

**Snake River School Board of Trustees  
Held at the Snake River District Office  
103 South 900 West, Blackfoot, Idaho 83221  
Monday, January 8, 2018**

**1. WELCOME AND ROLL CALL**

Chairman Bill Martin called the meeting to order at 6:00 p.m. Board members present were Kent Miller, Carol Hepworth, Marci VanOrden, Lon Harrington, and Bill Martin. Also attending was Superintendent David Kerns and Board Clerk Terisa Coombs.

**2. PRAYER OR PLEDGE OF ALLEGIANCE**

Lon Harrington opened the meeting with the Pledge of Allegiance.

**3. APPROVAL OF AGENDA**

**A motion was made by Kent Miller and seconded by Lon Harrington to approve the agenda as amended adding #7, Substitute Teaching Discussion. All board members voted aye. Motion passed 5-0.**

**4. RETAINING LEGAL COUNSEL DISCUSSION**

Discussion continued about the process of retaining legal counsel.

**5. PLANT FACILITY LEVY NEEDS DISCUSSION**

Superintendent Kerns gave a plant facilities levy presentation and the board gave input. He will begin by presenting this to the teachers at Teacher Inservice on Friday, January 12, 2018 at 8 a.m. at the high school. The board was invited to come and this meeting has been posted. Superintendent Kerns also met with Tate VanOrden and has started a plant facilities committee. The SREF pamphlet was also discussed. The importance of having the plant facilities levy pass was stressed.

**6. DISTRICT SNOW REMOVAL**

Superintendent Kerns and Paul Groesbeck discussed snow removal in the district. Mr. Groesbeck will discuss the snow removal plan at next board meeting.

**7. SUBSTITUTE TEACHING DISCUSSION**

The process of substitute teacher selection was discussed.

**8. POLICY READINGS  
SECOND READINGS:**

**Policy 5360, "School Properties: Acquisition, Use and Disposal."** This policy is revised updating the dollar amounts on the limits for bidding requirements. No further changes were made.

**Policy 5380, "Travel Allowances."** This policy is updated to ensure that it applies to all travel expense reimbursement regardless of funding sources. Discussion held.

**Policy 8637, "Snake River 1:1 Device Program."** This policy is new. The committee has met and is recommending this policy is approved that addresses the 1:1 initiative. No other changes were made

**Lon Harrington moved and Carol Hepworth seconded to approve the second readings of Policy 5360, "School Properties: Acquisition, Use and Disposal," Policy 5380, "Travel Allowances," and Policy 8637, "Snake River 1:1 Device Program." All board members voted aye. Motion passed 5-0.**

**FIRST READINGS:**

**Policy 4370, "Service Animals"** This policy is update to reflect recent case law that suggests certain circumstances schools may need to provide reasonable accommodation to a student needing assistance with care and supervision of his/her service animal. On page 1, under Definitions, "Miniature horse, at the end of the paragraph, "as determined by the superintendent or designee" was added. Also on Page 1 after the last paragraph, reference to Policy 5335 was done.

**Policy 4375, "Animals in School"** This policy is new and is intended to address situations where a student or teacher requests to bring an animal onto campus. At the end of the policy, the following sentence was added, "In the event of damage by the animal, the owner will be responsible and charged."

**Policy 5111, "District Expenditure Website"** This policy is new to reflect the legal references to Idaho's Public Records Act, which was recodified in Idaho Code Title 74, Chapter 1. In the first paragraph, the following was added: "Therefore, the district has developed and maintains a publicly available website where the district's expenditures shall be are posted in one of the following ways: Also under Website Contents and Maintenance, #8, master labor agreements was struck and replaced with negotiated agreement."

**Policy 5700, "Record Retention and Destruction"** This policy is updated. The vast majority of records prepared, received and maintained by school districts are subject to state and federal law, including the Idaho Public Records Act, FERPA, and EDGAR. This policy is updated to provide additional guidance to schools on how to manage various types of records and maintain compliance with the law. Discussion held. See changes.

**Policy 7390, “Supplementation of Worker’s Compensation Benefits”** This is an extensive modification of the policy authorizing supplementation of worker’s compensation benefits. Extensive discussion held.

**Policy 8495, “School Wellness”** This policy is updated. The USDA Food and Nutrition Service finalized regulations to create a framework and guidelines for written wellness policies established by school districts. This revised policy incorporates the requirements of the new regulations. Discussion held.

**Policy 8700, “Investigating and Reporting Suspected Child Abuse, Abandonment, or Neglect”** This policy is new and reflects an amended definition of “neglect” in Idaho Code. Discussion held. No changes.

**A motion was made by Lon Harrington and seconded by Carol Hepworth to approve the first readings of Policy 4370, “Service Animals;” Policy 4375, “Animals in School;” Policy 5111, “District Expenditure Website;” Policy 5700, “Record Retention and Destruction;” Policy 7390, “Supplementation of Worker’s Compensation Benefits;” Policy 8495, “School Wellness;” Policy 8700, “Investigating and Reporting Suspected Child Abuse, Abandonment, or Neglect.” All board members voted aye. Motion passed 5-0.**

**8. EXECUTIVE SESSION**

**Marci VanOrden moved and Lon Harrington seconded to table Executive Session and Return to Regular Session.**

Due to time constraints, Executive Session was tabled.

**9. ADJOURN**

**Lon Harrington moved and Marci VanOrden seconded to adjourn.**

The meeting was adjourned at 8:20 p.m.

**ATTEST:**

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**Clerk**

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**Chairman**

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**Date**