

Snake River School Board of Trustees
Held at Rockford Elementary
1152 West Highway 39, Blackfoot, Idaho 83221
Wednesday, October 16, 2019

1. CALL MEETING TO ORDER

Chairman Bill Martin called the meeting to order at 7:00 p.m. Board members present were Chairman Bill Martin, Carol Hepworth, Lon Harrington, and Marci VanOrden. Kent Miller arrived at 7:15 p.m. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs.

2. PLEDGE OF ALLEGIANCE

Marci VanOrden opened the meeting with the Pledge of Allegiance.

3. ACTION ITEMS:

a. Approval of Agenda

Item #9, Executive Session, will be added because of a personnel issue that has arisen since the agenda has been posted.

A motion was made by Marci VanOrden and seconded by Lon Harrington to approve the agenda as amended by adding Item #9, Executive Session under Idaho Code 74-206 (1b) Personnel. All board members present voted aye. Kent Miller was absent. Motion passed 4-0.

b. Consent Agenda

Minutes: Regular Meeting of September 18, 2019

Resignation: Barbara Key, Middle School Special Ed Parapro

New Hires: Erica Marshall, College and Career Advisor/Accounting Clerk; Kendra Williams, Riverside Classroom Parapro

Payroll Status Change: Rebecca Rymer, Special Ed Parapro (from Rockford to the Middle School)

Budget, Payroll, and Claims Payable for September, 2019

A motion was made by Carol Hepworth and seconded by Lon Harrington to approve the Consent Agenda as presented. Board members present voted aye. Kent Miller was absent. Motion passed 4-0.

4. PATRON FORUM

There were no comments.

5. INFORMATION ITEMS

a. Superintendent Minute

Superintendent Kerns announced that in July of 2020, he will be receiving the District Leadership Award for the Idaho Association of School Administrators at their annual conference. An educational biography of Superintendent Kerns can be read at this link <https://www.idschadm.org/single-post/2019/09/25/2020-District-Leadership-Award>. The board congratulated Superintendent Kerns.

Kent Miller arrived at 7:15 p.m.

b. Rockford Elementary Presentation

David Dougal, Rockford Elementary Principal/Federal Programs Director, turned the time over to Mrs. Mavis Nelson and students in the gifted and talented program at Rockford. They shared with the board some of the things they have been learning this year. Mr. Dougal continued to present and then discussed Federal Programs. He discussed the Spanish Program at Moreland that now has 24 students. Decreased federal funding has been a concern but the district has been doing okay. He also discussed Rockford's Special Education Class that is being integrated into the general classroom, which he feels has been successful. The board thanked Mr. Dougal and the Rockford Team for the good things that are happening.

c. Superintendent Search Service Presentation by ISBA:

A phone call was made to Misty Swanson from the ISBA Office in Boise at 7:25 p.m. Ms. Swanson briefly discussed the superintendent search service that ISBA provides. The number one goal of this service is to help the board with the many tasks when hiring a new superintendent. Ms. Swanson then went over the steps involved.

1. Establish the search timeline. The goal would be to have someone hired no later than March 1.
2. Determine key qualifications.
3. Advertise the opening and recruit candidates.
4. Review applications.
5. Selection of Finalists.
6. Conduct reference checks.
7. Conduct interviews.
8. Selection of Superintendent and contract discussion.
9. Other assistance.

Trustee VanOrden asked about travel expenses incurred. Ms. Swanson explained that they try to keep traveling at a minimum and they can do a lot of the work via Skype or FaceTime, etc., but traveling would incur an additional fee. Trustee Miller asked about the reimbursement. Ms. Swanson explained that the State Department of Education has authorized a portion of the fee to be reimbursed through state-approved governance training. After there were no further questions, Ms. Swanson left the meeting at 7:40 p.m. Discussion continued about the ISBA Service. Superintendent Kerns will ask the ISBA more questions about the reimbursement from the State and report back to the board. The timeline was also discussed. The board would like to advertise November and December, start the interviewing process by the first of February, and hire by March 1. Superintendent Kerns then went over a short questionnaire in preparation for hiring a new superintendent.

6. ACTION ITEMS

a. Superintendent Search Service by ISBA

After discussing the Superintendent Search Service by ISBA, the board has chosen to use Option 2, Marketing plus Full Search with a fee of \$8,500.

Marci VanOrden motioned and Kent Miller seconded to approve utilizing the ISBA Superintendent Search Services in hiring a new superintendent. All board members present voted aye. Motion passed 5-0.

b. Septic System Update/Construction Payment:

The City of Blackfoot gave the District a Consent to Annexation Form to sign before the district can hook up to sewer services. Marc Pange from Groveland Water and Sewer and Superintendent Kerns both discussed the Will Serve letter from the City of Blackfoot that the district received early on in the planning process and then discussed the Consent to Annexation form that was just recently received. An extensive conversation was carried out. Superintendent Kerns then updated the Board on the progress of the sewer system construction. The sixth payment to Edstrom Construction was then discussed. Superintendent Kerns mentioned that the project is getting closer to being completed but there have been delays. The Board does not want another payment to be made until the project is substantially completed.

Carol Hepworth moved and Marci VanOrden seconded to approve the sixth payment for the construction project by Edstrom Construction in the amount of \$174,113.97. Motion passed 4-1. Trustee Harrington was the opposing vote.

c. Special Education Manual Update (Policy 6774)

Superintendent Kerns discussed again the updates to the Special Education Manual and the board also reviewed policy 6774, Special Education for Exceptional Children.

A motion was made by Kent Miller and seconded by Carol Hepworth to adopt the updates to the 2018 Idaho Special Education Manual. All board members present voted aye. Motion passed 5-0.

Kent Miller motioned and Lon Harrington seconded to approve the first reading of Policy 6774, "Special Education for Exceptional Children." All board members present voted aye. Motion passed 5-0.

d. Certification of Election, Zone 2:

Chairman Bill Martin asked the board to certify that Carol Hepworth be declared the Trustee of Zone 2, since she was the only person to file a Declaration of Candidacy and no one filed a letter of intent to run as a write-in candidate within the required time line. A Declaration of Candidate Elected Resolution was signed and a Certificate of Election was given Trustee Hepworth. She will be officially sworn in at the board's Annual Meeting in January.

A motion was made by Lon Harrington and seconded by Marci VanOrden that whereas the date for filing a write-in petition for the office of trustee for Zone 2 (Rockford/ Thomas) of Snake River School District #52 has passed and no other candidate has filed, that Carol Hepworth, having properly declared her candidacy, be declared the trustee of Zone 2 and that the board authorize the documents certifying election. All board members present voted aye. Motion passed 5-0.

7. INFORMATION ITEMS

a. Proposed Resolutions for the 2019 Legislative Session

The ISBA Executive Board respectfully requests that trustees meet to discuss these Resolutions and decide how each district will vote prior to the Business Session of the Annual Convention in November. Each resolution was discussed and voted on to prepare for the ISBA convention.

b. Upcoming Events:

1. SREF Fall Extravaganza: Oct 26th from 10-4 at the high school
2. Parent Teacher Conferences begin next week through the first week of November
3. Election Day November 5, 2019
4. ISBA Annual Convention is November 6-8, 2019
5. Next Board Meeting will be November 20, 2019 at the District Office at 7 p.m.
6. K-6 Teacher Inservice is November 21, 2019

8. ACTION ITEMS—POLICY READINGS

SECOND READINGS:

Policy 6105, "Awarding High School Credit for Courses Taken Before Ninth Grade" Regulations governing course credit have been modified since this policy was last updated in 2014. The policy is updated to reflect the changes. No further changes.

Policy 6111, "Grade 7 and Grade 8 Credit Requirements" Minor edits are made to this policy consistent with regulations. No further changes were made.

Policy 6449, "Junior High School Required Instruction" This policy is updated to reflect changes to IDAPA 08.02.03.104 in 2018 and 2019 regarding courses of study for middle school students. No further changes were made.

Lon Harrington moved and Carol Hepworth seconded to approve the second readings of Policy 6105, "Awarding High School Credit for Courses Taken Before Ninth Grade;" Policy 6111, "Grade 7 and Grade 8 Credit Requirements;" Policy 6449, "Junior High School Required Instruction." All board members present voted aye. Motion passed 5-0.

FIRST READINGS:

Policy 6447, “English Learners Programs” With the passage of Every Student Succeeds Act in 2015, new terminology and requirements for screening and exiting students from English Learner programs have been adopted by the State Department of Education (SDE). The SDE has adopted several mini-manuals that describe standard screening and exiting procedures, as required by ESSA. This policy is updated to reflect current standards and requirements. Discussion held. No further changes.

Policy 8230, “Fund Raising Projects” This policy is updated. A sentence has been added about non-school groups, clubs, or organizations which was amended by the board to read, All non-school groups, clubs or organizations may not sell or hold fundraiser projects, advertise or sell items such as raffle tickets, food, commodities, etc., at school activities unless approved in accordance with Policy 4110.

Lon Harrington moved and Marci VanOrden seconded to approve the first readings of Policy 6447, “English Learners Programs” and Policy 8230 “Fund Raising Projects.” All board members present voted aye. Motion passed 5-0.

9. EXECUTIVE SESSION

Under Idaho Code 74-206 [1b] personnel, Lon Harrington motioned and Carol Hepworth seconded to go into Executive Session. A roll call vote was taken: Marci VanOrden, aye; Carol Hepworth, aye; Lon Harrington, aye; Kent Miller, aye; and Bill Martin, aye. Motion passed 5-0.

The board went into Executive Session at 9:00 p.m. Personnel was discussed beginning at 9:00 p.m. until 9:25 p.m.

10. RETURN TO REGULAR SESSION

It was moved by Lon Harrington and seconded by Kent Miller to return to Regular Session. All the board members voted aye. Motion passed 5-0.

The Board returned to Regular Session at 9:25 p.m.

11. ADJOURN

Lon Harrington moved and Carol Hepworth seconded to adjourn.

The meeting was adjourned at 9:25 p.m.

ATTEST:

Terisa Coombs
Clerk

Bill Martin
Chairman

November 20, 2019
Date