

**Snake River School Board of Trustees  
Held at Snake River District Office  
103 South 900 West, Blackfoot, Idaho 83221  
Wednesday, May 20, 2020**

**1. CALL MEETING TO ORDER**

Chairman Kent Miller called the meeting to order at 7:00 p.m. Other board members present at the district office were Carol Hepworth, Marci VanOrden, Bill Martin, and Lon Harrington. The meeting was also conducted via Zoom. Also attending were Superintendent David Kerns and Board Clerk Terisa Coombs.

**2. PLEDGE OF ALLEGIANCE**

Carol Hepworth opened the meeting with the Pledge of Allegiance.

**3. ACTION ITEMS:**

**a. Approval of Agenda**

**A motion was made by Lon Harrington and seconded by Bill Martin to approve the agenda as presented. All board members voted aye. Motion passed 5-0.**

**b. Consent Agenda**

**Minutes:** Special Meetings of April 30, 2020.

**Retirements:** Mavis Nelson, 4<sup>th</sup> Grade Teacher (27 years); Neil Hillman (moving to a retired teacher's contract)

**Resignations:** Tandra Eskelsen, High School Accounting Secretary; Rebekah Zorrilla, Kindergarten Spanish Language Teacher; Summer Gibbs, High School Special Ed Parapro; Jennifer Leavitt, High School Assistant Librarian; Dana Romriell, Middle School Special Ed Teacher.

**New Hires:** Kyle Buttars, High School Assistant Principal; Jennifer Leavitt, 4<sup>th</sup> Grade Teacher; Summer Gibbs, Part Time Third Grade Teacher; Sylvia Long, 2<sup>nd</sup> Grade Teacher.

**Alternative Authorization:** Summer Gibbs is in the process of completing the requirements for certification and the district is requesting an alternative authorization so she can work as a third grade teacher while she finishes her student teaching.

**Budget, Payroll, and Claims Payable** for April 2020.

**Property Disposal:** Sale of Buses per Bid Opening of May 18, 2020. The following bids were received for the sale of two buses (2004 and 1990): Clay Roselle: \$1251.01 and \$1755.01; Martin Equipment \$563.00 and \$936.00.

**A motion was made by Carol Hepworth and seconded by Lon Harrington to approve the Consent Agenda as presented with a special thanks to those who are retiring for their service to the district. Also approved was the bids for the sale of the 72-passenger 2004 bus for \$1251.01 and the 48-passenger bus for \$1755.01, both going to Clay Roselle. All board members voted aye. Motion passed 5-0.**

**4. PATRON FORUM**

There were no comments for the patron forum.

**5. INFORMATION ITEMS**

**a. Child Nutrition Report:** Rene Osman, Child Nutrition Director, gave a brief presentation and began by talking about the Grab and Go Sack Lunch Program that they have been doing since the school was closed down in March. She complemented her kitchen staff from each building. They have been working hard each day and doing an exceptional job adapting to the changes. They have been serving at five different sites and there are two bus routes that deliver to homes. The last serving day will be June 3, 2020. Since March 23rd, they have served 22,026 student meals. They are starting to prepare for next year and what it may look like if they aren't able to serve normally. Ms. Osman also discussed the online payment system for next year called the K-12 Payment Center. This will allow parents to do a lot more with account balances, charge history, and transferring funds than the online payment system the district is currently using. The board commended Ms. Osman and her staff for the outstanding job they all have been doing.

**b. High School Accreditation:** Superintendent Kerns discussed the Accreditation Report that will be good for the next 5 years. He expressed gratitude to the high school staff for all of their hard work in gathering data and making the accreditation visit and report successful.

**c. Salary and Benefit Discussions with the SREA:** Superintendent Kerns along with SREA President, Jon Hawkes, would like to start salary and benefit discussions. Trustee VanOrden and Trustee Harrington are assigned by the board to conduct negotiations. After discussion, the SREA and the District would like to begin discussions on May 27, 2020 at 4:30 p.m. at the district office.

**6. a. 2020-2021 Calendar Change:**

Superintendent Kerns would like to move Teacher Inservice from August 28<sup>th</sup> to August 21<sup>st</sup> to line up with the Blackfoot School District's Inservice day. Also, because the April SAT day was canceled this year, the SDE has rescheduled the date for October 28, 2020.

**Bill Martin moved and Carol Hepworth seconded to approve the calendar changes rescheduling the Teacher Inservice Day from August 28, 2020 to August 21, 2020 and also add the Jr. SAT Day to October 28, 2020. All board members present voted aye. Motion passed 5-0.**

- b. **Reschedule August Board Meeting:** The board meeting in August is on the first day of school and Superintendent Kerns would like to move the meeting from August 19<sup>th</sup> to August 12, 2020.

It was moved by Marci VanOrden and seconded by Lon Harrington that the Board meeting scheduled for August 19, 2020 at the Snake River School District Office at 7 p.m. be moved to August 12, 2020 at 7 p.m. All board members voted aye. Motion passed 5-0.

7. INFORMATION ITEMS

a. **Upcoming Events:**

1. Retirement Drive-by Reception will be June 1, 2020 at 2 p.m. at the high school.
2. Graduation will be June 3, 2020 at Snake River High School.
3. Last Day of School for students will be June 3, 2020.
4. Last Day for Teachers is June 4, 2020.
5. Next Board Meeting/Annual Budget Hearing will be June 17, 2020 at 7 p.m.

8. ACTION ITEMS—POLICY READINGS  
SECOND READINGS:

**Policy 7104, “Reporting New Employees”** This policy is new for us and clarifies the circumstances under which a school district must report hires and new hires. No further changes.

**Policy 7178, “Employing Retired Teachers”** This policy is updated to reflect current legal references. No changes.

Lon Harrington moved and Marci VanOrden seconded to approve the second readings of Policy 7104, “Reporting New Employees” and Policy 7178, “Employing Retired Teachers.” All board members present voted aye. Motion passed 5-0.

FIRST READINGS:

**Policy 8125, “Foreign Students”** This policy is updated to reflect that the conditions of enrollment specified in the policy apply to both "foreign students" and "foreign exchange visitors." On page 2 under “Conditions of Enrollment for Foreign Students and Foreign Exchange Visitors” #3, from superintendent or designee was added. Also under #6, without any reason or justification was added to the end of the sentence.

**Policy 8126, “Tracking Foreign Students and Foreign Exchange Visitors.”** This policy is new. It contains a new definition as used in existing federal regulations and the current state of the law in terms of reporting requirements related to foreign students and foreign exchange visitors. No changes were made.

**Policy 8740, “Juvenile Sex Offenders”** This policy is updated to reflect technical corrections based on current law. No changes were made.

Carol Hepworth moved and Bill Martin seconded to approve the first readings of Policy 8125, “Foreign Students;” Policy 8126, “Tracking Foreign Students and Foreign Exchange Visitors;” and Policy 8740, “Juvenile Sex Offenders.” All board members present voted aye. Motion passed 5-0.

9. EXECUTIVE SESSION

Under Idaho Code 74-206 [1a] superintendent evaluation and [1b] personnel, Marci VanOrden motioned and Lon Harrington seconded to go into Executive Session. A roll call vote was taken: Kent Miller, aye; Marci VanOrden, aye; Carol Hepworth, aye; Lon Harrington, aye; and Bill Martin, aye. Motion passed 5-0.

The board went into Executive Session at 8:00 p.m. Superintendent evaluation and personnel were discussed until 8:35 p.m.

10. RETURN TO REGULAR SESSION

It was moved by Carol Hepworth and seconded by Bill Martin to return to Regular Session. All the board members voted aye. Motion passed 5-0.

The Board returned to Regular Session at 8:35 p.m.

11. ADJOURN

Bill Martin moved and Marci VanOrden seconded to adjourn.

The meeting was adjourned at 8:35 p.m.

**ATTEST:**

**Terisa Coombs**  
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Clerk

**Kent Miller**  
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Chairman

**June 17, 2020**  
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Date