

**Snake River School Board of Trustees  
Held at the Snake River District Office  
103 South 900 West, Blackfoot, Idaho 83221  
Wednesday, December 19, 2018**

**1. CALL MEETING TO ORDER**

Chairman Bill Martin called the meeting to order at 7:00 p.m. Board members present were Chairman Bill Martin, Carol Hepworth, Lon Harrington, and Kent Miller. Marci VanOrden arrived at 7:05 p.m. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs.

**2. PLEDGE OF ALLEGIANCE**

Carol Hepworth opened the meeting with the Pledge of Allegiance.

**3. ACTION ITEMS:**

**a. Approval of Agenda**

**A motion was made by Lon Harrington and seconded by Kent Miller to approve the agenda as presented. All board members present voted aye. Marci VanOrden was absent. Motion passed 4-0.**

**b. Consent Agenda**

**Minutes:** Regular Meeting of November 19, 2018

**Resignations:** Marlene Prouse, High School Special Ed Parapro.

**Student Teachers:** Angie Martin, Moreland 1<sup>st</sup> Grade; Jamie Webb, Moreland 1<sup>st</sup> Grade and HS Special Ed.

**Budget Report, Payroll and Claims Payable** for November, 2018

**Property Disposal:** From Child Nutrition, one single deck oven and one milk cooler.

**A motion was made by Carol Hepworth and seconded by Lon Harrington to approve the Consent Agenda as presented with permission to dispose of one single deck oven and one milk cooler. All board members present voted aye. Motion passed 4-0.**

Marci VanOrden arrived at 7:05 p.m.

**4. PATRON FORUM**

Chairman Martin read the following:

Patrons should sign in and note the agenda item they would like to address. The board will not allow any comments on personnel issues and will make no comments about personnel issues at this meeting. The Chairman will ask each person wishing to speak to give their names for the record. • A three (3) minute limit will be given.

Jennifer Leavitt, patron of the district, discussed her concerns about Presence Learning and petitioned the board to look further into the services that are provided.

**5. INFORMATION ITEMS**

**a. Middle School Presentation:**

Dean Bonney, Middle School Principal gave a brief presentation. During the presentation, he discussed programs, staff, and students and the things that are happening at the middle school. Principal Bonney said he has been in the district 22 years, and he considers it a privilege to be at the middle school. He noted strong support for the school's Christmas programs, leadership with staff going the extra mile, and excellent student involvement. Gifted and Talented teacher Kirsten Leavitt and three students also showed the board their projects made with the newly acquired 3-D printer at the middle school. The board thanked Principal Bonney, staff and students for all of their hard work.

**b. Sewer Project Update:**

Mitch Greer and David Assan from Rocky Mountain Engineering and Surveying updated the board on the sewer project. Designs and construction plans have been completed and approved by the Idaho Department of Environmental Quality. Mr. Greer said the superintendent at the Blackfoot Wastewater Treatment Plant recommended consideration of air vacuum sewer systems for the project. Discussion was held about that possibility. Country Haven Utilities in Rockford would like to possibly connect at some point in the future and this was also discussed. Mr. Greer noted that bid packages have been assembled for a potential January bid, although the decision was made by the board to get more information on the system design by the end of January/beginning of February before putting it out to bid. Extensive discussion held.

**6. ACTION ITEMS**

**a. Fee Hearing:**

The Jr. High student activity card fee is being increased to \$40 in order to bring the fee into alignment with the Snake River High School student activity card fees since all students within the district who have paid for an activity card are also permitted to attend high school activities. Discussion held.

**A motion was made by Kent Miller and seconded by Carol Hepworth to approve the Jr. High student activity card fee increase as presented. All board members present voted aye. Motion passed 5-0.**

**b. Schedule Work Meeting:**

Superintendent Kerns would like to schedule a work meeting to go over the septic system and also get caught up on policies.

**Kent Miller moved and Lon Harrington seconded to approve that a work meeting be scheduled for January 11, 2018 at 8:00 a.m. at the district office. All board members present voted aye. Motion passed 5-0.**

c. **Supplemental Levy:**

Superintendent Kerns gave a levy presentation. The Resolution and Official Ballot is due by January 21, 2019 at the Bingham County Elections Office. The date of the election is March 12, 2019. The board is seeking \$750,000 a year over a two-year period of July 1, 2019 through June 30, 2021. Superintendent Kerns said it is needed to maintain the budget at the current level for maintenance and operations. The levy would require a simple majority for passage.

Superintendent Kerns also explained that the district would work on creating a pamphlet and a PowerPoint demonstration to explain the need for the levy, which he will present to staff in each of the buildings.

**Chairman Martin read the following resolution:**

**RESOLUTION:** WHEREAS, in accordance with Section 33-802(3), Idaho Code, as amended, the Board of Trustees of Snake River School District No. 52, Bingham County, Idaho, has determined there is a need for a supplemental levy in the amount of Seven Hundred Fifty Thousand and no/100 dollars (\$750,000) per year for two (2) years, for the purpose of paying all lawful expenses of maintaining and operating the District for the fiscal years beginning July 1, 2019 and ending June 30, 2021.

**A motion was made by Lon Harrington and seconded by Marci VanOrden to approve the resolution for the supplemental levy as presented. All board members present voted aye. Motion passed 5-0.**

**INFORMATION ITEMS**

a. **Discussion of Multi-Year Contracts and Agreements:**

Superintendent Kerns and the board discussed multi-year contracts and agreements including ABM (custodial), lawn, and garbage, etc. The board would like to continue the year-to-year contract.

b. **Transportation Report:**

Superintendent Kerns reviewed the findings of a spot inspection/audit report that was performed on the district's Transportation Department in November. Safety busing was discussed and a committee will be formed to update the policy that addresses how safety busing works in the district.

a. **Upcoming Events:**

1. Christmas Break will be December 21<sup>st</sup>-January 1<sup>st</sup>, students return to class January 2<sup>nd</sup>.
2. Teacher In-service is January 11<sup>th</sup>.
3. Next regular Board Meeting will be Wednesday, January 16<sup>th</sup> at the District Office at 7 p.m.
4. Day on the Hill will be February 18, 19, 20, 2019.

**7. ACTION ITEMS—POLICY READINGS  
SECOND READINGS:**

**Policy 1075 "Redefining Trustee Zones"** In two years at the time of the next census, this policy will be crucial if redefining zones needs to take place. No further changes were made.

**Policy 2160, "Duties of Board Officers"** This policy is updated to include the time when the board of trustees must organize to elect a chairman, vice-chairman, clerk, and treasurer from July each year to the first regular meeting after January 1 following an election. No further changes will be made.

**Policy 2450, "Trustee Qualifications"** The legislature in 2018 amended the time when trustees are elected from May to November in odd-numbered years. The amendment also provides that, effective July 1, 2018, the terms of incumbent trustees will expire on January 1 following the November election of their successors. No further changes

**Lon Harrington moved and Carol Hepworth seconded to approve the second readings of Policy 1075 "Redefining Trustee Zones;" Policy 2160, "Duties of Board Officers;" and Policy 2450, "Trustee Qualifications." All board members present voted aye. Motion passed 5-0.**

**FIRST READINGS:**

**Policy 2230 "Board Meetings"** This updated policy reflects amendments to Idaho Code § 33-506 and 33-510 made in 2018 to the time of the annual board meeting and organization of the board. Rather than occurring in July, the annual meeting will occur at the first regular meeting in January. No further changes were made.

**Policy 2430, "Trustee Nomination and Election"** The legislature in 2018 amended the time when trustees are elected from May to November in odd-numbered years. The amendment also provides that, effective July 1, 2018, the terms of incumbent trustees will expire on January 1 following the November election of their successors. This update reflects the 2018 statutory amendments. No further changes were made.

**Policy 2470, "Trustee Vacancy"** This policy is updated to reflect amendments made to Idaho Code §33-504 over the last few years relating to the term of a board member who is appointed to fill a vacancy. The updated language, consistent with current law, provides that a board member appointed to fill a vacancy will serve for the balance of the unexpired term of the office, which was declared vacant and filled by appointment. No further changes were made. (Continued)

**7. FIRST READINGS (Continued)**

Lon Harrington moved and Kent Miller seconded to approve the first readings of Policy 2230 “Board Meetings;” Policy 2430, “Trustee Nomination and Election;” and Policy 2470, “Trustee Vacancy.” All board members present voted aye. Motion passed 5-0.

**8. EXECUTIVE SESSION**

Under Idaho Code 74-206 [1a] personnel, Carol Hepworth motioned and Lon Harrington seconded to go into Executive Session. A roll call vote was taken: Kent Miller, aye; Lon Harrington, aye; Marci VanOrden, aye; and Carol Hepworth, aye; Bill Martin aye. Motion passed 5-0.

The board went into Executive Session at 8:35 p.m. Personnel was discussed until 8:47 p.m.

The superintendent’s evaluation was discussed from 8:47 p.m. until 8:55 p.m.

Personnel was discussed from 8:55 p.m. until 9:05 p.m.

**9. RETURN TO REGULAR SESSION**

It was moved by Marci VanOrden and seconded by Lon Harrington to return to Regular Session. All the board members voted aye. Motion passed 5-0.

The Board returned to Regular Session at 9:05 p.m.

**10. ADJOURN**

Lon Harrington moved and Carol Hepworth seconded to adjourn.

The meeting was adjourned at 9:05 p.m.

ATTEST:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date