

**Snake River School Board of Trustees
Held at the Snake River District Office
103 South 900 West, Blackfoot, Idaho 83221
Wednesday, May 16, 2018**

1. WELCOME AND ROLL CALL

Chairman Bill Martin called the meeting to order at 7:00 p.m. Board members present were Kent Miller, Marci VanOrden, Lon Harrington, Carol Hepworth and Bill Martin. Also attending was Superintendent David Kerns and Board Clerk Terisa Coombs.

2. PRAYER OR PLEDGE OF ALLEGIANCE

Kent Miller opened the meeting with the Pledge of Allegiance.

3. APPROVAL OF AGENDA

A motion was made by Lon Harrington and seconded by Carol Hepworth to approve the agenda as presented. All board members voted aye. Motion passed 5-0.

4. CONSENT AGENDA

Minutes: Regular Meeting of April 18, 2018.

Resignations: Pam Shawver, Instructional Coach, Jr. High; Jennifer Grunhardt, 2nd Grade Teacher; Anita Holloway, Title I Parapro, Middle School; Kenneth Lackner, Child Nutrition Food Deliverer.

New Hires: Wayne Taylor, High School Special Education Teacher; Robin Henicksman, 2nd Grade Teacher.

Student Teacher: Cheryl Overmeyer in the fall of 2018 at Rockford Elementary.

Budget, Payroll, and Claims Payable for April, 2018.

Kent Miller moved and Lon Harrington seconded to approve the Consent Agenda as presented. All board members voted aye. Carol Hepworth abstained from the vote due to conflict of interest. Motion passed 4-0.

5. PATRON FORUM

There were no comments.

6. BOARD TRAINING

Superintendent Kerns gave a presentation on the Code of Ethics for Board Members.

7. SEPTIC SYSTEM UPDATE

Crystal Harmon from SICOG gave an update on the planning and design of the septic system. The plan finalizations should be done this week. Right now, the district is #1 on the priority list but because the plans have not been finalized and the loan application has not been done, the DEQ is hesitant to help with funding and won't commit funds until these have been finished. There are two options: The first is to keep moving forward working with the engineers to get approval of the design from DEQ and the school district needs to send a request to DEQ to incur charges prior to the loan offer. With this option asking the DEQ to incur charges before loan approval, there is the chance that the DEQ will say no. The second option would be to postpone the bid and wait until there is a loan offer. The engineers have decided to postpone the bids. Discussion held.

8. NEGOTIATIONS WITH SREA UPDATE

Superintendent Kerns, Kent, and Marci updated the board on negotiations with the SREA. Negotiations have been going well. There is a meeting tomorrow, May 17th, and the thought is to hopefully finish up at that time. The board will schedule a special meeting to ratify and the SREA will meet to ratify on the last day of school for teachers.

9. DECLARE AREA OF NEED EXISTS

The district has hired a teacher who did not have appropriate endorsement requirements met. Every effort was made to advertise and interview for candidates to fill these positions.

- a. High School Special Education Teacher:** The district hired Wayne Taylor as a High School Special Education Teacher. He is in the process of receiving his teaching certification through ABCTE. The board needs to approve the request for an alternate authorization for a year.

It was moved by Carol Hepworth and seconded by Lon Harrington to declare that an area of need exists to hire a High School Special Education Teacher and approve the request for an Alternative Authorization for Wayne Taylor who should receive a clear credential in August 2019. All the board members voted aye. Motion passed 5-0.

10. UPCOMING EVENTS

- a. Snake River Education Foundation Color Run will be May 19, 2018 at 10 a.m.**
- b. Last Day of School for Seniors is May 29, 2018 and for all other students is May 31, 2018.**
- c. Graduation will be May 30, 2018 at Snake River High School at 8:00 p.m.**
- d. Teacher's last day/End of the Year Employee Meeting will be June 1, 2018 at 8:00 a.m.**
- e. Next Board Meeting/Annual Budget Hearing will be June 20, 2018.**
- f. Summer Leadership Institute July 11, 2018 in Rigby.**

13. **POLICY READINGS
SECOND READINGS:**

Policy 2330, “Board Relationship with SREA” This policy is updated to match the procedure for distributing board minutes to the SREA. No further changes were made at this time. Discussion held.

Policy 7650, “Family Medical Leave Act (FMLA)” This policy is updated to include language relating to an intermittent or reduced leave schedule for employees who take FMLA, including special rules for instructional employees. On page 3 under the section “Intermittent or reduced leave schedule in the italics portion of the paragraph, *The District* will be changed to *The superintendent or designee*. No other changes made.

Policy 8010, “School Climate” This policy is new adding language regarding categories of policies that must be adopted by the board of trustees as mandated by Idaho State Board of Education rules. Discussion held.

Policy 8215, “Concussion and Head Injury Guidelines” This policy is new to the district policies and includes several additions as required by Idaho Code and IHSAA Guidelines i.e. annual written consent from parents/guardians, a reference to a district’s concussion protocol, and potential need for accommodations upon return to school. Discussion held. No further changes at this time.

A motion was made by Kent Miller and seconded by Lon Harrington to approve the second readings of Policy 2330, “Board Relationship with SREA,” Policy 7650, “Family Medical Leave Act (FMLA), Policy 8010, “School Climate,” Policy 8215, “Concussion and Head Injury Guidelines.” All board members voted aye. Motion passed 5-0.

FIRST READINGS:

Policy 2150, “Duties of the Board” This policy is updated to clarify that the board’s duty to prescribe rules for disciplining of unruly or insubordinate students includes the requirement that the board adopt rules on student harassment, intimidation and bullying, which rules must be included in a code of conduct according to Idaho Code. No further changes.

Policy 2160, “Duties of Board Officers” This policy is new to us and clarifies duties of board officers including Treasurer, Assistant Treasurer, and Clerk. Language is also added with regard to a surety bond for the Clerk of the Board of Trustees.

A motion was made by Lon Harrington and seconded by Carol Hepworth to approve the first readings of Policy 2150, “Duties of the Board,” and Policy 2160, “Duties of Board Officers.” All board members voted aye. Motion passed 5-0.

14. **EXECUTIVE SESSION**

Under Idaho Code 74-206 [1b] Personnel, Kent Miller motioned and Lon Harrington seconded to go into Executive Session. A roll call vote was taken: Kent Miller, aye; Lon Harrington, aye; Marci VanOrden, aye; Carol Hepworth, aye; and Bill Martin, aye. Motion passed 5-0.

The board went into Executive Session at 8:25 p.m. and Personnel discussed until 8:40 p.m.

15. **RETURN TO REGULAR SESSION**

It was moved by Carol Hepworth and seconded by Lon Harrington to return to Regular Session. All the board members voted aye. Motion passed 5-0.

The board returned to Regular Session at 8:40 p.m.

16. **ADJOURN**

Lon Harrington moved and Carol Hepworth seconded to adjourn.

The meeting was adjourned at 8:40 p.m.

ATTEST:

Clerk

Chairman

Date