

**Snake River School Board of Trustees  
Held at Snake River School District  
103 South 900 West, Blackfoot, Idaho 83221  
Wednesday, August 21, 2019**

**1. CALL MEETING TO ORDER**

Chairman Bill Martin called the meeting to order at 7:00 p.m. Board members present were Chairman Bill Martin, Carol Hepworth, Lon Harrington. Kent Miller, and Marci VanOrden. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs.

**2. PLEDGE OF ALLEGIANCE**

Lon Harrington opened the meeting with the Pledge of Allegiance.

**3. ACTION ITEMS:**

**a. Approval of Agenda**

**A motion was made by Carol Hepworth and seconded by Lon Harrington to approve the agenda as presented. All board members present voted aye. Motion passed 5-0.**

**b. Consent Agenda**

**Minutes:** Regular Meeting of July 17, 2019

**Resignations:** Alysha Williams, Moreland Special Ed Parapro; Deanne Wolfe, Moreland Special Ed Parapro; Dale Stuart, full-time bus driver; Britnee Campbell, Jr. High Librarian; Jennifer Capell, Third Grade Teacher.

**New Hires:** Audra Stokes, Jr. High Special Ed Parapro; Jessica Alemu, Moreland Special Ed Parapro; Tasha Stander, Rockford Cook; Jessica McGlaughlin, Moreland Cook's Helper; Jana McBride, full-time district drama/music teacher (from part-time); and Karen Sasser, Sherry Buck, and Jodi Jensen, full-time bus drivers; Rebecca Zorrilla, Kindergarten Spanish Language Teacher; Jamie Smith, 3<sup>rd</sup> Grade Teacher (from part-time to full-time); Jessica Hammond, part-time 3<sup>rd</sup> Grade Teacher.

**Student Teacher:** Emily Perkes, student teacher at the middle school and the high school.

**Budget, Payroll, and Claims Payable** for July, 2019.

**A motion was made by Marci VanOrden and seconded by Carol Hepworth to approve the Consent Agenda as presented. Board members present voted aye. Motion passed 5-0.**

**4. INFORMATION ITEMS**

**a. Recognition of Supplemental INL Grant:**

Superintendent Kerns recognized representatives from the INL for a supplemental grant award, Teresa Perkins, Director, Environment and Sustainability Division, and Jack Zimmerman, Deputy Manager, Idaho National Laboratory Cleanup Project. Superintendent Kerns read the following statement: "This project was undertaken in connection with the settlement of an enforcement action taken by the Idaho Department of Environmental Quality (DEQ) for alleged violations of the requirements of the Hazardous Waste Management Act." Trustee Miller expressed appreciation to the INL, Ms. Perkins, and Mr. Zimmerman for all of their time and effort in making this grant possible. Chairman Bill Martin also thanked both representatives for their support and generosity.



**b. IHSAA School of Excellence Award:**

Superintendent Kerns passed on to Athletic Director Robert Coombs the IHSAA Schools of Excellence Award for Exemplary Achievement. Snake River High School received second place in the state among 3A schools. Points are given for how student athletes do in the classroom, sportsmanship, and performance.



**5. PATRON FORUM**

There were no comments.

**6. ACTION ITEMS**

**a. Bus Routes and Safety Busing**

The board is required by law to review safety busing and routes for the 2019-2020 school year during its August board meeting. Sherrye Saxton, Transportation Supervisor, was present to review this with the board. Safety busing is a requirement by law that says you cannot transport students within a mile and a half of the school unless you have been approved for safety busing. In order to do that, the district must prove that the area a 1 ½ miles around the school is unsafe. All of our schools qualify for safety routes and there are no changes from last year. Last year the buses drove 250,032 miles, which is 13,601 less miles than the year before. This is due to having one less bus driver and combining a route. Last year there were 212 students who were safety-bussed. There have been no changes in sidewalks, train tracks, or canals within our district boundaries. Last year, the daily average number of students riding the bus was 763. Last year there were 16 routes but we acquired another bus driver so the route that was joined was again separated making 17 routes again. The district is in desperate need of substitute bus drivers. Turnarounds and backups within the district are the same as they have been in the past. A lengthy discussion was held about bus routes and lengths. Superintendent Kerns agreed to evaluate bus routes with the Transportation Director and will report back at the board meeting in October.

**Kent Miller motioned and Lon Harrington seconded to approve the turn-arounds and safety busing as established for the 2019-2020 school year with the understanding that bus routes will be evaluated by school district administrators. All board members present voted aye. Motion passed 5-0.**

b. **Trap and Skeet Fee Hearing**

Snake River School District #52, Bingham County has proposed to implement a new high school Trap and Skeet Shooting Club fee of \$230.00. This fee is paid by the user, i.e. students or their parents/guardians. This new fee would be used to cover the costs of clay pigeons, shotgun shells, and other trap and skeet shooting equipment and maintenance of equipment. Discussion held.

**A motion was made by Carol Hepworth and seconded by Lon Harrington to approve the Trap and Skeet Shooting Club fee increase as presented. All board members present voted aye. Motion passed 5-0.**

c. **Septic System Update/Construction Payment**

Superintendent Kerns discussed the fourth payment for the sewer construction project by Edstrom Construction. He also updated the Board about the construction progress. The bus island was finished late last night so the busing on the first day of school went well. All trenching is complete except for one more bore that will be completed by this weekend and then the line should be finished. The lift station should be brought in tomorrow and then finished next week so the pump will be ready. Superintendent Kerns is hopeful that the project will be completed before harvest.

**Carol Hepworth motioned and Kent Miller seconded to approve the fourth payment for the construction project by Edstrom Construction in the amount of \$208,083.04. All board members present voted aye. Motion passed 5-0.**

d. **Fuel Bid**

On Tuesday, August 20, at 2:00 p.m., a bid opening was held for 1800 to 2000 gallons of diesel per week on a stay-full basis for the district's 3500-gallon diesel tank and for gasoline on a stay-full basis for a 500-gallon tank. The bid was to reflect a percentage or money amount over cost to dealer, as bid on the daily OPIS rack average on August 15, 2019. The district received two bids. PRB Oil Company listed their cost to the district at \$.015 above the OPIS Rack Average for both diesel and gas. Bingham Coop listed their cost to the district at \$.05 for diesel and \$.08 for gas above the OPIS Rack Average.

**A motion was made by Kent Miller and seconded by Marci VanOrden to accept the bid from PRB Oil Company of 1.5 cents over pipeline price (rack average) for the gas and diesel contract. Bill Martin abstained from the vote due to conflict of interest. All other board members voted aye. Motion passed 4-0.**

e. **Declare an Area of Need Exists:**

1. Wayne Taylor is in the process of completing the requirements for certification. He has one more test to complete. The board needs to approve the request for a renewal of his alternative authorization for Wayne Taylor, who should receive a clear credential by January 2020.

**A motion was made by Marci VanOrden and seconded by Lon Harrington to declare that an area of need exists and approve the request for an Alternative Authorization for Wayne Taylor, who should receive a clear credential in January 2020. All board members present voted aye. Motion passed 5-0.**

2. Rebecca Zorrilla was hired as the new Spanish Language Kindergarten teacher at Moreland Elementary. She has presented the education plan to begin the requirements to be a certified teacher. The board needs to approve the request for an alternative authorization for Rebecca Zorrilla so she can begin teaching while working on her ABCTE Program to become certified.

**A motion was made by Carol Hepworth and seconded by Lon Harrington to declare that an area of need exists and approve the request for an Alternative Authorization for Rebecca Zorrilla, who should receive a clear credential in January 2020. All board members present voted aye. Motion passed 5-0.**

7. **INFORMATION ITEMS**

a. **Data Presentation:**

Sherrilynn Bair, Curriculum Director, presented data results from the 2018-19 school year. She discussed ISIP (ISIP Indicators of Progress) by grade level proficiencies and growth. She also compared Smarter Balanced or ISAT data for ELA/ Literacy and Math, SAT and ACT scores. STAR test scores were discussed. Mrs. Bair believes that STAR is the best tool to monitor growth over time. Overall, the district is making progress in some areas and not in others. The biggest concern is high school 10<sup>th</sup> grade math. The board thanked Mrs. Bair.

b. **Upcoming Events:**

1. Joint Teacher Inservice with Blackfoot at the BPAC is August 23, 2019
2. Election packets ready to pick up now, last day to file is September 6<sup>th</sup>, Election is Nov 5<sup>th</sup>
3. Teacher Inservice September 13, 2019.
4. Next Board Meeting will be September 18, 2019 at the District Office at 7 p.m.
5. ISBA Fall Region Meeting will be September 19 at Perkins in Pocatello at 5:30 p.m.
6. ISBA Annual Convention is November 6-8, 2019.
7. There will be a JV Soccer game this season.
8. District enrollment has increased about 67 students from August 21, 2018. If needed, this would qualify the district to do an emergency levy of \$252,874.

**8. ACTION ITEMS—POLICY READINGS  
SECOND READINGS:**

**Policy 7491, “Duties of School Bus Drivers”** This policy is updated to be consistent with new *Standards for Idaho School Buses and Operations* and clarifies the duties of school bus drivers. Discussion was held on item #1. Trustee Miller asked if a checklist or a reference needs to be added to the policy. Superintendent Kerns explained that the checklist is contained in the *Standards for Idaho School Buses and Operations*, which is referenced in Legal References at the bottom of the policy. On #15, the italics were removed from the policy. Otherwise, no further changes were made.

**Policy 7492, “Bus Driver Conduct”** This policy is new and the addition of this policy is consistent with new *Standards for Idaho School Buses and Operations*. A couple of minor changes adding policy references were made. Otherwise, no further changes.

**Policy 7493, “School Bus Driver”** Consistent with the new *Standards for Idaho School Buses and Operations*, this policy includes the requirement that the district maintain a personnel file for each driver employed by the district or the district’s contracted transportation provider. In addition, the *Standards* are included as a reference to the policy. No further changes.

**Policy 8240, “Crowdfunding”** This new policy outlines a process for community crowdfunding, such as “Go Fund Me” campaigns, for staff who may procure funding for special projects and/or programs. No further changes.

**Lon Harrington moved and Carol Hepworth seconded to approve the second readings of Policy 7491, “Duties of School Bus Drivers;” Policy 7492, “Bus Driver Conduct;” Policy 7493, “School Bus Driver;” and Policy 8240, “Crowdfunding.” All board members present voted aye. Motion passed 5-0.**

**FIRST READINGS:**

**Policy 2231, “Executive Sessions”** The legislature amended Idaho Code §74-206 in the 2019 legislative session to allow a school board to convene in executive session by a simple roll call majority vote if the board has vacancies such that fewer than 2/3 of the board members have been seated. The general requirement for convening in executive session is approval by 2/3 of the governing body. The policy is updated to reflect the change. No changes were made.

**Policy 7426, “Bus Driver Drug and Alcohol Testing Program”** Since this policy was last updated in 2006, the federal motor carrier safety regulations relating to drug testing for commercial vehicle drivers (including school bus drivers) have been amended. This policy is updated to reflect the most current federal regulations and state law governing drug and alcohol testing for school bus drivers. No changes.

**Policy 8101, “Immunizations Requirements”** The regulations governing required immunizations for school children were updated in 2019 to clarify language and add immunization requirements for students entering 12th grade (beginning with the 2020-2021 school year). The policy is updated to reflect the new language. Discussion held. No changes were made.

**Carol Hepworth moved and Lon Harrington seconded to approve the first readings of Policy 2231, “Executive Sessions;” Policy 7426, “Bus Driver Drug and Alcohol Testing Program;” and Policy 8101, “Immunizations Requirements;” All board members present voted aye. Motion passed 5-0.**

**9. EXECUTIVE SESSION**

**Under Idaho Code 74-206 [1b] personnel, Lon Harrington motioned and Carol Hepworth seconded to go into Executive Session. A roll call vote was taken: Marci VanOrden, aye; Carol Hepworth, aye; Lon Harrington, aye; Kent Miller, aye; and Bill Martin, aye. Motion passed 5-0.**

The board went into Executive Session at 9:15 p.m. Personnel discussed beginning at 9:15 p.m. until 9:55 p.m.

**10. RETURN TO REGULAR SESSION**

**It was moved by Lon Harrington and seconded by Carol Hepworth to return to Regular Session. All the board members voted aye. Motion passed 5-0.**

The Board returned to Regular Session at 9:55 p.m.

**11. ADJOURN**

**Marci VanOrden moved and Lon Harrington seconded to adjourn.**

The meeting was adjourned at 9:55 p.m.

**ATTEST:**

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**Clerk**

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**Chairman**

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**Date**