

**Snake River School Board of Trustees
Held at the Rockford Elementary
58 South 800 West, Blackfoot, Idaho 83221
Wednesday, January 17, 2018**

1. WELCOME AND ROLL CALL

Chairman Bill Martin called the meeting to order at 7:00 p.m. Board members present were Kent Miller, Marci VanOrden, Lon Harrington, Carol Hepworth and Bill Martin. Also attending was Superintendent David Kerns and Board Clerk Terisa Coombs.

2. PRAYER OR PLEDGE OF ALLEGIANCE

Kaden Peterson, Boy Scout from Troop 274 opened the meeting with the Pledge of Allegiance.

3. APPROVAL OF AGENDA

A motion was made by Lon Harrington and seconded by Carol Hepworth to approve the agenda as presented. All board members voted aye. Motion passed 5-0.

4. CONSENT AGENDA

Minutes: Regular Meeting of December 20, 2017 and Special Meeting of January 8, 2018.

New Hires: Jessica Taylor, Middle School Special Ed Parapro; Barbara Key, Middle School Special Ed Parapro; Patricia Bigelow, Riverside Special Ed Parapro; Teresa Anderson, Rockford Special Ed Parapro.

Budget, Payroll, and Claims Payable for December, 2017.

Kent Miller moved and Lon Harrington seconded to approve the Consent Agenda as presented. All board members voted aye. Motion passed 5-0.

5. PATRON FORUM

The following Patron Form Disclaimer was read by Chairman Martin: Patrons should sign in and note the agenda item they would like to address. The board will not allow any comments on personnel issues and will make no comments about personnel issues at this meeting. The Chairman will ask each person wishing to speak to give their names for the record. A three (3) minute limit will be given.

Gillian Cook asked to speak to the board on a disciplinary matter. The board chose to go into Executive Session.

6. EXECUTIVE SESSION

Under Idaho Code 74-206 [1b] Student Disciplinary Matters, Marci VanOrden motioned and Lon Harrington seconded to go into Executive Session. A roll call vote was taken: Kent Miller, aye; Lon Harrington, aye; Marci VanOrden, aye; and Bill Martin, aye. Carol Hepworth, aye. Motion passed 5-0.

The board went into Executive Session at 7:10 p.m. Gillian Cook and Nick Benson entered executive session. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs. Student Disciplinary Matters were discussed. At 7:25 p.m., Gillian Cook and Nick Benson left executive session. Student Disciplinary Matters were continued to be discussed until 7:30 pm.

7. RETURN TO REGULAR SESSION

It was moved by Marci VanOrden and seconded by Lon Harrington to return to Regular Session. All the board members voted aye. Motion passed 5-0.

The board returned to Regular Session at 7:30 p.m.

8. RETAINING LEGAL COUNSEL

Superintendent Kerns introduced Garrett Sandow, Attorney, who discussed his experience and qualifications as legal counsel. Discussion was held on the best way to make payments for his services. The district will be billed \$500 monthly, there will be no charge for phone calls, and if the fee for services provided exceeds \$500 per month, the district will be billed at \$150/hour.

Lon Harrington moved and Marci VanOrden seconded to retain Garrett Sandow as legal counsel for six months at a flat monthly fee of \$500/month as presented. All the board members voted aye. Motion passed 5-0.

9. ROCKFORD PRINCIPAL PRESENTATION

Rockford Principal and Federal Programs Director David Dougal gave a brief presentation. He talked about his experience and background. He said that he likes the relationships and trust that are developing at Rockford. He likes being the principal because he gets to see the kids who struggle and the kids who succeed every day. He outlined the federal programs that have been obtained through an application process this year. They include Title I-C, Title II-A, Title III-A, Title V-B, and Title IX-A. A federal site visit is scheduled before the end of the school year. The board thanked Mr. Dougal and for all of the work that he has been doing.

10. 1:1 INITIATIVE PRESENTATION

Superintendent Kerns turned the time over to Jon Hawkes. As part of his Master's program, he is required to perform a formal evaluation of a program/process for his coursework and he chose the 1:1 Chromebook Initiative. He discussed the program where all incoming freshmen were issued a Chromebook, charger, and a protective case this year, which they kept 24/7. The

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program is different from the existing Chromebook program in the district, and also not very common in the state, so there have been many questions and concerns to address. Mr. Hawkes sent out a survey to students and adults asking what their thoughts were about the program. He gave an overview and summary of the results. He believes that the majority of the goals that were set are being met. He does think that more training for teachers would be a plus. Discussion was held.

11. BUS PURCHASE BID

A bid opening for the purchase of two 72-passenger school buses was held at 1:00 p.m. on Tuesday, January 16, 2018. Bids were received from Western Mountain Bus Sales, Rush Bus Centers, and Bryson Sales & Service. Galen Sasser, bus mechanic, has checked the bids to make sure they meet specifications and has recommended that the board accept the lowest bidder, Rush Bus Centers, at \$79,620 per bus. This was bid with the understanding that payment would be after a July 1, 2018 delivery. Discussion held.

A motion to approve the bid from Rush Bus Centers in the amount of \$79,620 for each bus for the purchase of two 72-passenger buses to be paid for in the 2018-2019 school year was made by Lon Harrington and seconded by Kent Miller. All the board members present voted aye. Motion passed 5-0.

12. MAINTENANCE REPORT

Paul Groesbeck presented the district snow removal plan. When it snows at night, he wakes up at 3:15 a.m. and drives the roads in the district with the help of Dean Bonney. They then determine if the school district needs to be closed. All maintenance employees report to work no later than 5:00 a.m. who then start taking care of the sidewalks at each of the buildings, which they are assigned, in the district. For the parking lots, there are two outside contractors who remove snow. Discussion held. A list of equipment needed to maintain the district's grounds during the winter was also discussed.

13. SCHEDULE WORK MEETING

A work meeting was scheduled to go over policy on January 29, 2018 at 6:00 p.m. at the District Office.

Lon Harrington moved and Carol Hepworth seconded to approve that a work meeting be scheduled on January 29, 2018 at 6:00 p.m. at the District Office. All the board members present voted aye. Motion passed 5-0.

14. UPCOMING EVENTS

1. Parent Teacher Conferences will be at the end of January/first of February.
2. Fine Arts Alumni Concert will be February 3rd at 7 p.m. at the SRHS Auditorium.
3. ISBA Day on the Hill, February 19 and 20, 2018.
4. Regular Board Meeting will be February 21st at Riverside Elementary beginning with a tour of the building at 6:30 p.m.

15. POLICY READINGS

SECOND READINGS:

Policy 4370, “Service Animals” This policy is update to reflect recent case law that suggests certain circumstances schools may need to provide reasonable accommodation to a student needing assistance with care and supervision of his/her service animal. On page 1, under Definitions, “Miniature horse, at the end of the paragraph, “as determined by the superintendent or designee” was added. Also on Page 1 after the last paragraph, reference to Policy 5335 was done. No other changes made.

Policy 4375, “Animals in School” This policy is new and is intended to address situations where a student or teacher requests to bring an animal onto campus. At the end of the policy, the following sentence was added, “In the event of damage by the animal, the owner will be responsible to reimburse the district for any damages.” No other changes were made.

Policy 5111, “District Expenditure Website” This policy is new to reflect the legal references to Idaho’s Public Records Act, which was recodified in Idaho Code Title 74, Chapter 1. In the first paragraph, the following was added: “Therefore, the district has developed and maintains a publicly available website where the district’s expenditures shall be ~~are~~ posted in one of the following ways:” Also under Website Contents and Maintenance, #8, master labor agreements was struck and replaced with negotiated agreement.

Policy 5700, “Record Retention and Destruction” This policy is updated. The vast majority of records prepared, received and maintained by school districts are subject to state and federal law, including the Idaho Public Records Act, FERPA, and EDGAR. This policy is updated to provide additional guidance to schools on how to manage various types of records and maintain compliance with the law. Discussion held. See changes.

Policy 7390, “Supplementation of Worker’s Compensation Benefits” This is an extensive modification of the policy authorizing supplementation of worker’s compensation benefits. Discussion held.

Policy 8495, “School Wellness” This policy is updated. The USDA Food and Nutrition Service finalized regulations to create a framework and guidelines for written wellness policies established by school districts. This revised policy incorporates the requirements of the new regulations. Discussion held.

Policy 8700, “Investigating and Reporting Suspected Child Abuse, Abandonment, or Neglect” This policy is new and reflects an amended definition of “neglect” in Idaho Code. Discussion held. No changes.

A motion was made by Carol Hepworth and seconded by Lon Harrington to approve the second readings of Policy 4370, “Service Animals;” Policy 4375, “Animals in School;” Policy 5111, “District Expenditure Website;” Policy 5700, “Record Retention and Destruction;” Policy 7390, “Supplementation of Worker’s Compensation Benefits;” Policy 8495, “School Wellness;” Policy 8700, “Investigating and Reporting Suspected Child Abuse, Abandonment, or Neglect.” All board members voted aye. Motion passed 5-0.

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16. EXECUTIVE SESSION

Under Idaho Code 74-206 [1a] to consider the evaluation of the Superintendent and [1b] Personnel, Lon Harrington motioned and Marci VanOrden seconded to go into Executive Session. A roll call vote was taken: Kent Miller, aye; Lon Harrington, aye; Marci VanOrden, aye; and Bill Martin, aye. Carol Hepworth, aye. Motion passed 5-0.

The board went into Executive Session at 9:30 p.m. and to consider the evaluation of the Superintendent was discussed until 11:00 p.m.

17. RETURN TO REGULAR SESSION

It was moved by Lon Harrington and seconded by Carol Hepworth to return to Regular Session. All the board members voted aye. Motion passed 5-0.

The board returned to Regular Session at 11:00 p.m.

18. ADJOURN

Kent Miller moved and Carol Hepworth seconded to adjourn.

The meeting was adjourned at 11:00 p.m.

ATTEST:

Clerk

Chairman

Date