

**Snake River School Board of Trustees
Held at the Snake River District Office
103 South 900 West, Blackfoot, Idaho 83221
Monday, January 27, 2020**

I. WELCOME AND ROLL CALL

Chairman Kent Miller called the meeting to order at 6:00 p.m. Board members present were Bill Martin, Lon Harrington, Marci VanOrden, Carol Hepworth and Kent Miller. Also attending was Superintendent David Kerns and Board Clerk Terisa Coombs.

II. APPROVAL OF AGENDA

A motion was made by Carol Hepworth and seconded by Lon Harrington to approve the agenda as presented. All board members present voted aye. Motion passed 5-0.

III. EXECUTIVE SESSION

Under Idaho Code 74-206 [1a] To review applications for the superintendent position, Lon Harrington motioned and Carol Hepworth seconded to go into Executive Session. A roll call vote was taken: Bill Martin, aye; Lon Harrington, aye; Marci VanOrden, aye; and Carol Hepworth, aye; Kent Miller aye. Motion passed 5-0.

The board went into Executive Session at 6:05 p.m. Misty Swanson from ISBA joined via telephone at 6:05 p.m. Review of the applications for the superintendent position was performed until 7:30 p.m.

IV. RETURN TO REGULAR SESSION

It was moved by Marci VanOrden and seconded by Carol Hepworth to return to Regular Session. All the board members voted aye. Motion passed 5-0.

The Board returned to Regular Session at 7:30 p.m.

V. INFORMATION ITEMS

- a. **Discuss options for Superintendent finalist interviews, site tours, community meet and greet**
Ms. Swanson discussed the next steps in the superintendent search process. Interview day options and logistics including site tours, interview times, staff and community forum/meet and greet were discussed. The interview process was also discussed. During the interviews, the board cannot discuss topics and questions in open session. Ms. Swanson will work with Chairman Miller about the question topics and then to finalize the questions. They both will review the questions suggested by the community and staff in the survey and use some of those questions. ISBA also has a database of questions that can be used as well. The Board would like to do the site tours, interviews, and the community meet and greet all in one day. Travel stipends including mileage and one night of hotel stay will be offered.
- b. **Discuss dates for future meetings related to Superintendent Search**
Discussion was held about possible dates to have the site tours, interviews, and community meet and greet.
- c. **Next Steps in the Superintendent Search Process**
The next steps in the Superintendent Search process were discussed.

VI. ACTION ITEMS

- a. **Action from Executive Session regarding the Superintendent Search**
A motion was made by Lon Harrington and seconded by Bill Martin to name the following candidates as finalists in the Snake River School District Superintendent Search: Marvin Hansen, Gordon Howard, Mark Kress, and Basil Morris. All the board members voted aye. Motion passed 5-0.
- b. **Action regarding Superintendent finalist interview day logistics**
Lon Harrington moved and Carol Hepworth seconded to accept the tentative draft schedule for interview day as presented with the option to revise as needed. All the board members voted aye. Motion passed 5-0.
- c. **Action regarding Superintendent Search Meetings and Dates**
It was moved by Bill Martin and seconded by Lon Harrington to schedule February 3, 2020 to interview the superintendent candidates with February 8, 2020 as a backup date. All the board members voted aye. Motion passed 5-0.

VII. ADJOURN

Bill Martin moved and Lon Harrington seconded to adjourn.

The meeting was adjourned at 8:10 p.m.

ATTEST:

Terisa Coombs
Clerk

Kent Miller
Chairman

02/11/2020
Date