**Mr. Hawkes Classroom Rules**

 Welcome to my class! This letter is to inform you and your guardian of the rules and expectations of my class, the grading structure, and the required supplies you will need.

 Classroom Rules:

 1. Arrive on time and come prepared for class.

 2. Respect others and their property.

 3. Follow directions.

 4. Follow SRHS rules outlined in your handbook.

 5. The use of cell phones, Ipods, etc., will be allowed as deemed appropriate by Mr. Hawkes

 6. Cheating will not be tolerated.

Consequences for choosing not to follow these rules may be one or more of the following:

 1. New Seating Arrangement.

 2. Conference with the Teacher.

 3. Parent Contact.

 4. Conference with Mr. Jackson or Mr. Carter.

 5. Electronic devices will be taken away if there are any issues.

 6. If you get caught cheating you will be given a zero and your parents will be contacted.

 Grading Policy:

Homework 25%

 Quizzes 5%

Tests 60%

Final Test 10%

 You will be required to complete daily homework assignments. If you are absent you have one week from the absence to turn in your make-up work. If you miss this deadline or turn in other late work, I reserve the right to deduct up to 50% off of the assignment. There will be extra credit opportunities which will be discussed in class. As much as possible homework will be corrected by the students in class to check for understanding and to allow you to ask questions. I will record homework on a daily basis and will randomly check assignments to see if you are being honest about your scores. If your scores are significantly off you will receive a zero on the assignment.

 You are expected to be on time for class every day with book, paper, pencil, and assignment on hand. If you are tardy you will receive a zero on that day’s assignment. You will have the opportunity to replace that zero by coming in after school or in the morning within one week and serving 20 minutes with me. If you choose not to do that the zero will be added in to your grade. You will be allowed three hall passes to use during the trimester.

Supplies Needed:

* 1. Notebook or 3 ring binder and paper.
	2. **Writing Utensil**
	3. Calculator capable of trig functions (sin, cos, tan).

Daily Procedures:

1. Warm-up activity. There will be some kind of warm up on the board when you come to class every day. It may be definitions to copy down, a sample problem to work through, or a journal question to answer. You will need to copy down the warm-up in your notes, as well as answer the question. This is a **GRADED ASSIGNMENT**, so make sure that you are writing them down. If you are absent, I will have the warm up available when you get back to write down, or you can copy it from a classmate.
2. Answer questions on homework. I will usually spend around 5-10 minutes answering **A COUPLE** questions from the homework. If you have multiple questions or an in-depth problem, I am available before school, after school, and during lunch most days for additional help.
3. Grade homework. Students are trusted to grade their own work and be honest about their scores. I will randomly collect homework assignments to check and verify that students are being accurate and honest. As a reminder, if your score is significantly off you will receive a ZERO for the assignment.
4. Class instruction. After homework is graded we will have the lesson for the day. The lessons will be primarily classroom lectures, but I will be doing my best to include group activities and student led instruction. Students are expected to follow along with the lecture and participate in answering questions. Taking notes is HIGHLY ENCOURAGED.
5. Student work time. I give the students as much time as possible to work on homework and practice problems for themselves. Because of this, if students are productive in class they may not have homework every night. One exception to this is the review assignments for tests, as most of the class period is devoted to the review activities.

 If you or your guardian have any questions or concerns at any time, please feel free to contact me. I would appreciate any information you would like to share with me which would help make this a successful trimester. You can call me at the school or reach me through my email at hawkjon@snakeriver.org. The school should also be sending grades home automatically via email every week.

 To complete the first assignment you and your guardian need to read, sign, and return the lower portion of this letter to me.

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I have read and understand the conditions in the above letter:

Guardian Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Preferred method of contact: Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and/or Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I have read and understand the conditions and agree to follow them for the trimester:

Student Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_