bill Martin moved and Carol Hepworth seconded to go into Executive Session under Idaho Code 74-206 (1b) Personnel. A roll call vote was taken: Carol Hepworth, aye; Bill Martin, aye; Annis Williams, aye; and Kent Miller, aye. Kim Kunz was absent. Motion passed 4-0.

The board went into Executive Session at 9:15 p.m. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs. Personnel issues were discussed.

15. RETURN TO REGULAR SESSION

Bill Martin moved and Annis Williams seconded to return to Regular Session.

The board returned to regular session at 9:25 p.m.

16. ADJOURN

Carol Hepworth moved to adjourn.

The board adjourned at 9:25 p.m.

ATTEST:

  
\_\_\_\_\_  
Clerk

  
\_\_\_\_\_  
Chairman

10-21-15  
\_\_\_\_\_  
Date