

**Snake River School Board of Trustees  
Held at Moreland Elementary  
185 North 750 West, Blackfoot, Idaho 83221  
Wednesday, November 20, 2019**

**1. CALL MEETING TO ORDER**

Vice Chairman Kent Miller called the meeting to order at 7:00 p.m. Board members present were Carol Hepworth, Marci VanOrden and Kent Miller. Lon Harrington joined the board meeting at 7:00 p.m. via cell phone. Bill Martin was absent. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs.

**2. PLEDGE OF ALLEGIANCE**

A student from Moreland Elementary, Addie Page, opened the meeting with the Pledge of Allegiance.

**3. ACTION ITEMS:**

**a. Approval of Agenda**

Item #9, Executive Session, and Item #10, Return to Regular Session, were removed because they were not needed.

**A motion was made by Carol Hepworth and seconded by Marci VanOrden to approve the agenda as amended by removing Item #9, Executive Session, and Item #10, Return to Regular Session, as they are not needed. All board members present voted aye. Bill Martin was absent. Motion passed 4-0.**

**b. Consent Agenda**

**Minutes:** Regular Meeting of October 16, 2019

**Resignations:** Jewell Farr, High School Accounts Payable Clerk/Bookkeeper; Jessica Alemu, Special Ed Paraprofessional, Moreland

**New Hires:** Tandra Eskelsen, High School Accounts Payable Clerk/Bookkeeper; Jessica Harper, First Responder Instructor, High School

**Student Teacher:** Jennifer Leavitt, Rockford Elementary

**Budget, Payroll, and Claims Payable** for October 2019

**A motion was made by Marci VanOrden and seconded by Carol Hepworth to approve the Consent Agenda as presented. Board members present voted aye. Bill Martin was absent. Motion passed 4-0.**

**4. PATRON FORUM**

There were no comments.

**5. INFORMATION ITEMS**

**a. Rockford Elementary Presentation**

Jane Reynolds, Moreland Elementary Principal, gave a brief presentation. She discussed Autism Awareness Day. At Moreland, the students call it Kylie Kindness Day (named after a student who passed away a couple of years ago). The teachers and staff help students to recognize that some people might look the same as they are but they think and respond differently. She then turned the time over to Susan Otterstrom, Moreland librarian. She discussed the different events that are happening at the library. She helps with a program called the Moreland Movers, which is a group for more advanced students who work on science and technology, and she presented some of the different projects that the students have been working on. The library has also been highlighting a different animal each month. If first graders write 5 facts about the animal of the month, their name is put into a drawing to win a stuffed animal. Mariah Page, a student at Moreland, read the facts she wrote about a lion. Mrs. Reynolds believes she has the greatest staff ever and thanked them for all the hard work and vision that they have. In turn, the board thanked them all for the good things that are happening at Moreland Elementary.

**6. ACTION ITEMS**

**a. Septic System Update/Construction Payment:**

Superintendent Kerns updated the Board on the progress of the sewer system construction. He explained that the project is not finished yet because they are still working on the pumps. One pump has been sent back to the company because of some manufacturer defects and should be back here the first part of December. The other pump is being worked on because there have been some problems with things getting stuck in the grinder. There is a warranty of 2 years. The outside gates have been installed. Joe Stanislau from Edstrom Construction explained what the problems were and what the next step is to getting everything fixed. There have also been delays because of the rock that was encountered and not expected and this was discussed. Superintendent Kerns then discussed the seventh payment of \$13,760.17 on the sewer construction project by Edstrom Construction. There will be a retainage fee when the project is completed of about \$83,000 after this payment.

**Carol Hepworth moved and Marci VanOrden seconded to approve the seventh payment for the construction project by Edstrom Construction in the amount of \$13,760.17. Bill Martin was absent. Motion passed 4-0.**

**b. Payment of Availability Fees for Septic System**

Superintendent Kerns explained that to comply with city demands to pay for availability fees, the district made a one-time payment to Groveland Water and Sewer in the amount of \$52,200. Chairman Miller explained that payment of the availability fee is a fee that the district needed to pay regardless and that it is not a concession to annexation.

**A motion was made by Lon Harrington and seconded by Marci VanOrden to approve payment to Groveland Water and City for the sewer availability fee in the amount of \$52,200. Bill Martin was absent. Motion passed 4-0.**

**c. Superintendent Search Process Discussion/Action Regarding Superintendent Search**

A call was made to Misty Swanson at the ISBA Office in Boise who continued discussions with the board about the superintendent search. The timeline of the superintendent search was discussed and assignments were made. Please see attached timeline.

**d. Emergency School Closure**

On October 29, 2019, an emergency closure of all the schools in the district was called because of adverse weather conditions. A Certificate of Closure was sent to the state. A makeup day is not needed.

**A motion was made by Carol Hepworth and seconded by Lon Harrington to approve the Emergency Closures of all the Snake River District schools on October 29, 2019 because of adverse weather conditions. All board members present voted aye. Bill Martin was absent. Motion passed 4-0.**

**7. INFORMATION ITEMS**

**a. Ski Club Proposal**

Joseph Hansen has been working on his senior project that consists of forming a Ski Club at Snake River High School and would like permission from the board to be able to start this club. He explained that he would like to go to Pebble Creek and then Pomerelle. Lift tickets, ski rentals (if the user needs them), and transportation fees will be split up between those in the club and there will need to be a fee hearing to approve a Ski Club fee. Warren Collins will be the volunteer advisor. The district office will send fee hearing forms over to Joseph to fill out that need to be returned by December 2<sup>nd</sup>. Joseph will contact Sherrye Saxton, Transportation Supervisor, to discuss transportation options. A fee hearing will be done at the next board meeting in December.

**b. ISBA Conference Report/Board Training**

Kent, Marci, Lon, and Superintendent Kerns attended the ISBA Conference in Coeur d'Alene last week and reported on the conference. Superintendent Kerns passed out awards that were received at the Conference. He also did a short training on the new executive session rule, email and texting, and the website.

**Upcoming Events:**

1. **November 21<sup>st</sup> there will be no school for grades K-6 for Teacher In-service**
2. **Thanksgiving Break will be November 27<sup>th</sup> through December 2<sup>nd</sup>**
3. **Building Christmas Programs will be in December**
4. **Next Board Meeting will be December 18<sup>th</sup> at Snake River Jr. High at 7 p.m.**

**8. ACTION ITEMS—POLICY READINGS  
SECOND READINGS:**

**Policy 6447, “English Learners Programs”** With the passage of Every Student Succeeds Act in 2015, new terminology and requirements for screening and exiting students from English Learner programs have been adopted by the State Department of Education (SDE). The SDE has adopted several mini-manuals that describe standard screening and exiting procedures, as required by ESSA. This policy is updated to reflect current standards and requirements.

**Policy 6774, “Special Education for Exceptional Children.”** This policy has been updated with the new policy manual references.

**Policy 8230, “Fund Raising Projects”** This policy is updated. A sentence has been added about non-school groups, clubs, or organizations which was amended by the board to read, All non-school groups, clubs or organizations may not sell or hold fundraiser projects, advertise or sell items such as raffle tickets, food, commodities, etc., at school activities unless approved in accordance with Policy 4110.

**Marci VanOrden moved and Carol Hepworth seconded to approve the second readings of Policy 6447, “English Learners Programs;” Policy 6774, Special Education for Exceptional Children;” and Policy 8230, “Fund Raising Projects.” All board members present voted aye. Bill Martin was absent. Motion passed 4-0.**

**FIRST READINGS:**

**Policy 8160, “Placement of Secondary Students at Independence High School”** The regulations governing placement of secondary students at an alternative school were updated in 2017. This policy is updated to reflect the current state of the law. Discussion held and a couple of minor changes were made.

**Policy 8655, “Student Surveys and Medical Exams”** This policy and form are updated to include additional language in the definition of “eligible student.” Discussion held, no further changes were made.

**Carol Hepworth moved and Marci VanOrden seconded to approve the first readings of Policy 8160, “Placement of Secondary Students at Independence High School” and Policy 8655, “Student Surveys and Medical Exams;” All board members present voted aye. Bill Martin was absent. Motion passed 4-0.**

**9. ADJOURN**

**Marci VanOrden moved and Lon Harrington seconded to adjourn.**

The meeting was adjourned at 9:00 p.m.

**ATTEST:**

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**Clerk**

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**Chairman**

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**Date**