

**Snake River School Board of Trustees  
Held at the Snake River District Office  
103 South 900 West, Blackfoot, Idaho 83221  
Wednesday, July 18, 2018**

**1. WELCOME AND ROLL CALL**

Chairman Bill Martin called the meeting to order at 7:00 p.m. Board members present were Chairman Bill Martin, Carol Hepworth, Kent Miller, Lon Harrington, and Marci VanOrden. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs.

**2. PRAYER OR PLEDGE OF ALLEGIANCE**

Lon Harrington opened the meeting with the Pledge of Allegiance.

**3. ACTION ITEMS:**

**a. Approval of Agenda**

**A motion was made by Carol Hepworth and seconded by Lon Harrington to approve the agenda as presented. All board members present voted aye. Motion passed 5-0.**

**b. Consent Agenda**

**Minutes:** Regular Meeting of June 20, 2018

**Resignations:** Ashli Nelson, High School English Teacher; Norman Bruderer, High School Special Ed Teacher;

**New Hires:** Penelope Trujillo, Jr. High English Teacher; Charlotte Reid, HS English Teacher (Transfer from Jr. High)

**Payroll and Claims Payable** for June, 2018

**A motion was made by Kent Miller and seconded by Lon Harrington to approve the Consent Agenda as presented. All board members present voted aye. Motion passed 5-0.**

**4. INFORMATION ITEMS**

**a. Septic System Update:** Superintendent Kerns has attended many meetings concerning the planning of the Septic System. He summarizing each meeting. He met with the county who volunteered some material for the entire length of the pipeline. He also updated the county on the project and timeline. Superintendent Kerns also met with the City of Blackfoot Mayor and the Superintendent of the wastewater system. They would like to present to the City Council the option of expanding the size of the pipe to 6 inches from Riverside to the Groveland hook in site, for which they would pay the difference. The district's engineers were present during the meeting and will look into this option. Superintendent Kerns met with the Department of Environmental Quality (DEQ), the Health Department, SICOG, and the district's engineers from RMES. They discussed a list of 10 items that need to be cleaned up on the plan. According to Mr. Kerns, the DEQ really wants the septic system to move forward and be expedited. The potential timelines for the project and bidding were also discussed.

**b. Continuous Improvement Plan:** Superintendent Kerns also discussed the timeline for the continuous improvement plan (CIP) development. Dr. Heather Williams will help the district develop a continuous improvement plan by which the district can continuously create systems to serve its unique purpose and needs. Her services are 100% reimbursable. The CIP will project short- and long-term goals to ensure the dedication of all resources and energies with strategic intent allowing for organizational alignment and systemization of site plans and action. Superintendent Kerns is in the process of forming a committee to help with the development the plan. Dr. Williams and the committee will meet on August 31, 2018.

**5. PATRON FORUM**

There were no comments at this time.

**6. ACTION ITEMS**

**a. Discuss options to reorganize Board:**

With the changes to trustee elections being moved from May to November, board officer elections will now be switched to January. The board has the option of doing elections for board officers this month but elections must be reviewed and re-adopted in the January 2019 meeting. After discussion, the board decided to wait until the annual meeting in January to do elections for board officers and appoint board representatives to committees.

**b. Set Meeting Calendar**

Board meetings are usually held on the third Wednesday of the month at 7:00 p.m. unless otherwise posted. After discussion, the board decided to continue with the board meetings being held on the third Wednesday of each month at 7:00 p.m. at the district office with the exception of the November meeting being held on November 20<sup>th</sup> because of Thanksgiving break.

**Carol Hepworth moved that the regular Board meetings be held on the third Wednesday of the month at 7:00 p.m., unless posted otherwise by the board, and that they be held at the district office. Motion was seconded by Kent Miller and all the board members voted aye. Motion passed 5-0.**

7. **INFORMATION ITEMS/REPORTS**

- a. **Board Goals:** Superintendent Kerns proposed possible Board goals for board approval:
1. Attendance—Increase by 1%.
  2. Policies—a goal of updating and reviewing 20% each year.
  3. Student Achievement—Improve Math ISAT scores by 5% and English/Language Arts ISAT scores by 2%.
  4. General Fiscal Goals:
    - a. A continued balanced budget and to become more budget efficient.
    - b. Pass Supplemental Levy in March 2019.
  5. Parent Involvement:
    - a. Continue to distribute “Parents Make the Difference” newsletter.
- b. **Summer Leadership Institute Report:** Superintendent Kerns, Lon, Carol, and Marci attended the SLI in Rigby on July 11, 2018 and gave a brief report on what they learned. Each felt the conference was valuable and was a good experience.
- c. **Upcoming Events:**
1. District Startup Information: Please see the Startup List. Of note, the Opening Meeting will be August 13<sup>th</sup> at 11:00 a.m. followed by lunch by the SREF at the high school.
  2. ISBA Resolutions are due by July 31, 2018.
  3. The next regular board meeting will be August 15<sup>th</sup> at 7 p.m. at the district office.
  4. Teacher Inservice will be August 24<sup>th</sup> beginning at Blackfoot. The new teacher reception will be later that day from 3-4 p.m.
  5. ISBA Annual Convention is November 14-16, 2018 in Boise.

8. **ACTION ITEMS—POLICY READINGS**  
**SECOND READINGS:**

**Policy 6127, “Graduation Requirements”** This policy is updated to update the amount of credits needed to graduate. 2017 and 2018 were removed and 2022 and 2023 were added. Also, 6127p, Graduation Requirements Re ISAT Proficiency, was deleted as it is obsolete. No further changes were made.

**Policy 7225p, “Civil Rights Grievance Procedure”** This procedural document is new and reflects correct contact information for state and federal agencies with which one may file a complaint. No further changes were made.

**Policy 7380, “Working Hours”** This policy is being updated to coincide with the changes made during negotiations. The changes are in green. No further changes were made.

**Lon Harrington moved and Carol Hepworth seconded to approve the second readings of Policy 6127, “Graduation Requirements;” Policy 7225p, “Civil Rights Grievance Procedure;” and Policy 7380, “Working Hours.” All board members present voted aye. Motion passed 5-0.**

**FIRST READINGS:**

**Policy 7425 “Employee Drug and Alcohol Use”** This policy is updated to reflect updated legal references to United States Code, Code of Federal Regulations, and Idaho Code. It also adds definitions related to drug-free workplaces. See policy as to changes to the procedure.

**Policy 7665, “Military Leave”** This policy is updated and clarifies district’s obligations under the Uniformed Services Employment and Reemployment Rights Act and includes updated legal citations. No further changes were made.

**Policy 8736, “Student Harassment”** This policy is new. The phrase “or sexual orientation” has been placed in italics as optional for districts. Sexual orientation is not defined nor included as a protected class under Idaho law, as it is in other states. See changes in green.

**Kent Miller moved and Lon Harrington seconded to approve the first readings of Policy 7425, “Employee Drug and Alcohol Use;” Policy 7665, “Military Leave;” and Policy 8736, “Student Harassment.” All board members present voted aye. Motion passed 5-0.**

9. **ADJOURN**

**Marci VanOrden moved and Lon Harrington seconded to Adjourn.**

The meeting was adjourned at 10:00 p.m.

ATTEST:

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Clerk

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Chairman

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Date