

**Snake River School Board of Trustees  
Held at Snake River School District  
103 South 900 West, Blackfoot, Idaho 83221  
Wednesday, July 17, 2019**

**1. CALL MEETING TO ORDER**

Chairman Bill Martin called the meeting to order at 7:00 p.m. Board members present were Chairman Bill Martin, Carol Hepworth, and Lon Harrington. Kent Miller was absent. Marci VanOrden arrived at 7:45 p.m. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs.

**2. PLEDGE OF ALLEGIANCE**

Carol Hepworth opened the meeting with the Pledge of Allegiance.

**3. ACTION ITEMS:**

**a. Approval of Agenda**

**A motion was made by Lon Harrington and seconded by Carol Hepworth to approve the agenda as presented. All board members present voted aye. Kent Miller and Marci VanOrden were absent. Motion passed 3-0.**

**b. Consent Agenda**

**Minutes:** Regular Meeting of June 19, 2019

**New Hires:** Basil Morris, Jr. High School Principal

**Payroll and Claims Payable** for June, 2019

**A motion was made by Carol Hepworth and seconded by Lon Harrington to approve the Consent Agenda as presented. Board members present voted aye. Kent Miller and Marci VanOrden were absent. Motion passed 3-0.**

**4. PATRON FORUM**

There were no comments.

**5. ACTION ITEMS**

**a. Septic System Update/Construction Payment:**

Superintendent Kerns discussed the third payment for the sewer construction project by Edstrom Construction. He also updated the Board about the construction progress. They have been working at the high school and junior high. Boring under the road to the high school and junior high has been difficult as they have encountered a lot of lava rock. The old drain field has been dug up and the driveway to the high school has now been cut. The people who are over the different activities being held at the high school and junior high during this time have been contacted and the traffic access to the high school will be routed to come in at the east entrance. Target completion date is still August 11, 2019.

**Lon Harrington motioned and Carol Hepworth seconded to approve the third payment for the construction project by Edstrom Construction in the amount of \$278,947.07. All board members present voted aye. Kent Miller and Marci VanOrden were absent. Motion passed 3-0.**

**b. Athletic Participation Fee Hearing:**

Snake River School District #52, Bingham County has proposed to increase the Snake River High School and Snake River Junior High School sports fee to \$50 per sport. This fee is paid by the user, i.e. students or their parents/guardians. This increase in fees will go into the general athletic account, which 95% is used for Fifth District dues, officials' fees, tournament fees and hotel rooms for state tournaments and 5% of the money is used for equipment including field paint, training room supplies and bare minimum athletic equipment, etc. Discussion was held. Athletic Director Bob Coombs compared athletic participation fees from surrounding districts. Even with the increase, the Snake River athletic participation fees will still be the lowest around the area.

**A motion was made by Carol Hepworth and seconded by Lon Harrington to approve the Snake River High School and Junior High School Athletic Participation Fee from \$30 per sport to \$50 per sport as presented. All board members present voted aye. Kent Miller and Marci VanOrden were absent. Motion passed 3-0.**

**6. INFORMATION ITEMS**

**a. Board Goals:**

Superintendent Kerns will propose possible Board goals for board approval:

1. Attendance—Increase by 1%.
2. Policies—Update and review a least 20% each year.
3. Student Achievement—Improve Math ISAT scores by 5% and English/Language Arts ISAT scores by 5%.
4. General Fiscal Goals:
  - a. A continued balanced budget.
  - b. Rebuild contingency and savings accounts.
5. Parent Involvement:
  - a. Support parents with meaningful parent-teacher conferences and continued interaction by phone and/or digital media.

b. **District 2019-2020 Startup Information:**

Please see the Startup List. Of note, the Opening Meeting will be August 19<sup>th</sup> at 11:00 a.m. followed by lunch by the SREF at the high school. The Meet the Board Reception will be on August 23<sup>rd</sup> at 3:30 p.m. at the High School Library.

c. **Upcoming Events:**

1. ISBA Resolutions are due by July 31, 2019.
2. Next Board Meeting will be August 21, 2019.
3. Annual ISBA Conference will be November 6-8, 2019.
4. Election packets are ready to pick up on August 19<sup>th</sup>, last day to file is September 6<sup>th</sup>. Election is November 5<sup>th</sup>.

7. **ACTION ITEMS—POLICY READINGS  
SECOND READINGS:**

**Policy 2330, “Board Relationship with SREA”** This policy is updated so it is consistent with the changes made in the 2019-20 Negotiated Agreement. No changes.

**Policy 7320, “Salary Schedule and Credit Information”** This policy is updated so it is consistent with the changes made in the 2019-20 Negotiated Agreement. Discussion held. No further changes.

**Policy 7494, “School Bus Emergencies”** This new policy reflects the requirement in the new *Standards for Idaho School Buses and Operations* for school districts to have written policies on emergency evacuation plans for school buses. No changes.

**Carol Hepworth moved and Lon Harrington seconded to approve the second readings of Policy 2330, “Board Relationship with SREA;” Policy 7320, “Salary Schedule and Credit Information;” and Policy 7494, “School Bus Emergencies.” All board members present voted aye. Kent Miller and Marci VanOrden were absent. Motion passed 3-0.**

Marci VanOrden arrived to the meeting at 7:45 p.m.

**FIRST READINGS:**

**Policy 7491, “Duties of School Bus Drivers”** This policy is updated to be consistent with new *Standards for Idaho School Buses and Operations* and clarifies the duties of school bus drivers. Discussion held. No further changes were made.

**Policy 7492, “Bus Driver Conduct”** This policy is new and the addition of this policy is consistent with new *Standards for Idaho School Buses and Operations*. No changes made.

**Policy 7493, “School Bus Driver”** Consistent with the new *Standards for Idaho School Buses and Operations*, this policy includes the requirement that the district maintain a personnel file for each driver employed by the district or the district’s contracted transportation provider. In addition, the *Standards* are included as a reference to the policy. No changes made.

**Policy 8240, “Crowdfunding”** This new policy outlines a process for community crowdfunding, such as “Go Fund Me” campaigns, for staff who may procure funding for special projects and/or programs. Discussion held. No changes made.

**Lon Harrington moved and Marci VanOrden seconded to approve the first readings of Policy 7491, “Duties of School Bus Drivers;” Policy 7492, “Bus Driver Conduct;” Policy 7493, “School Bus Driver;” and Policy 8240, Crowdfunding.” All board members present voted aye. Kent Miller was absent. Motion passed 4-0.**

8. **EXECUTIVE SESSION**

**Under Idaho Code 74-206 [1b] personnel, Marci VanOrden motioned and Lon Harrington seconded to go into Executive Session. A roll call vote was taken: Marci VanOrden, aye; Carol Hepworth, aye; Lon Harrington, aye; and Bill Martin, aye. Kent Miller was absent. Motion passed 4-0.**

The board went into Executive Session at 7:55 p.m. Personnel was discussed beginning at 7:55 p.m. until 8:30 p.m.

9. **RETURN TO REGULAR SESSION**

**It was moved by Marci VanOrden and seconded by Lon Harrington to return to Regular Session. All the board members voted aye. Kent Miller was absent. Motion passed 4-0.**

The Board returned to Regular Session at 8:30 p.m.

**10. ADJOURN**

**Carol Hepworth moved and Lon Harrington seconded to adjourn.**

The meeting was adjourned at 8:30 p.m.

**ATTEST:**

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**Clerk**

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**Chairman**

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**Date**