

**Snake River School Board of Trustees  
Held at the Snake River District Office  
103 South 900 West, Blackfoot, Idaho 83221  
Tuesday, March 12, 2019**

**1. CALL MEETING TO ORDER**

Chairman Bill Martin called the meeting to order at 7:00 p.m. Board members present were Chairman Bill Martin, Carol Hepworth, Marci VanOrden, Kent Miller and Lon Harrington. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs.

**2. PLEDGE OF ALLEGIANCE**

Lon Harrington opened the meeting with the Pledge of Allegiance.

**3. ACTION ITEMS:**

**a. Approval of Agenda**

**A motion was made by Lon Harrington and seconded by Carol Hepworth to approve the agenda as presented. All board members present voted aye. Motion passed 5-0.**

**b. Consent Agenda**

**Minutes:** Regular Meeting of February 20

**Retirements:** JeNene Anderson, District Orchestra Teacher (4 years); Jane Tew, Riverside Secretary (24 years); Debbie Ellis, Moreland Title I Aide (18 years); Lynette Daw, Middle School Librarian (24 years)

**Resignations:** Jacob Smith, Jr. High Math Teacher

**Student Teacher:** Sylvia Long, Student Teacher at Riverside Elementary

**Budget Report, Payroll and Claims Payable** for February, 2019

**A motion was made by Carol Hepworth and seconded by Lon Harrington to approve the Consent Agenda as presented with a special thanks to all those who are retiring and for the years of service given to the district. All board members present voted aye. Motion passed 5-0.**

**4. PATRON FORUM**

There were no comments at this time.

**5. INFORMATION ITEMS**

**a. Student Recognition**

Snake River High School All-State Music participants were present and introduced themselves and discussed what event they participated in at All-State. The board thanked them for coming to board meeting and congratulated them for their accomplishments.

**b. Riverside Elementary Presentation:**

Janae Peterson, Riverside Elementary Principal gave a brief presentation and turned the time over to the PLC Team to discuss Riverside reading and mathematics STAR and Istation data. Discussion held. They also showed the board the district's virtual reality lab, which has over 900 expeditions that explore history, science, the arts and the world. Each member of the board was given virtual reality goggles from the lab to try out and they went on a coral reef expedition. The Gifted and Talented Program was also discussed. The board thanked Riverside Elementary principal and staff.

**c. Supplemental Levy Discussion:**

Superintendent Kerns updated the board on the supplemental levy and thanked the media, school staff, and the board for helping get the word out that the vote was today.

**d. Review of Media Relations**

Superintendent Kerns gave a brief presentation on the board's relationship with media. Discussion held.

**6. ACTION ITEMS**

**a. FiberWAN Bid Results:**

The Bid opening for FiberWAN (network between buildings, which carries all electronic communication) was held on February 28<sup>th</sup>. Five companies submitted bids. Four people were involved in scoring the bids. (See scoring sheet) After the bids were scored, this committee recommends awarding the bid to TekHut in the amount of \$2,822 per month for 10 gigs to each site for 5 years.

**Kent Miller motioned and Lon Harrington seconded to approve the district's Fiber Wide Area Network to TekHut for 10 gigs to each site at \$2,822.00 per month for 5 years. All board members present voted aye. Motion passed 5-0.**

**b. Septic System Bid Results:**

Superintendent Kerns and Rocky Mountain Engineering updated the board on the sewer project and bidding results. The bid opening was held March 7, 2019 at 3 p.m. Three companies bid for the project, Mickelsen Construction, Taylor Construction, and Edstrom Construction. The lowest bid came in at \$1,400,969.90 from Edstrom Construction. Mitch Greer, engineer from RMES, recommended that the district award the contract to Edstrom Construction. Chairman Martin signed the acceptance of the bid from Edstrom on behalf of the district. When permitting and bonding is complete, the district can finalize and sign the contract so work can begin. The optimum start date for construction is April 1 in order for the installation to be complete before the 2019-20 school year begins. A special meeting was scheduled so Chairman Martin can sign the acceptance of the bid on April 1, 2019 at 5:30 p.m. at the district office.

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Marci VanOrden motioned and Lon Harrington seconded to accept the bid from Edstrom Construction in the amount of \$1,400,969.90 for construction of pressurized sewer system and lift station and to approve that the Chairman of the Board sign the Notice of Award. A roll call vote was taken: Kent Miller, aye; Marci VanOrden, aye; and Carol Hepworth, aye; Lon Harrington, aye; and Bill Martin, aye. Motion passed 5-0.

A motion was made by Marci VanOrden and seconded by Kent Miller to schedule a special meeting on April 1, 2019 at 5:30 p.m. at the district office to approve the notice to proceed with the septic project. All board members present voted aye. Motion passed 5-0.

c. **Emergency School Closure:**

On February 25, 2019, an emergency closure of all schools in the district was called because of adverse weather conditions. A Certificate of Closure was sent to the state. A makeup day for the seniors only will be March 14, 2019.

Lon Harrington motioned and Kent Miller seconded to approve the Emergency Closure of all Snake River District schools on February 25, 2019 because of adverse weather conditions. All board members present voted aye. Motion passed 5-0.

7. **INFORMATION ITEMS**

a. **Winter Sports Report:**

High School Athletic Director Bob Coombs gave a brief report on the winter sports programs. All programs won districts and participated in State Competitions. In wrestling, Destin Summers and Sway Cook were state champions and the board congratulated them on winning and wished them well in the future.

b. **Upcoming Events:**

1. March 15, Teacher Inservice/Senior Projects
2. March 15, Supplemental Levy Canvass at 2 p.m.
3. March 18, 19, 21, 22, and 23<sup>rd</sup>: Little Mermaid at the High School
4. March 21, Kindergarten Registration
5. April 9, Jr. SAT Day
6. April 17, Next Regular Board Meeting will be at the high school
7. April 22-23, Law Conference in Boise

8. **ACTION ITEMS—POLICY READINGS  
FIRST READINGS:**

**Policy 4120, “Media Relations and News Releases”** Superintendent Kerns would like this policy to be reviewed. Discussion was held. No further changes.

**Policy 4130, “Public Relations”** Superintendent Kerns would like this policy to be reviewed. Discussion was held. No further changes.

**Policy 5130, “Budget Hearing Notices”** This policy is updated to reflect the changes to the annual meeting date. Discussion was held. No further changes.

Carol Hepworth moved and Kent Miller seconded to approve the first readings of Policy 4120, Media Relations and News Releases;” Policy 4130, “Public Relations;” Policy 5130, “Budget Hearing Notices;” All board members present voted aye. Motion passed 5-0.

9. **EXECUTIVE SESSION**

Under Idaho Code 74-206 [1a] superintendent contract and [1b] personnel, Kent Miller motioned and Lon Harrington seconded to go into Executive Session. A roll call vote was taken: Kent Miller, aye; Marci VanOrden, aye; and Carol Hepworth, aye; Lon Harrington, aye; and Bill Martin, aye. Motion passed 5-0.

The board went into Executive Session at 8:25 p.m. Board Clerk Terisa Coombs left the meeting at 8:25 p.m. The Superintendent’s contract was discussed from 8:25 p.m. until 9:00 p.m. Personnel discussed from 9:00 p.m. until 9:25 p.m.

10. **RETURN TO REGULAR SESSION**

It was moved by Carol Hepworth and seconded by Lon Harrington to return to Regular Session. All the board members voted aye. Motion passed 5-0.

The Board returned to Regular Session at 9:25 p.m.

**11. ACTION ITEM**  
**a. Superintendent Contract**

**Carol Hepworth motioned and Lon Harrington seconded to approve Superintendent David L. Kerns' contract beginning August 1, 2019 through August 31, 2020 at the rate of \$104,000.**

**12. ADJOURN**

**Lon Harrington moved and Marci VanOrden seconded to adjourn.**

The meeting was adjourned at 9:30 p.m.

**ATTEST:**

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**Clerk**

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**Chairman**

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**Date**