

**Snake River School Board of Trustees**  
**Held at the Snake River District Office**  
**103 South 900 West, Blackfoot, Idaho 83221**  
**Wednesday, February 20, 2019**

**1. CALL MEETING TO ORDER**

Chairman Bill Martin called the meeting to order at 7:00 p.m. Board members present were Chairman Bill Martin, Carol Hepworth, Marci VanOrden, Kent Miller and Lon Harrington. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs.

**2. PLEDGE OF ALLEGIANCE**

Tanner Williams, Eagle Scout, opened the meeting with the Pledge of Allegiance.

**3. ACTION ITEMS:**

**a. Approval of Agenda**

**A motion was made by Kent Miller and seconded by Lon Harrington to approve the agenda as presented. All board members present voted aye. Motion passed 5-0.**

**b. Consent Agenda**

**Minutes:** Regular Meeting of January 16, 2019; Special Meeting of January 28, 2019

**Retirement/Resignations:** Karen Herrick, Moreland Kitchen Cook (13 years).

**New Hires:** Jamie Webb, High School Special Education Teacher.

**Budget Report, Payroll and Claims Payable** for January, 2019.

**A motion was made by Carol Hepworth and seconded by Marci VanOrden to approve the Consent Agenda as presented. All board members present voted aye. Motion passed 5-0.**

**4. PATRON FORUM**

There were no comments at this time.

**5. INFORMATION ITEMS**

**a. Sewer Project Update:**

Superintendent Kerns gave an update on the sewer system project. There will be a prebid conference at 2 p.m. on February 21, 2019 at the district office. The bid opening will tentatively be March 5<sup>th</sup> at 2 p.m. at the district office. Superintendent Kerns reported that things appear to be moving along smoothly.

**b. Student Recognition**

**1.** High School BPA Advisor Shayla Martin, BPA Student President and BPA students introduced themselves and discussed the events they qualified for State BPA. The board thanked BPA for coming and congratulated them for their accomplishments.

**2.** Cara Pugmire qualified for the National Debate and Speech Tournament, which will be held in Dallas this summer. SRHS hosted the Qualifying Tournament this weekend, which was very successful for everyone. This is the first time in 17 years that SR has had a qualifying student to nationals. Charlotte Reid was awarded Newcomer Coach of the Year among 17 schools in our area, all of which were represented this weekend here at Snake River. The board congratulated all involved and wished Miss Pugmire good luck in the future.

**c. Moreland Elementary Presentation:**

Jane Reynolds, Moreland Elementary Principal gave a brief presentation and then introduced Beckham Sayre, 1<sup>st</sup> grade student, who gave a report on Poisonous Dart Frogs. The PLC team at Moreland Elementary then discussed the Motto: "Moreland Elementary's fundamental purpose is to ensure high levels of learning for all." This includes learning for everyone. The team also discussed Istation, which was selected to provide the Idaho Reading Indicator (IRI) for K-3 public school students in Idaho. The Istation measures growth over time. Istation also allows teachers to look at where students score in a percentile nationally. The test is administered monthly. They are very excited about this program. They also discussed data and growth. Discussion was held and questions were asked about Istation. The board thanked the staff at Moreland.

**d. Supplemental Levy Discussion:**

Superintendent Kerns updated the board on the supplemental levy. He has given supplemental levy presentation to all buildings. The levy election is on March 12, 2019 and early voting begins February 25<sup>th</sup> and goes through March 8<sup>th</sup>. Absentee ballots can be requested now. The first FaceBook Live will be done by Suzanne Hieb on February 27<sup>th</sup>. There will be an informational meeting on March 6<sup>th</sup>, 2019 at the High School/Community Library at 7 p.m. and the public is invited. Discussion was held about the need to get the word out to patrons and the community.

**6. ACTION ITEMS**

**a. 2020-2021 District Calendar:**

Principal Bonney and the district calendar committee have recommended that the board approve the 2019-20 district calendar. Superintendent Kerns has asked that a two-year calendar be in place. Discussion was held about different dates on the calendar.

**Kent Miller motioned and Carol Hepworth seconded to approve the 2020-2021 district calendar as presented. All board members present voted aye. Motion passed 5-0.**

**b. Emergency School Closures:**

On January 17, 2019, an emergency closure of all the schools in the district was called because of adverse weather conditions. A Certificate of Closure was sent to the state. A makeup day is not needed.

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On February 7, 2019, an emergency closure of all the schools in the district was called because of weather/illness conditions. A Certificate of Closure was sent to the state. A makeup day is not needed.

On February 11, 2019, an emergency closure of all the schools in the district was called because of weather conditions. A Certificate of Closure was sent to the state. A makeup day is not needed.

**Lon Harrington motioned and Marci VanOrden seconded to approve the Emergency Closures of all the Snake River District schools on January 17, 2019 because of adverse weather conditions; February 7, 2019 because of weather/illness conditions; and February 11, 2019 because of adverse weather conditions. All board members present voted aye. Motion passed 5-0.**

**c. Declare Areas of Need Exist:**

1. **High School Assistant Principal:** The district is in need of having a full-time assistant principal at the high school. Rich Dunn is continuing the process to complete his education in Administration. The board needs to approve the request for an alternative authorization for Rich Dunn, who should receive his credential within this next year.

**Lon Harrington moved to declare that an area of need exists for a full-time high school assistant principal and to approve the request for a renewal of an alternative authorization for Richard Dunn, who should receive a clear credential within the year. Motion was seconded by Carol Hepworth. All the board members voted aye. Motion passed 5-0.**

2. **High School Special Education Teacher:** The district hired Jamie Webb as a High School Special Education Teacher. She is in the process of completing her education degree but has her student teaching to complete. The board needs to approve the request for an alternative authorization. She should receive a clear credential within the year.

**Carol Hepworth moved to declare that an area of need exists to hire a High School Special Education Teacher and approve the request for an Alternative Authorization for Jamie Webb who should receive a clear credential within the year. Motion was seconded by Lon Harrington. All the board members voted aye. Motion passed 5-0.**

**d. Reschedule March Board Meeting:**

Superintendent Kerns would like to reschedule the board meeting of March 20, 2019 to a different date.

**A motion to approve that the regular board meeting of March 20, 2019 be moved to March 12, 2019 at 7 p.m. at Snake River District Office was made by Marci VanOrden and seconded by Lon Harrington. All the board members present voted aye. Motion passed 5-0.**

**7. INFORMATION ITEMS**

- a. **Day on the Hill Report:** Superintendent Kerns and Trustee Harrington went to Day on the Hill on February 18-19, 2019 at the Grove Convention Center in Boise, Idaho. Each enjoyed the conference and discussion was held about what each took away from the conference. Both thought that it was beneficial meeting with the representatives from our area.

**b. Upcoming Events:**

1. February 21-23, State Wrestling in Pocatello
2. February 25-March 8, Early Voting for the Supplemental Levy
3. February 28, no school for Grades K-6 for Teacher Inservice
4. Boys Basketball State is February 28-March 2
5. Information Meeting for the Supplemental Levy will be March 6 at 7 p.m. at the HS Library.

**8. ACTION ITEMS—POLICY READINGS  
SECOND READINGS:**

**Policy 5760, "Storage and Retrieval of Business Records"** This policy is new. Language has been added from the 2018 amendments to the public records law to this policy to more fully reflect the obligations of school districts with respect to storage and retrieval of business records. As this language is included in Policy 4310, which we recommend updating as soon as possible, this update need not necessarily take priority in importance of policies to be updated. No further changes.

**Policy 6305, "Advanced Opportunities"** The updates to this policy follow amendments to the advanced opportunities statute that become effective July 1, 2018. In particular, definitions for "full credit load" and "overload course" have been amended. Advisors are also now required to counsel any student who wishes to take dual credit courses that students should ascertain whether the particular postsecondary institution a student desires to attend will accept the transfer of coursework credits earned. No further changes.

**Policy 6410, "School Calendar"** This policy is updated to reflect amendments to Idaho Code. The addition of instructional hour requirements for alternative schools was added to the statute a few years ago. To the chart on the first page, Grades 9-12 were split to show the correct instructional hours: Grades 9-11: 990 hours and Grade 12: 979 hours. No further changes were made. No further changes.

**Policy 6446, "Qualifications and Training Requirements of Instructional Paraprofessionals,"** This updated policy reflects changes to the state regulations governing qualifications of paraprofessionals in 2017. Outdated language from NCLB is removed. No further changes made.

**Policy 6500, “Student Safety Measures”** This policy is new to us. It removes references to NCLB as outdated, and replaces them with references to the ESSA. (Unsafe School Option) was added to the title, no further changes were made.

**Policy 7510, “Criminal History Checks for Employees, Volunteers, and Contractors,”** This policy is updated to reflect a 2017 statutory change relating to when a record of background checks for a school district will be provided to the district or the job applicant by the Idaho SDE. No further changes.

**Policy 7560, “Employer Recommendations”** This policy is updated and removes outdated provisions and includes references to the updated legal requirements related to employer recommendations. No further changes.

**Policy 7570, “Personnel Files”** This policy is updated to reflect amendments to the public records law relating to what personnel information may be disclosed to the public. No further changes.

**Policy 7580, “Information on Past Job Performance”** This policy is updated to include the full requirements as set forth in Idaho Code 33-1210 for obtaining information on past job performance of job applicants. The updates to this policy primarily consist of technical corrections. No further changes.

**Policy 7590, “Whistle Blower”** This policy is new and reflects all of the statutory definitions in the Protection of Public Employees Act (i.e. the whistle blower act). No further changes.

**Policy 7670, “Idaho State Veteran Employment Preference,”** This policy is new. The statutory provisions governing the rights and privileges of veterans to preference in government hiring. **7670f1—Veterans Preference Form** is used when job applicants claim a veteran’s preference. No further changes.

**Policy 8480, “Student Suicide Prevention”** This policy is updated to reflect the addition of a new statute that becomes effective July 1, 2018. The new law is Idaho Code §33-136 - Suicide Prevention in Schools, which requires the State Board of Education to adopt rules supporting suicide awareness and prevention training each year for public school personnel; requires school districts to adopt a policy on student suicide prevention, which must, at a minimum, address procedures relating to suicide prevention, intervention and postvention; and provides that the State Department of Education will develop a model policy to serve as a guide to school districts for adopting a suicide prevention policy. No further changes.

**Policy 8700, “Investigating and Reporting Suspected Child Abuse, Abandonment, or Neglect”** The Idaho public records law was amended in 2018 to provide that the identity of a reporting party maintained by any law enforcement entity or the Department of Health and Welfare relating to the investigation of child abuse, neglect or abandonment is exempt from disclosure unless the reporting party consents in writing to the disclosure or the disclosure of the reporting party's identity is required in any administrative or judicial proceeding. No further changes.

**Policy 8790, “Prohibition of Weapons”** The 2018 legislature amended Idaho Code §18-33021, relating to threatening violence upon school grounds. No further changes.

**Lon Harrington moved and Carol Hepworth seconded to approve the second readings of Policy 5760, “Storage and Retrieval of Business Records;” Policy 6305, “Advanced Opportunities;” Policy 6410, “School Calendar;” Policy 6446, “Qualifications and Training Requirements of Instructional Paraprofessionals;” Policy 6500, “Student Safety Measures;” Policy 7510, “Criminal History Checks for Employees, Volunteers, and Contractors;” Policy 7560, “Employer Recommendations;” of Policy 7570, “Personnel Files;” Policy 7580, “Information on Past Job Performance;” Policy 7590, “Whistle Blower;” Policy 7670, “Idaho State Veteran Employment Preference;” Policy 8480, “Student Suicide Prevention;” Policy 8700, “Investigating and Reporting Suspected Child Abuse, Abandonment, or Neglect;” and Policy 8790, “Prohibition of Weapons.” All board members present voted aye. Motion passed 5-0.**

## 9. EXECUTIVE SESSION

**Under Idaho Code 74-206 [1a] personnel, Marci VanOrden motioned and Lon Harrington seconded to go into Executive Session. A roll call vote was taken: Kent Miller, aye; Marci VanOrden, aye; and Carol Hepworth, aye; Lon Harrington, aye; and Bill Martin, aye. Motion passed 5-0.**

The board went into Executive Session at 8:25 p.m. The Superintendent’s evaluation was performed from 8:25 p.m. until 8:50 p.m. Personnel was discussed from 8:50 p.m. until 9:20 p.m.

## 10. RETURN TO REGULAR SESSION

**It was moved by Lon Harrington and seconded by Marci VanOrden to return to Regular Session. All the board members voted aye. Motion passed 5-0.**

The Board returned to Regular Session at 9:20 p.m.

**11. ADJOURN**

**Lon Harrington moved and Carol Hepworth seconded to adjourn.**

The meeting was adjourned at 9:20 p.m.

**ATTEST:**

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**Clerk**

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**Chairman**

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**Date**