

Snake River Athletic Handbook



Fall Sports



Winter Sports



Spring Sports

All athletics schedules, physical, concussion, consent forms and head coaches' handbook can be found at: www.snakeriver.org

High school building use and schedule can be found at: www.schedulestar.com Type Snake River High School in the search bar at the top of the page.

July 21, 2021

ATHLETIC HANDBOOK
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Category: 800 Students	Policy Number: 8202
Policy Title: IDAHO HIGH SCHOOL ACTIVITIES ASSOCIATION AND SNAKE RIVER ATHLETIC HANDBOOK	Effective Date: October 15, 2014

The district shall maintain membership in and shall adhere to the rules and regulations of the Idaho High School Activities Association and adhere to the guidelines and policies found in the Snake River Athletic Handbook.

Snake River School District #52 Athletic Rules Guidelines and Expectations

Purpose of Athletics

Interscholastic athletics is extracurricular activities that are used to support the educational mission student's first, athletics second. Our goal is to help parents raise young men and women into educated, honest, responsible, productive adults (character) and win as many athletic events as possible.

Code of Conduct and Embarrassment Clause

Participation in interscholastic athletics is a privilege, not a constitutionally protected right. The privilege of participation could be revoked for on-campus and off-campus misconduct. The school district rules and guidelines will be strictly enforced.

Athletic programs are optional and it is expected that all athletes, both boys and girls, will adhere to certain minimum standards of behavior and scholarship as established by the board, the building administration, and the coaches.

Student athletes are not to do anything that would embarrass themselves, their family, school or community at any time. Athletes are, because of the exposure to the public, ambassadors of the school district. The schools are often looked at by the members of the community and in other communities by actions of the young people who represent them in the athletic area. This is a weighty, but nonetheless real responsibility that we place on the shoulders of our young people. As a participant he or she will represent the school in a respectful manner.

Sports Offered

Students are encouraged to participate in all school functions. Participation in any given activity is to be under the responsibility and direction of a coach or faculty sponsor. No student or student group shall be allowed to represent the school in any activity unless the school has approved it.

Snake River High School competes in the following extra-curricular sports: Fall: football, volleyball, boys and girl's cross country, boys and girls Soccer. Winter: wrestling, boys' and girls' basketball, cheerleading and dance. Spring: track and field, softball, baseball, boys and girls Golf.

Physicals, Consent, and Concussion

Students participating in extra-curricular activities are required to have an Athletic Physical, Concussion Acknowledgment, and Consent form signed by their parents and student before trying-out or practicing in any sport. The physical may not be taken before May 1. Students must have a physical every year.

On the first day of practice, coaches will collect an Athletic Physical, Concussion Acknowledgment and Consent form from every player trying out or practicing. **Student are not to try out or practice until all forms have been signed and turned in.** Every student has the right to try-out after they have all their forms filled out and turned in. After all forms for every player have been collected, coaches will turn them into the athletic director to be kept on file in the athletic office along with a checklist form with all player's name and grade filled in.

If a student has a current physical on or after May 1st that is not on a Snake River School District form it is fine. They will still need to fill out a Concussion Acknowledgment and a Consent Form. Staple their Athletic Physical, Concussion Acknowledgment and Consent form all together. Please make sure the student and parents have signed all forms.

It is the responsibility of the head coach to make sure every player has an Athletic Physical, Concussion Acknowledgment and Consent form on file in the athletic office.

Winter and spring sports: The athletic director will send out a list of all players that have an Athletic Physical, Concussion Acknowledgment and Consent form on file in the athletic office.

Concussion Authorization to Return to Play

Any player that is removed from a practice or a game because they have a concussion or might have a concussion may not return to practice or a game until they get a Concussion Release Form filled out and returned to the head coach and athletic director.

10 Day Practice Rule

IHSAA Rule 8-12-2: A student must have ten days of practice prior to the day of the first contest. A player cannot start counting days of practice until the coach has their Athletic Physical, Concussion Acknowledgment and Consent forms in hand or on file in the athletic office. You can only count 1 practice a day and cannot practice on Sunday.

Practice Start Time

Coaches will not pull student athletic out of class for practice. Coaches can start practice as soon as school is out for the day 4:05.

School Closure Practices and Games (6415p)

Weather-related closures of school also cancel district activities automatically for that particular day. This applies to all groups scheduled to use school facilities on that day. **An exception to this rule concerns activities sponsored by the Idaho High School Activities Association.** The high school principal and superintendent determine cancellation of these activities on a case-by case basis. Parents have the ultimate responsibility to decide whether or not they want their child to travel. There will be no adverse action taken if a student is not able to participate in a practice or activity held on a snow closure day due to a weather-related hardship.

If school is cancelled because of weather conditions, practice will be optional. If a student athlete can make it to practice that would be great, but if they cannot they will be excused.

Scheduling use of Building and Grounds

All school facilities must be scheduled before using for all practice, camps games or any event.

Gyms #1 and #2 and outside fields have been reserved for practice from:

1. All athletic facilities from 6am to 8am on days that we are in school.
2. All athletic facilities from 4pm to 7pm on days that we are in school.
3. All athletic facilities from 6am to 2pm on Friday and Saturdays and days that we are not in school for team practices during the school year.

The school buildings and fields are not to be used on Sundays.

Coaches must schedule the building and grounds for all summer events and activities.

Supervision and Securing the Building

If student athlete using the school building, weight room or grounds, must have a coach, teacher or approved adult supervising.

Coaches are responsible to keep an eye on the bathrooms and also any small kids running around in the building where they are not supposed to be while using the building for special events.

Clean up the building and school grounds after all practices and special events. Please put all your equipment away after practices and games. All of our athletic facilities are used by other groups.

Secure all doors and turn off all lights when leaving the buildings.

All non-school athletic groups or clubs using any of the school's fields or facilities need to schedule them with the athletic director or school secretary. There may be a cleaning and usage fee. They must sign a building usage contract. (4040)

Anyone using the buildings or grounds without scheduling them will be asked to leave.

Health Insurance

Every head coach is responsible to make sure that every student and their parent has the opportunity to get health insurance for the student athlete if they don't already have it. Health insurance is not required by highly recommended. Health insurance information can be found on the school district website.

Medical Emergency Permission Card

Medical Emergency Permission Card is an optional card that coaches can have a player's parents fill out and sign. It allows for the coach to take the player into the hospital to get medical treatment if a player that gets hurt in a home or away practice or game if parents can't be contacted.

Parent Meeting

After try-outs it is mandatory to hold a parent meeting with players and their parents at the start of the season or send home a season hand book with all training and team rules. See "Parent Meeting Checklist" Form. Return a copy of your season hand book with all team rules to the athletic director.

Team Rules

Snake River School District coaches will set team and training rules, as long as they do not conflict with school policy. Coaches will set team rules on: Expectations for practice, games and team meetings; practicing and playing games on non-school club teams; practicing on out of season school teams; posting inappropriate comments and pictures on social media websites; minimum standards of behavior on and off campus; injured players expectations; and consequences for not following team rules. Be very specific! Coaches are responsible for teaching more than just athletics like responsibility, honesty, discipline, commitment, and working with others in a team setting (Character).

Academic Eligibility Policy 8201

For students to be eligible for participation in extracurricular activities, they must meet all requirements as outlined in IHSAA Rule 8 – Individual Eligibility and any other school district eligibility requirements.

IHSAA REQUIREMENTS:

1. IHSAA Rule 8-1: To be academically eligible, a student must be enrolled full-time in his/her school and on target to graduate based on State Board of Education graduation requirements.
 - a. **Snake River High School and Junior High School** offer seven classes for credit every trimester. A student must be enrolled in five classes for credit during the trimester that they are participating in to be considered full-time.
 2. IHSAA Rule 8-1: A student must receive passing grades and earned credits in the required number of courses during the previous reporting period.
 - a. **Snake River High School and Junior High School** offer seven classes for credit every trimester. A student's transcript from the previous trimester must show that a student passed five classes.
- Release Time/Seminary and Early Release do not count toward the number of classes required to determine full-time status and number of classes required for credit.
 - Classes with an (I) indicating incomplete on a transcript will not count toward the number of required for credit.

Students not meeting all IHSAA requirements are ineligible for the entire trimester.

SNAKE RIVER SCHOOL DISTRICT REQUIREMENTS

A student must meet all IHSAA requirements and receive a 2.0 GPA from the previous trimester. If a student passes the required number of classes, but does not have a minimum 2.0 GPA, he/she will be placed on probation for the subsequent trimester.

A student on probation will be ineligible for the first three weeks of the subsequent trimester for all events and cannot travel with the team. A probation grade check will occur at the end of the first three weeks of the trimester, mid-term, and at the end of the nine weeks. If the student fails to have a minimum 2.0 GPA at any of the grade checks, he/she will be ineligible for the next three weeks.

1. Students participating in extracurricular activities are required to adhere to the school rules as outlined in the Snake River School District Student Code of Conduct.
2. Every traditional full-time student must be enrolled in an advisory class.

3. Students taking online classes from an accredited school, that are open ended or work at your own pace are required to meet the same requirements as all students on the trimester system.
4. Students taking classes from an accredited school semester system with a clear starting date and ending date are giving six weeks after the last day of the Snake River School District trimester system to complete the class. Grades must be posted on the transcript before the end of the six weeks for a student to meet the full-time and number of credits requirement.

Bus Regulations

Students riding the bus to and from school, and while on school activities are expected to follow all rules and guidelines as set forth by the School District Director of Transportation and the bus driver. Students who exhibit inappropriate behavior while riding the bus may lose the privilege to use school district and transportation.

All participating students and sponsors are required to ride the school-provided transportation to and from activities sponsored by the school. An exception will be:

1. If after an activity the parent/guardian speaks to the advisor or coach, face to face, and sign form 8294f2 at the event, the student will then be released to the student/guardian to ride home.
2. If the parent/guardian makes previous arrangements with the principal or assistant principal PRIOR to the activity because of **extenuating circumstances** and get form 8294f1 signed and approved, they can ride to the event with the parent/ guardian.
3. All bus requests will be filled out and turn into the district office by the athletic Director.
 - A. If we can make it to an event with time to stretch legs and warm-up and leave the high school at 7:00AM or later we will leave on the same day.
 - B. When the event is over and we can get home before 1:00AM we will leave on the same day.
 - C. All other situations we will leave a day earlier or stay one extra day.

Alcohol/Tobacco/Illegal Drugs

The use, sale, distribution, or possession of, and/or being under the influence of alcohol beverages, tobacco, e-cigarettes, or illegal drugs, disciplinary action will be followed as set forth by the school board policy that is found on the school district web site and in the student agenda.

Fees

Activity Card:	\$40.00
Sport Fee (Per Sport)	\$50.00
Travel Fees:	\$40.00 `1 st Activity
	\$30.00 `2 nd Activity
	\$20.00 3 rd Activity

Pre & Post Season Regulations

Refer to the IHSAA Rules and Regulations Manual under Rule 17.

No Contact Period

From August 1st until the first day of the IHSAA Fall sport practice date, coaches are to have zero contact with players. No weight training or conditioning. Zero contact with all student athletics in every sport. After the fall sport season starts, all other coaches are under IHSAA rule 17. There is a 3 day no contact period during Christmas Holliday.

Summer Activities and Camps

Students and teams may participate in summer activities from the last IHSAA spring sport state championship until August 1st provided the following conditions are met: 1. Participation is strictly voluntary and is open to all high school students. 2. All fees and expenses are provided by the student or his/her parents. No school funds, booster club funds or other such funds can be used for entry fees, equipment, uniforms or transportation.

All summer time use of school facilities **must be scheduled** with the athletic director before using the building or facilities. You will be responsible to pick up the trash in all the bathrooms, halls, gyms, commons, and trash cans on the inside and outside of the building.

All Snake River School District Camps grades K-12 must have every participant and his parent/guardian sign a summer consent form for liability reasons.

Athletic Class

If a coach would like to have an athletic class, they must meet all IHSAA rule and requirements under rule (17-2g) and the Idaho State Department of Education. Present your proposal to the building principal and athletic director and it will be considered. The instructor of the class must be the teacher of record.

Scheduling Guidelines

Most of the athletic schedules are done by the athletic director. If you would like to see a change in your schedule for next year, inform the athletic director and he will try to accommodate your wishes. Cross Country, Track, Golf and Wrestling head coaches are responsible to do their own schedules due to the nature of the sport.

All schedules must comply with the Snake River School District guidelines and the IHSAA guidelines. Snake River Guidelines (8292p): Any overnight trips or events outside the 4th, 5th, 6th district must be school board approved at the September or April board meeting. All IHSAA guidelines are found in the IHSAA Rules and Regs manual.

IHSAA Coaching Cards

All coaches that get payed coaching stipend from the school district will receive an IHSAA coaching card payed by the high school 750 general athletic account.

Head coaches may purchase an IHSAA card for all volunteer coaches. Just fill out a purchase order form transferring the money from your sports 750 account to the general athletic 750 account and list names of all volunteer coaches that you are purchasing a card for.

For volunteer coaches to qualify for an IHSAA coaching card, they are required to: 1. Meet all coaching certification requirements. 2. Attend a majority of the practices. 3. Attend a majority of the games. 4. Head coach agrees to pay for the coaching card.

IHSAA activity cards are issued to superintendents, school trustees, principals, athletic directors and coaches of athletics and activities. The above individuals must be working directly with IHSAA sanctioned programs involving students in grades 9-12. Misuse of cards: Use of the card is a privilege of the assignee. If at any time a local, district or state contest manager or their designee deems the privilege has been abused, the card may be confiscated. A confiscated card may be reissued by board action and the condition that the card holder be assessed a \$100 reinstatement fee. Misuse of issuing cards: Member schools issuing cards to non-qualified personnel may lose the privilege to purchase activity cards for one calendar year. The IHSAA reserves the right to revoke any card for improper use.

Supporting personnel who are not coaching kids every day do not qualify for a coaching card. That is why it is called a coaching card. This includes stat personnel, ball boys, line judges, boosters, chain crew, announcers, scorekeepers, and others. All coaches picking up coaching cards at the beginning of the school year must complete all coaching certification requirements and sign for the card in person.

Coaching Certification

Coaching Certification requirement and information can be found in the Athletic Hand book under forms.

All head coaches must be certified to teach in the schools of Idaho or have completed the NFHS "Fundamentals of Coaching" course to be a head coach. Must be completed before the first day of practice. Assistant and volunteer coaches do not have to meet this requirement.

All head coaches, assistant coaches and volunteer coaches must have a current certificate on file in the athletic office on the following courses. Must be renewed by all coaches on school years that start with an even number. Must be completed by all new coaches.

Must be completed before the first day of practice.

- St. Luke's Concussion Course
- NFHS Sudden Cardiac Arrest Course
- NFHS Student Mental Health and Suicide Prevention

All coaches must be fingerprinted and have a background check done. This only needs to be done once. All coaches must follow all IHSAA rules and guidelines. All other patrons should not be working with players in practice or games for liability and safety reasons.

All head coaches are responsible to make sure that anyone working with our student athletes meet all of the coaching requirement for liability reasons. **All coaching certification requirements must be done by every coach before the first day of practice or before working with students.**

Concessions

The high school principal is in charge of all concessions.

Equipment

The school will purchase some basic equipment for every sport at the beginning of the season. All other equipment and all uniforms will have to be purchased by the students or done by a fund raiser. Pick up all equipment after every practice and game and make sure they are in working order and stored in the panther kennel or its proper place.

Students will not be allowed to play in a contest in the next sports' season, or checkout of school at the end of the school year until all uniforms and equipment have been turned in from the previous sport.

The head coach is responsible to collect all equipment and turn in a list of players who have not turned in their equipment to the athletic director.

Fundraisers (8230)

Coaches and advisors will follow all school district policies on fundraising projects. The building principal must approve all fundraisers beforehand. (8230f)
All money raised must be turned into the school. The money will go into your 750 account for use in your program.

Facility Set-Up

Head coaches are responsible to make sure all facilities are set up for home contests. (Mats, paint fields, nets, bleachers, score tables, etc.).

Each coach is responsible to find their own stat person, a score bookkeeper, ball boys, and line people. The athletic director will be responsible for getting officials, ticket takers, score clock keeper, announcer, chain crew, and rosters.

Spring Gym Schedule

Baseball: Gym #1 4:00 to 5:30pm
Softball: Gym #2 4:00 to 5:30pm
Track: Weight Room 4:00 to 7:00pm
Gym #2 from 5:30 to 7:00
Golf: Gym #1 5:30 to 7:00

Do not use any kind of a hard ball in the gym including golf balls, softballs or baseballs for throwing, hitting or anything else. Only use the soft foam balls. If you want to change times with other spring coaches that is fine.

Half-time Activities

All half-time activities are scheduled and coordinated through the athletic director.

Groups that perform at half-time activities that are not school groups can do so if it is cleared through athletic director. They will be able to get into the game free if they are performing, but all parents and others will have to pay admission.

Hall of Champions

Each activity is responsible to keep and update their case in the Hall of Champions. This is a good activity for parents who want to be involved. The athletic director has the keys to the hall cases.

Head Coach's Evaluation

At the end of every sport season all head coaches will meet with the athletic director to go over a formal evaluation done by the athletic director. Coaches will need to bring with them their inventory list, and Sportsmanship Evaluation Form. At this time the head coaches will also receive all off-campus coaches' paychecks if the coaches have met all coaching certification requirements.

We encourage all head coaches to sit down and evaluate all assistant and volunteer coaches at the end of the season.

Hotel Rooms for State Tournaments

Hotel reservations for state tournaments will be made by the athletic director. If you have any special requests, please let him know. We only take to state the number of students allowed to dress for events. Stat and film personal that have been with the team all year will also go. The school will also get rooms for all paid and volunteer coaches.

All other reservations must be made by direct billing. Fill out a PO and talk to finance secretary.

Maintenance Request

If you need work done on any of the facilities fill out a work order request and turn it into building principal.

Any changes made to any school facilities need to be cleared through the building principal, maintenance department, assistant principal, and athletic director. Do not make the changes on your own without getting permission first. Most of our facilities are shared by different programs and changes made may affect other programs and people.

News Reporters

Head coaches are responsible to call all of their scores into the local TV and newspapers.

Overnight Trips

The head coach needs to turn in an itinerary for all overnight trips to the building principal with a contact number before departing.

All overnight trips must be approved by the school board.

Purchase Order and 750 Athletic Accounts

Purchasing Requirements:

1. All supplies, equipment, uniforms, tournament fees for Snake River High School athletic programs, cheer and dance must be purchased through the high school 750 accounts.
2. DO NOT PURCHASE ANYTHING WITHOUT A PRE-APPROVED PURCHASE ORDER.
3. All student fees must be paid directly to Snake River High School and paid at the high school office. Coaches will not collect fees or receive money from students for equipment, uniforms or services rendered, etc. for Snake River High School sports or activities.

4. Coaches and students will not be reimbursed for supplies, equipment, uniforms or tournament fees, etc.

Purchase Order Procedure

Step 1: The sponsor, coach, and/or teacher must check to see if there is enough money to cover the purchase order in the account from which the request is being made. Funds must be in the account before the Purchase Order will be approved.

Step 2: Fill out all Purchase Order information accurately including name, addresses, phone numbers, quantities, items, and prices. Make sure that you also include the number and name of the 750 account that the Purchase Order is requesting that money be withdrawn from.

Step 3: After the Purchase Order is filled out accurately, the sponsor/coach, /teacher must sign the PO form.

Step 4: After the Purchase Order is filled out accurately, take it to department head for approval and signature.

Step 5: After the Purchase Order is filled out accurately, take it to administrator for approval and signature.

Step 6: Return the Purchase Order request to finance secretary.

Rosters

Rosters and programs are copied by the athletic director and will be handed out at the gate when patrons pay for admission. We only handout rosters and programs at events that patrons pay admission. All head coaches are responsible to turn in a roster with player's names and number into the athletic director one week before the first scheduled contest.

Release Time and Game Start Time

The number one goal is to keep student athletes in class as much as possible on school days. All home athletic events will not start before 4:30PM on school days. Exception is outdoor athletic events where daylight hours are an issue and when we have to play back-to-back games such as soccer, baseball and softball. In this case athletic events will start at 4:00PM. Golf start time is dictated by availability of the golf course.

Release time for home athletic events are as follows on school days: Departure time and class dismissal time are listed on the athletic schedules.

Volleyball, Basketball:

30 minutes before game start time.

Soccer, Football, Cross Country, Wrestling, Golf, Track, Cheer Competitions, Dance Competitions:

60 minutes before game start time.

Baseball, Softball:

75 minutes before game start time.

Substitute Teachers for Coaches

If you have a road event that will require you to need a substitute, you will need fill out a sub request form and get it approved by the building principal. Also post the information in sub finder.

Team Meals

If a team plans on having a team meal, they need to hold them at lunch time or after school, not during school time. You will need to find a place to hold it. We do not excuse students or teachers from class time for a team meal for any home or road games. Teachers are under contract and students need to be in class. You can schedule the use of the lunch room with the athletic director, or home economics room with the teacher.

Team Pictures

Team pictures are done by Bell Photography. We would like to have nice pictures with teams in their uniforms and gear so that we can hang them out in front of the gym. Please keep an eye on inappropriate things. Anything that will draw attention to any one or two students by what they wear or do is considered inappropriate.

Tournament Fees

Head coaches are responsible to submit purchase orders and for all tournament fees.

Undue Influence

IHSAA

8-18 UNDUE INFLUENCE

8-18-1 Definition of Undue Influence: The use of influence by any person connected directly or indirectly with an IHSAA member school, to induce a student to transfer from one member school to the other, or to enter the ninth grade at a member school for athletic competition purposes, whether or not the school presently attended by the student is a member of the IHSAA. (Recruiting)

8-18-2 The use of undue influence to secure or retain a student for competitive purposes is prohibited, shall cause the student to be declared ineligible for high school athletics for a period of up to one calendar year, and may jeopardize the standing of the high school in the Association.

8-18-3 Evidence of undue influence includes, but is not limited to, personal contact by coaches and sponsors in an attempt to persuade transfer by gifts or money, jobs, supplies, coaching, free transportation, admission to contests, invitation to attend practices and or games, free tuition or any other considerations not accorded to other students similarly situated.

8-18-4 Complaints or reports of violations of this rule will be investigated and handled on a case-by-case basis by the District Board of Control. Any school permitting such participation shall, upon satisfactory evidence submitted to the District Board of Control, be suspended from membership in the Association for a term not to exceed one calendar year.

Uniforms

Students will purchase their own uniforms and will keep them or coaches and players may have a fundraiser to raise money for uniforms which will remain with the school. All uniform money will run through the 750 accounts.

Volunteer Coaches

All volunteer coaches will meet and follow all IHSAA rules and certification and all school district requirements and policies. They will work under the direction of the head coach. All programs are allowed to have 1 volunteer coach for every team they have. For example: If a program has a varsity, JV and a 9th grade team, they will be allowed 3 volunteer coaches.

Varsity Lettering Criteria

Head coaches will set varsity lettering criteria at the beginning of the school year. Head coaches will have it in writing and make sure all students and their parents understand the Lettering Criteria at their parent meeting. Head coaches are responsible to get varsity letter certificates, chenille patches, pins and bars to students that meet the varsity lettering criteria in their sport.

Emergency Action Plan (EAP) For Athletics

All Snake River High School head coaches, assistant coaches and volunteer coaches have basic First Aid, CPR and Concussion training as required by the Idaho High School Activities Association under rule 3-2.

Snake River coaches will provide basic First Aid to all student athletes that are in need of basic First Aid. If at any time a student needs more than basic First Aid the coaches will call the students' parents and or EMT's for assistance based on the situation.

Snake River High School only recognizes the athletic trainer and personal from Bingham Memorial Hospital to help coaches in the care and treatment of our student athletes.

Snake River High School does not designate any other trainer, doctor, medical personnel or hospital for any illness or injury resulting from his/her athletic participation. That is a decision that will be made by the student's parents. Coaches are responsible for students that are put under their care. Patrons that are not cleared or recognized by Snake River High School are not to be working with students.

Accident Report

If any student gets hurt during any school event in practice or a game the coach will fill out an accident report form and turn it into the building office.

Training Room

Head coaches in season are responsible to help keep the training room, locker rooms, and coach's locker room clean. All medical supplies will be kept in the training room cabinet. The athletic director will keep the cabinet stocked. Take what you need for your first-aid kits. If you need anything special talk to the athletic director. Students are not to be in the training room at any time without a coach. Please help us keep the medical supplies locked up and in order.

Tryouts

All Snake River full-time students, homeschool students living in the Snake River School District, and charter school students living in the Snake River School District are eligible to try out for all school athletics provide they meet all Snake River and IHSAA requirements.

Potential transfer students or move-in students who did not have the chance to tryout initially may request a tryout provided the following requirements are met:

1. Have just moved into the district or have had an open enrollment approved.
2. Have registered to take classes at Snake River High School.
3. All paperwork has been filed with the IHSAA. Students who file transfer papers and start practice would be ineligible to return and participate at the former school in Idaho.

Students will not be allowed to try out, practice or start counting practices until all 3 requirements have been met.

Athletic programs that cut students from the program **will not allow** students a second tryout if they were cut or chose not to tryout at the beginning of the season.

If students were not cut from the athletic program because cuts were not made because of lack of numbers, a student can walk on to a team in the middle of the season provided:

1. Has head coach's approval.
2. He or she is not taking a spot from someone already participating.
3. Meet all Snake River and IHSAA requirements.

Virtual Try-outs

Not allowed in any sport or activity, where students are cut from the team or squad.

Virtual Try-outs are defined as any try-outs that are done by video, zoom or any electronic method or not done in person. Students must pass the eye test which means you watch them in person.

School Athletic Program or Non-School Club

1. When a coach or program holds any kind of camp, event or fundraiser, they must make it clear to school administrators, student athletes and patrons whether it is a school activity or non-school club activity. Non-school clubs will specify who is holding the event and not use the name of Snake River High School or Junior High except as a location.
2. **(School Policy 8200)** Non-School club programs are to be used to supplement, support and build school programs, not compete against them for students and use of facilities. Non-school club programs provide student athletes the opportunity to develop skills, gain game experience in the off-season that cannot be offered through the school programs because of policies and IHSAA rules.
3. Snake River School District coaches will set team and training rules, as long as they do not conflict with school policy especially when it comes to student athletics participating on non-school club teams and out of season schools team practices.

4. All non-school club sponsored events, practices, tournaments, clinics or camps must fill out a Snake River School District Usage Facility agreement (School Policy 4040) with a liability insurance policy. Both must be on file before using school district facilities. If 50% or more of the non-school club are Snake River School District students, there will be no charge. Otherwise, there is a \$75 fee for every 3-hour slot.
5. IHSAA Rule 17-1-1: The school year is considered to begin August 1 and conclude after the final IHSAA spring sport state championship.
6. IHSAA Rule 17-2-3: Coaches are allowed to coach/instruct any number of students, outside the IHSAA regular season, on individual skills and development specific to their sport for a maximum of 20 hours per school year upon scheduling the use of the facilities and school principal or athletic director approval.
7. All money or fees collected for school events must be deposited into the schools 750 account (School Policy 5310). All school district fundraisers must fill out form 8230f and have building principal approval before doing them

Athletic Handbook Forms



SNAKE RIVER HIGH SCHOOL

**SNAKE RIVER SCHOOL DISTRICT
INTERSCHOLASTIC ATHLETICS**

NAME: _____

DATE: _____

It is required that all students complete the following every year prior to his/her first practice in the interscholastic (7-12) athletic program.

1. Both Parent/guardian and student read and sign the participation consent form. (F 1 – F2)
2. History and Physical Examination. The exam is at the expense of the student and may not be taken prior to May 1. This examination is to be done by a licensed physician, physician's assistant or nurse practitioner under optimal conditions. (F 3 – F 4)
3. Both Parent/guardian and student read and sign the concussion guideline form. Policy 8214P (F 5 – F 6)

PARTICIPATION CONSENT FORM

This application to compete in interscholastic athletics for Snake River School District is entirely voluntary on my part is made with the understanding that I have not violated any of the eligibility rules and regulations of the State Association and rules and regulations set forth by the Snake River School Board.

When a person practices and participates in any sport or physical activity, it can be dangerous. The person risks serious and permanent injury. Injuries could affect the general health and well-being on the participant. Serious injury could impair a person's ability to earn a living and to engage in social and recreational activities in the future. My son / daughter will participation at their own risk.

The parent / guardian further releases the Snake River School District and coaches from liability for any medical, dental, or hospital bills occurring as a result of injuries sustained by the student while participating.

IHSAA does not require students to carry health insurance, but as a school district we encourage students to carry health insurance. On the Snake River School District website there is a form that students can get health insurance coverage. The health insurance coverage is not through the school but is offered through an independent insurance carrier.

**Assumption of the Risk and Waiver of Liability
Relating to Coronavirus/COVID-19**

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people.

The Snake River School District has put in place protective measures to reduce the spread of COVID-19; however, the SD52 cannot guarantee that you or your child(ren) will not become infected with COVID-19. Further, attending activities on the campuses of SD52 could increase your risk and your child(ren)'s risk of contracting COVID-19.

By signing this agreement, I acknowledge the contagious nature of COVID-19 and on behalf of myself, my child(ren), my and spouse/co-parent of child(ren) voluntarily assume the risk that my child(ren) and I, and any member of my family, may be exposed to or infected by COVID-19 by attending activities on SD52 campuses and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 while on SD52 campuses may result from the actions, omissions, or negligence of myself and others, including, but not limited to, SD52 employees, agents and representatives, volunteers, program participants and their families and/or any other individual who may be present upon school property or in attendance at any school activity.

I voluntarily agree to assume, on behalf of myself, my child(ren), and my spouse/co-parent of child(ren) all risks and accept sole responsibility for any injury to my child(ren), myself and any member of my family, (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that I, my child(ren) and/or members of my family may experience or incur in connection with my child(ren)'s attendance in activities or participation in SD52 programming ("Claims"). On my behalf, and on behalf of my children and/or members of my family, I will advance no claim and I hereby release, covenant not to sue, discharge, defend, indemnify and hold harmless the SD52, its employees, agents, and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of SD52, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any SD52 activity.

Additionally, it should be noted that the laws of the state of Idaho provide for numerous immunities for schools should something occur to a student or to the family of a student as a result of activities on school property. In addition to this Agreement, these immunities remain intact.

To prevent the spread of COVID-19 your participation is important to help us take precautionary measures to protect you, your Child(ren) and everyone on campus. If you child has been in close contact or been diagnosed with COVID-19, please honor quarantine standards and not have your child present at or participating in school activities. If you child has been diagnosed with COVID-19 the District requests that you provide a medical release for your child to return to participation. Likewise, if your child is ill, please do not expose the school's students and personnel to your child's illness.

If a student is not feeling well and has a fever they will be separated and asked to go home until they are fever free for a period of 48 hours.

SCHOOL DISTRICT #52 ATHLETICS

Coaches will set team and training rules, as long as they do not conflict with school policy. Athletes are, because of the exposure to the public, ambassadors of the school district. The schools are often judged by the members of the community and in other communities by actions of young people who represent them in the athletic area. This is a weighty, but nonetheless, real responsibility that we place on the shoulders of our young people.

Because of the representative role that our athletes must naturally assume, and because athletic programs are optional, it is expected that all athletes, both boys and girls, will adhere to certain minimum standards of behavior and scholarship as established by the Board, the building administration, and the coaches.

STUDENT RESPONSIBILITIES- GENERAL RULES AND TRAINING RECOMMENDATIONS

1. In order to be eligible to participate in any or all athletic teams, I realize I must be enrolled full time which is (5) classes and have passed five (5) subjects for the trimester prior to competing. (Plus 2.00 GPA)
2. I realize I must attend classes and be responsible for all required work.
3. I will conduct myself in an orderly manner at all times in such a way as to bring credit to my team, school, and family.
4. In all contests away from school, I will ride to and from contests in provided school transportation, unless arrangements are made by the parents with the coach/teacher.
5. I will be personally responsible for all athletic equipment checked out to me and will return it in good condition or will pay for lost or damaged equipment.
6. I will report all injuries to the coach immediately. I will get a proper amount of rest and will follow the warm-up designed for my sport.
7. I will attend all scheduled workouts on time and notify the coach beforehand if I miss due to illness or emergency.
8. I will adhere to the District Code of Conduct.

PARENT OR GUARDIAN SIGNATURE _____ DATE: _____

SIGNATURE OF STUDENT _____ DATE: _____



HEALTH EXAMINATION and CONSENT FORM

Name: Sex: M / F Date of birth: Age:
Address: Phone:
School: Sports: Participation Grade:

MEDICAL HISTORY

Fill in details of "YES" answers in space below:
1. Have you ever been hospitalized?
2. Are you presently taking any medication or pills?
3. Do you have any allergies (medicine, bees, other insects)?
4. Have you ever passed out during or after exercise?
5. Do you have any skin problems (itching, rash, acne)?
6. Have you ever had a head injury?
7. Have you ever had heat or muscle cramps?
8. Do you have trouble breathing or do you cough during or after exercise?
9. Do you use special equipment (pads, braces, neck rolls, mouth guard or eye guards, etc.)?
10. Have you ever had problems with your eyes or vision?
11. Have you had any other medical problems (infectious mononucleosis, diabetes, ect.)?
12. Have you had a medical problem or injury since your last evaluation?
13. Have you ever sprained/strained, dislocated, fractured, broken or had repeated swelling or other injuries of any of bones or joints?
14. Were you born without a kidney, testicle, or any other organ?
15. When was your first menstrual period?
When was your last menstrual period?
What was the longest time between your periods last year?
Explain "YES" answers:

(Parent or guardian and student permission and approval)

My son/daughter has my permission to get a physical from a licensed physician, physician's assistant or nurse practitioner under optimal conditions for this application.

I hereby consent to the above-named student participating in the interscholastic athletic program at his/her school of attendance. This consent includes travel to and from athletic contests and practice sessions. I further consent to treatment deemed necessary by physicians designated school authorities for any illness or injury resulting from his/her athletic participation. I also consent to release of any information contained in this form to carry out treatment and healthcare operations for the above-named student. If the health care provider's exam will be performed without compensation as part of the school's health examination program for participation in high school activities, I agree to the waiver provisions as set forth in Idaho Code Section 39-7703 and agree that the health care provider shall be immune from liability as specified in said section.

PARENT OR GUARDIAN SIGNATURE DATE:

SIGNATURE OF STUDENT DATE:

Idaho High School Activities Association

Physical Examination Form

Name: _____ Date of Birth: _____

Height _____	Weight _____	BP ____/____	Pulse _____
Vision R 20 / ____ L 20 / ____		Corrected: Y	
N			
Normal		Abnormal findings	
Medical			
Pulses			
Heart			
Lungs			
Skin			
Ears, nose, throat			
Pupils			
Abdomen			
Genitalia (males)			
Musculoskeletal			
Neck			
Shoulder			
Elbow			
Wrist			
Hand			
Back			
Knee			
Ankle			
Foot			
Other			

CLEARANCE / RECOMMENDATIONS

- A. Cleared for all sports and other school-sponsored activities.**
- B. Cleared after completing evaluation/rehabilitation for:

- C. NOT cleared to participate in the following IHSAA sponsored sports /activities:
 baseball basketball cheer/dance cross country football golf
 soccer softball swimming tennis track volleyball wrestling

NOT cleared for other school-sponsored activities (*example: lacrosse*):

D. Student is NOT permitted to participate in high school athletics.

Reason: _____

Recommendation: _____

Name of physician: _____

Address: _____ Phone: _____

Signature of physician/medical provider: _____ Date: _____

(This Physical Examination Form MUST be signed by a licensed physician, physician assistant or nurse practitioner)

CONCUSSION GUIDELINES FORM

(Policy 8214P)

Many students with the District participate in extra-curricular activities of a nature whereby physical injury may result. Though the District takes care to ensure all extra-curricular activities are as safe as practicable, it is not possible to remove all danger from such activities and the District acknowledges that concussions may result. The purpose of this policy is to address situations in which student concussions have occurred or are suspected to have occurred.

This policy only applies to organized athletic league or sport in which any District student participates as an athlete or youth athlete. For the purposes of this policy, athlete or youth athlete means an individual who is eighteen (18) years of age or younger and who is a participant in any middle school, junior high school, or high school athletic league or sport. A school athletic league or sport shall not include participation in a physical education class.

Pre-Season Education

The administration and coaches will work to ensure that athletes, youth athletes, parents, volunteers, and assistant coaches are educated about concussions. Prior to being allowed to engage or participate in any school athletic league or sport:

1. Each student desiring to participate in such school athletic league or sport, and the student's parents or guardians, shall be provided notice of and/or copies of any concussion guidelines or information available from the State Department of Education and the Idaho High School Activities Association, and also this policy.
2. Each student desiring to participate in such school athletic league or sport, and the student's parents or guardians, shall acknowledge that they have been provided the guidelines or information available from the State Department of Education and the Idaho High School Activities Association, as well as this policy, and have had the opportunity to review and have reviewed such information. Further, each student and the student's parents or guardians shall sign an applicable waiver for participating in such school athletic league or sport.
3. The signed waiver and acknowledgment or review of the appropriate information shall be returned to the District.

Athletes will not be allowed to participate in school athletic leagues or sports until the above requirements are met.

Protocol on Suspected Concussion

If, during any school athletic league or sport practice, game, or competition, an athlete exhibits signs or symptoms of a concussion, makes any complaint indicative of a possible concussion, or a coach, assistant coach, volunteer coach, or other school District employee has reason to believe a concussion has occurred, such student shall be removed from play or participation in the practice, game, or competition. According to the Centers for Disease Control and Prevention, and for the purposes of this policy, signs observed by coaching staff which could be indicative of a concussion include if the athlete:

- Appears dazed or stunned
- Is confused about assignment or position
- Forgets an instruction
- Is unsure of game, score, or opponent
- Moves clumsily
- Answers questions slowly
- Loses consciousness (even briefly)
- Shows mood, behavior, or personality changes
- Can't recall events prior to or after hit or fall

According to the Centers for Disease Control and Prevention, and for the purposes of this policy, symptoms reported by the athlete which could be indicative of a concussion include:

- Headache or "pressure" in head
- Nausea or vomiting
- Balance problems or dizziness
- Double or blurry vision
- Sensitivity to light
- Sensitivity to noise
- Feeling sluggish, hazy, foggy, or groggy
- Concentration or memory problems
- Confusion
- Does not "feel right" or is "feeling down"

Coaches should not try to judge the severity of the injury themselves; health care professionals have a number of methods that they can use to assess the severity of concussions. Coaches should record the following information, if possible, to help health care professionals in assessing the athlete after the injury:

1. Cause of the injury and force of the hit or blow to the head or body
2. Any loss of consciousness (passed out/knocked out) and if so, for how long
3. Any memory loss immediately following the injury
4. Any seizures immediately following the injury
5. Number of previous concussions (if any)

Athletes may not be returned to play or participate in any student athletic league or sport (except on an administrative basis, such as team manager), until and unless the athlete has been evaluated and is authorized to return to play or participate by a qualified health care professional who is trained in the evaluation and management of concussions, including physician or physician's assistant licensed under Chapter 18, Title 54, Idaho Code, an advanced practice nurse licensed under Idaho Code 54- 1409, or a licensed health care professional trained in the evaluation and management of concussions who is supervised by a directing physician who is licensed under Chapter 18, Title 54, Idaho Code. Such authorization must be in writing and must be provided to the District prior to the student being returned to play. If the authorization is signed by a licensed health care professional trained in the evaluation and management of concussions, such authorization must also be countersigned by the directing physician.

ACKNOWLEDGMENT OF RECEIPT OF CONCUSSION GUIDELINES

I, (print name) _____, acknowledge that I am the parent or guardian of the student (below), that I have received from the District information related to student athlete concussions, including information from the State Department of Education, the Idaho High School Activities Association, and District Policy 8214p, and have had the opportunity to review and have reviewed such information. I understand that participation in school athletics leagues or sports is dangerous, and hereby agree to waive all liability against Snake River School District #52, its employees, agents, and trustees, related to any injury or damages that my student may experience or incur as a result of participation in such school athletics leagues or sports.

Parent's/ Guardian's Signature _____ Date: _____

I, print name, _____, acknowledge that I am a student of Snake River School District # 52, or otherwise am allowed to participate in school athletics leagues, or sports, that I have received from the District information related to student athlete concussions, including information from the State Department of Education, the Idaho High School Activities Association, and District Policy 8214p, and have had the opportunity to review and have reviewed such information. I understand that participation in school athletics leagues or sports is dangerous and accept the risk of the potential consequences of such dangers.

Student Signature _____ Date: _____

NOTE: Both signature lines must be filled in and this form must be provided to the District prior to the student athlete participating in any school leagues or sports.

Category 8000 STUDENTS	Form Number 8214F3
Policy Title Concussion Guidelines	Effective Date: April 11, 2017

CONCUSSION AUTHORIZATION TO RETURN TO PLAY TO SPORTS FORM

Student-Athlete's Name _____

Date of Suspected Concussion: _____ Place: _____

Activity: _____

Referred By: _____ Title: _____

Signs/Symptoms Observed or Experienced by Athlete After Injury Occurred:

- Appeared Dazed, Stunned or Disoriented
- Forgot Plays or Demonstrates Short-Term Memory Difficulties (e.g. is unsure of the game, score or opponent)
- Exhibited Difficulties with Balance or Coordination
- Answered Questions Slowly or Inaccurately
- Lost Consciousness How long: _____
- Demonstrated Behavior or Personality Changes/Overly Emotional
- Was Unable to Recall Events Prior To or After the Hit
- Had Headache
- Was Nauseous or Vomiting
- Complained of Blurry Vision
- Had Difficulty Remembering
- Complained of Being Sensitive to Bright Lights/Loud Noises

In accordance with Idaho Law, Snake River High School has a strict concussion management policy. If during any practice or game situation, an athlete sustains a concussion or exhibits the signs, symptoms or behaviors consistent with the injury; he/she must be immediately removed from all athletic participation. That athlete may only return to physical activity if/when he/she is evaluated by a licensed health care provider trained in the evaluation and management of sports concussion and receives written clearance to return to play. By signing this form, I acknowledge that I have thoroughly evaluated this athlete for concussion and have decided that the athlete is symptom free and it is safe for him/her to return to physical activity:

- Cleared to Return to Play – No RESTRICTIONS
- Cleared to Return to Play – WITH THE FOLLOWING RESTRICTIONS
 - Must follow 5-Day Stepwise Return to Play Protocol
 - Provide Academic Accommodations/Support

Signed: _____ Date: _____

Physician/Physician Assistant/Nurse Practitioner/Certified Athletic Trainer/Sport-Certified Physical Therapist

Print Name: _____

<p style="text-align: center;">MEDICAL EMERGENCY PERMISSION CARD</p> <p>I _____, parent of _____ (student)</p> <p>herby give the coaching staff at Snake River High School Permission to get medical help for my child in case of emergency.</p> <p>Specific Medical Concerns: _____</p> <p>Insurance Company: _____</p> <p>Contact Cell Phone #: _____</p> <p>Signature: _____</p>	<p style="text-align: center;">MEDICAL EMERGENCY PERMISSION CARD</p> <p>I _____, parent of _____ (student)</p> <p>herby give the coaching staff at Snake River High School Permission to get medical help for my child in case of emergency.</p> <p>Specific Medical Concerns: _____</p> <p>Insurance Company: _____</p> <p>Contact Cell Phone #: _____</p> <p>Signature: _____</p>
<p style="text-align: center;">MEDICAL EMERGENCY PERMISSION CARD</p> <p>I _____, parent of _____ (student)</p> <p>herby give the coaching staff at Snake River High School Permission to get medical help for my child in case of emergency.</p> <p>Specific Medical Concerns: _____</p> <p>Insurance Company: _____</p> <p>Contact Cell Phone #: _____</p> <p>Signature: _____</p>	<p style="text-align: center;">MEDICAL EMERGENCY PERMISSION CARD</p> <p>I _____, parent of _____ (student)</p> <p>herby give the coaching staff at Snake River High School Permission to get medical help for my child in case of emergency.</p> <p>Specific Medical Concerns: _____</p> <p>Insurance Company: _____</p> <p>Contact Cell Phone #: _____</p> <p>Signature: _____</p>

Medical Emergency Permission Card

Medical Emergency Permission Card is an optional card that coaches can have a player’s parents fill out and sign. It allows for the coach to take the player into the hospital to get medical treatment if a player gets hurt in practice, home game or away game and the parents have not been able to be contacted.

Category: 8000 STUDENTS	Policy Number: 8294
Policy Title: Transportation to Extracurricular Activities	Effective Date: June 18, 2014

ExtraCurricular Trips

Transportation to all extra-curricular activities scheduled outside this district will be provided by the district, with exceptions to be made only at the discretion of the building administrator or his/her designee. All student participants are required to ride the bus to and from these scheduled events. If a student participant wishes to ride home from an event with his/her parent/guardian, arrangements must be made by the parent/guardian with the coach/teacher in writing on the coach's sign out sheet (Form 8294F2).

The term "extracurricular" refers to activities or events which are supplements to the regular instructional program and do not involve class credit, including, but not limited to athletics, speech, debate, music, band, student groups and/or organizations and community activities.

The determination as to whether to provide transportation for students, spectators or participants to and from extracurricular activities shall be made solely by the District. This determination shall include, but is not limited to, the decision to provide transportation, the persons to be transported, the type or method to be utilized, all transportation scheduling and coordination, and any other transportation arrangements or decisions. Employees who are involved in extracurricular activities shall be advised by the administration as to the transportation arrangements made, if any.

District employees wishing to undertake independent arrangement, scheduling or coordination of transportation for extracurricular activities shall do so only when specifically directed or approved by the Superintendent or Superintendent's designee. District employees will notify the Superintendent or Superintendent's designee of all transportation details and/or arrangements made after authorization. Trip requests should be given to the Transportation Director two weeks prior to the event or as soon as the event is scheduled. District employees shall not use a personal vehicle or district car to transport students.

Written permission for the student to be transported to the event by his/her parent must have the approval of the building administrator or his/her designee. Responsibility for extracurricular transportation, when not provided by the District, will remain with the parent who will be required to sign a waiver and release of liability form prior to the extracurricular activity or event. Such waiver and release of claims shall remain on file at the school. (Form 8294F1). Under no circumstances will student participants be allowed to transport themselves or other students to or from the activity, except in the presence of his or her parent/guardian

In its discretion, the District may charge fees for transportation of students to and from extracurricular activities where attendance is optional.

Legal Reference: Idaho Code Section 33-512(12)

Reference: Policy, 4510, "Chaperones"
 Procedure 5370p, "Student Activity Transportation Fees/Charter Buses"
 Policy 8212, "Jr. High Sports and Extra-Curricular Activities"
 Form 8212F, "Jr. High Sports Liability Waiver"
 Form 8294 F2, "Extracurricular Transportation Liability Waiver"
 Form 8294 F1, "Coach's Bus Form Parent Release"

Category: 8000 STUDENTS	Policy Number: 8294f1
Policy Title: Transportation To Extracurricular Activities Waiver Form	Effective Date: October 28, 2019
<p>I, _____, parent or guardian of _____, (student)</p> <p style="text-align: center;">(Print) (Print)</p> <p>hereby have chosen to provide transportation for my child to the following extracurricular activity or event for which District transportation IS/OR IS NOT (circle as appropriate) provided and I understand that by signing this waiver I take full responsibility for the transportation of this child.</p> <p>I also understand that this waiver releases the District from any and all liability or claims regarding the transportation of this child to this extracurricular activity or event.</p> <p><u>Trip Information:</u></p> <p style="margin-left: 40px;">(Activity)</p> <hr style="width: 40%; margin-left: 0;"/> <p style="margin-left: 40px;">(Dates)</p> <hr style="width: 40%; margin-left: 0;"/> <p style="margin-left: 40px;">(Location)</p> <hr style="width: 40%; margin-left: 0;"/> <p style="margin-left: 40px;">(Advisor)</p> <hr style="width: 40%; margin-left: 0;"/>	
_____ Signature of Parent/Guardian	_____ Date
_____ Administrator's Signature	_____ Date
Snake River School District 52, 103 South 900 West, Blackfoot, Idaho 83221	

Category: 8000 STUDENTS	Policy Number: 8294f2
Policy Title: Transportation To Extracurricular Activities Parent Release	Effective Date: October 28, 2019

Bus Form Parent Release

The following players, managers, and stat people will not be riding home from the school activity on the bus. They will be riding home with their parent/guardian. The parent/guardian will assume full responsibility for their son or daughter. Parent/guardian must be at the event to sign this form to assume full responsibility for their son or daughter.

Date _____ Event _____

Student's Name:

Parent or Guardian Signature:

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Mileage Chart

From: Snake River High School to:	Miles:
Aberdeen High School	32
American Fall High School	46
Bear Lake High School	115
Blackfoot High School	8
Bonneville High School	38
Buhl High School	160
Burley High School	112
Butte High School	58
Century High School	40
Challis High School	131
CDA High School	510
Declo High School	98
Filer High School	150
Firth High School	34
Fruitland	310
Gooding High School	167
Grace High School	85
Highland High School	29
Hillcrest High School	36
Idaho Falls High School	35
Jerome High School	152
Kimberly High School	136
Malad High School	86
Meridian High School	262
Middleton High School	280
Marsh Valley High School	59
Minico High School	103
North Fremont High School	85
North Gem High School	76
Pocatello High School	31
Preston High School	97
Post Falls High School	520
Raft River High School	113
Rigby High School	48
Ririe High School	54
Salmon High School	192
Skyview High School	280
Shelley High School	25
Skyline High School	33
Sho-Ban High School	21

Soda Springs	87
South Fremont High School	72
Star Valley High School	140
Sugar-Salem High School	65
Teton High School	106
Twin Falls High School	143
West Side High School	102
Wood River High School	134

Summer Consent Form

Snake River School District #52

When a person practices and participates in any sport or physical activity, it can be dangerous. The person risks serious and permanent injury. Injuries could affect the general health and well-being on the participant. Serious injury could impair a person's ability to earn a living and to engage in social and recreational activities in the future. My son / daughter will participation at their own risk.

The parent / guardian further releases the Snake River School District and coaches from liability for any medical, dental, or hospital bills occurring as a result of injuries sustained by the student while participating.

IHSAA does not require students to carry health insurance, but as a school district we encourage students to carry health insurance. On the Snake River School District website there is a form that students can get health insurance coverage. The health insurance coverage is not through the school but is offered through an independent insurance carrier.

Is your child covered by a family health insurance policy? YES_____ NO_____

Insured by_____ Policy Number_____

PARENT OR GUARDIAN SIGNATURE_____ Date_____

SIGNATURE OF STUDENT_____ Date_____

Parent Meeting Check List Form

1. Purpose of Athletics
2. Code of Conduct and Embarrassment Clause
3. Physicals, Consent, and Concussion
4. Concussion Release
5. Health Insurance
6. Academic Eligibility
7. Bus Regulations
8. Alcohol/Tobacco/Illegal Drugs
9. Fee's
10. Practice Schedule
11. Team Rules
12. Team Goals

Head Coach: _____ Date of Parent Meeting: _____

Attach roll sheet, team rules and turn into the athletic director.

Category: 8000 STUDENTS	Policy Number: 8230
Policy Title: Fund Raising Projects	Effective Date: November 20, 2019

All school fund raising projects or other school projects which involve solicitations from the community or business firms, or which involve the sale of tickets for commodities, etc., must be approved by the building principal.

All non-school groups, clubs or organizations may not sell or hold fundraiser projects, advertise or sell items such as raffle tickets, food, commodities, etc., at school activities unless approved in accordance with Policy 4110.

Approval cannot be granted without submitting the Fund Raising Project Request Form, 8230f, and obtaining the building administrator’s signature of approval.

Only two (2) fund raisers are allowed in each building (K-6) in any one school year regardless of the success or failure of the project. School pictures are exempt.

In the interest of student safety and welfare, door-to-door fund raising is prohibited in grades K-6. Door to door sales in grades 7-12 are discouraged.

Reference: 8230f “Fund Raising Projects Request Form”
4360 “School Projects Involving Solicitations”

Category: 8000 STUDENTS	Procedure or Form Number: 8230f
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Policy Title: Fund Raising Projects	Effective Date: November 19, 2002
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SCHOOL: _____ DATE: _____

HOW FUNDS RAISED: _____ PROJECT # _____

SPONSOR: (Please check appropriate sponsor)

1. BUILDING _____
2. PTA _____
3. ORGANIZATION _____

DATE(S) OF FUND RAISING

REASON FOR FUND RAISING

ADMINISTRATOR'S APPROVAL Date

Board Policy Number 8230:

All school fund raising projects or other school projects which involve solicitations from the community or business firms, or which involve the sale of tickets for commodities, etc., must be approved by the building principal.

Approval cannot be granted without submitting the Fund Raising Project Request Form, 8238F, and obtaining the building administrator's signature of approval.

Only two (2) fund raisers are allowed in each building (K-6) in any one school year regardless of the success or failure of the project. School pictures are exempt.

In the interest of student safety and welfare, door-to-door fund raising is prohibited in grades K-6. Door to door sales in grades 7-12 are discouraged.

Category: 8000 STUDENTS	Policy Number: 8240 (Page 1 of 3)
Policy Title: Crowdfunding	August 21, 2019
<p>The District recognizes that crowdfunding is a useful tool to assist teachers and other employees in the procurement of funding for specific projects and/or programs. Crowdfunding campaigns have been used with great success to provide revenues for such benefits as classroom supplies, educational programs and activities and community advancement. However, the District also recognizes that unregulated use of employee crowdfunding campaigns that are administered on behalf of the District or an individual school or classroom within the District can subject the District and employees to legal liability.</p> <p><u>Purpose</u></p> <p>The purpose of this policy is to ensure that crowdfunding campaigns administered by employees in their capacity as District employees or on behalf of the District or to supplement any District programs are effectively regulated and are appropriately used to further the District’s objectives and mission.</p> <p><u>Definitions</u></p> <p>“Crowdfunding campaign” means the practice of raising funds to meet an advertised goal or need by soliciting funds from a large number of people, typically via the Internet.</p> <p><u>Prohibition on Unapproved Crowdfunding on Behalf of the District</u></p> <p>District employees, including teachers, coaches, staff, and paraprofessionals, may not engage in crowdfunding campaigns in their official capacity as a District employee, on behalf of the District or for the benefit of a District program or activity, without obtaining prior written authorization from the building administrator.</p> <p>Employees who have not obtained prior written approval pursuant to this policy may not:</p> <ol style="list-style-type: none"> 1. Solicit funds or items on behalf of the District or an individual school or classroom within the District on a crowdfunding website; 2. Give the appearance of soliciting funds or items on behalf of the District on a crowdfunding website; 3. Use the District's name, logo, mascot, or other identifying information in a crowdfunding post; 4. Link to or reference any of the District's websites or social media sites; or 5. Link to or reference any other sites, platforms, or accounts associated with the District. <p>Absent prior written approval by the District of a crowdfunding project pursuant to this policy, employees are prohibited from providing any information that would lead a reasonable person to conclude that the funds identified on the crowdfunding website are to be used by the District or for any District purpose or program.</p> <p><u>Procedures</u></p> <p>Employees wishing to utilize crowdfunding for District purposes or programs are required to obtain written permission to do so by submitting a Fund Raising Projects request form (Form 8230f) to the building administrator. Written permission must be received before launching any crowdfunding web page or effort.</p> <p>It shall be the responsibility of building administration to approve or deny all crowdfunding requests. Crowdfunding requests that are incomplete, not submitted in writing, and/or do not meet the requirements of this policy shall not be considered for approval. Information required to be included in the crowdfunding request includes:</p> <ol style="list-style-type: none"> 1. The name, job title, school, and contact information for the person overseeing the campaign; 2. The crowdfunding website to be used; 3. The items requested and/or the amount of funds targeted to be raised; 4. The classroom, program, and/or activity to be benefited; 5. The exact language that will be included in the post and/or advertising for the crowdfunding campaign; and 6. The start and projected end dates of the post and/or advertising. 	

Category: 8000 STUDENTS	Policy Number: 8240 (Page 3 of 3)
Policy Title: Crowdfunding	Effective Date: August 21, 2019

Requirements for Crowdfunding Sites

All crowdfunding sites that are approved by the District must meet all of the following requirements:

1. The site must be operated by a legitimate corporation or limited liability company with no significant history of fraud, unlawful activity, financial mismanagement, or other misconduct; and
2. The site must have a policy that requires all funds raised by an individual on behalf of the school to go directly to the school, not the individual who posted or advertised the fundraising request.

Additional Requirements and Regulations

Where a crowdfunding campaign requires the electronic transfer of funds, the building administrator in consultation with the business manager shall ensure that such transfer is made properly and in accordance with acceptable standards of practice. Where such transfer cannot be properly achieved, the campaign should not be approved.

The District reserves the right to refuse funds that have been raised through an approved crowdfunding campaign if it discovers that the project violated this policy or was in violation of the crowdfunding site's requirements, policies, or regulations.

The District reserves the right to terminate any pre-approved crowdfunding campaign for any reason or withhold approval for any crowdfunding campaign project for any reason.

Delegation of Responsibility

The Superintendent or designee shall ensure that procedures and guidelines are in place to monitor all crowdfunding requests. Building administrators will be responsible for forwarding all information to his or her staff. Building administrators are responsible for reviewing all crowdfunding requests and determining the appropriate response. The building administrator or designee shall review any ongoing crowdfunding campaigns to ensure compliance. The District's business manager shall ensure the proper recording and accounting of any funds or items received through a crowdfunding campaign and shall be notified of any unused funds and determine the most appropriate method of expending or returning any unused funds. These duties are intended as a guideline and in no way establish liability on the part of the District if a crowdfunding campaign fails to comply with District policies, state or federal law.

POLICY REFERENCE:

- Policy 8230—Fund Raising Projects
- Form 8240f—Crowdfunding Request Form

ADOPTED: 08/21/19

AMENDED:

Snake River School District 52, 103 South 900 West, Blackfoot, Idaho 83221

Category: 8000 STUDENTS

Form Number: 8240f

Policy Title: Crowdfunding Request Form

Effective Date: August 21, 2019

Crowdfunding requests must be made via a fully completed copy of this form.

Contact Person

Name: _____

Job Title: _____

Phone Number: _____ Email Address: _____

School: _____

Campaign Information

Crowdfunding Website to be Used: _____

Target Amount of Fundraising and/or Items Requested:

Recipient Classroom, Program, and/or Activity:

Campaign Start Date: _____ End Date: _____

Please attach a copy of the exact language to be included in the post and/or advertising for the crowdfunding campaign.

Signature of Applicant

I have read and agree to abide by Policy 4530 Crowdfunding. I understand that I must have the written permission of the building principal before I begin this crowdfunding webpage or effort.

Name: _____ Date: _____

Signature: _____

Signature of Building Principal

Please select one:

_____ I have consulted the coordinator of technology and media service and the coordinator has confirmed the technology-related items the crowdfunding effort seeks to obtain are **acceptable**.

_____ I have consulted the coordinator of technology and media service and the coordinator has deemed the technology-related items the crowdfunding effort seeks to obtain **unacceptable**.

_____ This crowdfunding effort does not seek to obtain any technology-related items.

Please select one:

_____ I, the building principal, **authorize** this crowdfunding request.

_____ I, the building principal **decline** to authorize this crowdfunding request.

Name: _____ Date: _____

Signature: _____

Snake River High School Head Coach Evaluation

Name: _____

Position: _____

Years in District as Head Coach: _____

School Year: _____

C	A	NI	U	NA	Professional Responsibilities:
					Cooperates with building principal, assistant principal and athletic director.
					Operated within the rules and regulations of the Idaho High School policies and procedures.
					Held a player-parent meeting and went over the parent meeting checklist found in the SRHS athletic handbook. Signed and returned: A. Parent Meeting Checklist Form B. Roll Sheet or Acknowledgment of Receipt of the team handbook. C. Copy of team handbook and rules.
					Set clear team rules and guidelines.
					Has individual and team discipline.
					Set high standards for player conduct and sportsmanship.
					Made sure every coach on staff had First Aid/CPR training, St. Luke's Concussion Certification, NFHS Sudden Cardiac Arrest Certification, NFHS Student Mental Health and Suicide Prevention Course before the first practice.
					Made sure every coach on staff had a background check and cleared to coach from the Snake River School District Office.
					During the season, rode the bus, or one of the assistant coaches, to and from every contest or game. If you took two buses, you had a coach on each bus.
					Attended the 5 th district rules meeting for your sport.
					Attended the annual SRHS head coaches meeting.
					Filled out and turned in official's ballot in on time as directed by the 5 th District Board of Control.

C	A	NI	U	NA	Organizational Skills:
					Collected a Physical, Concussion Acknowledgment and Consent Form from every student on the first day of practice or tryouts.
					Turned in a Checklist Form to the athletic director with all player's names and grade level in a reasonable time frame.
					Made sure all players met the IHSAA and school district eligibility requirements.
					Made sure every player paid their fees before the first contest or game.
					Followed purchasing procedures as outlined in school policy and the Athletic Handbook.
					Reported all transfer or foreign exchange students to the athletic director so that they could be cleared to play by the IHSAA.
					Turned in a roster of player's names, numbers and positions before the first contest or game.
C	A	NI	U	NA	Coaching Performance:
					Planned, organized and conducted efficient practices.
					Utilized assistant coaches effectively.

					Professional knowledge and strategies of the game.
					Team and/or individuals have demonstrated an improvement in skills.
					Dresses appropriately for all practices and games.

C	A	NI	U	NA	Facilities:
					Organized and set up facilities before home contest. (Mats, paint field, nets, bleachers, score table, etc.)
					Turned off all lights, picked up all equipment and locked all doors after practices and games.
					Helped keep the training room and locker room clean and in order.
					Did not let students use the training room without the supervision of a coach.
					Works effectively with maintenance and custodial staff.

C	A	NI	U	NA	End of Season:
					Secured all equipment at the end of the season and stored them in your storage area.
					Turned in an end of season inventory list of all equipment.
					Filled out an IHSAA sportsmanship Self-Evaluation Form.

Team Record:

District Place Finish:

State Place Finish:

Head Coach Signature: _____ Date:

Athletic Director Signature: _____ Date:

C= Commendable U=Unacceptable A= Acceptable
NA= Not Applicable NI= Needs improvement

Comments:

Snake River High School

922 West Highway 39
Blackfoot, Idaho 83221
(208) 684-3061
Fax (208) 684-3074

SPORTSMANSHIP SELF-EVALUATION FORM

Name: _____

Date: _____

Sport/Level: _____

Please complete the following evaluation and submit to the Athletic Director at check out.

Please rate yourself in the following areas:

- | 1. Needs improvement | 2 Fair | 3 Good | 4 Very Good | 5 Excellent |
|--|--------|--------|-------------|-------------|
| 1. Encourage players to play within the spirit of the rules. | | | 1 2 3 | 4 5 |
| 2. Encourage players to respect officials. | | | 1 2 3 | 4 5 |
| 3. Encourage players to treat opposing teams with respect. | | | 1 2 3 | 4 5 |
| 4. Encourage players to react properly to spectators. | | | 1 2 3 | 4 5 |
| 5. Encourage players to handle winning and losing in an appropriate manner. | | | 1 2 3 | 4 5 |
| 6. Supervise players in a manner that helps to prevent Sportsmanship Problems. | | | 1 2 3 | 4 5 |
| 7. Set a proper example for players concerning sportsmanship. | | | 1 2 3 | 4 5 |
| 8. The thing that I did this year for my team that most promoted sportsmanship was? | | | | |
| 9. The area of sportsmanship that I could most improve in as a coach is? | | | | |
| 10. The biggest problem that we had this year with sportsmanship was?
(Include your opinion- was this preventable?) | | | | |

**MAINTENANCE REQUEST FORM
SNAKE RIVER SCHOOL DISTRICT #52**

ORDER NUMBER _____

DATE:

BUILDING:

PERSON MAKING REQUEST:

ROOM NUMBER OR LOCATION:

DESCRIPTION OF MAINTENANCE REQUESTED:

XXXXXXXXXXXXXXXXXXXXXXXXADMINISTRATORXXXXXXXXXXXXXXXXXXXXXXXX

APPROVED _____

SIGNATURE

DATE

NOT APPROVED _____

XXXXXXXXXXXXXXXXXXXXXXXXMAINTENANCE PERSONNELXXXXXXXXXXXXXXXXXXXX

APPROVED _____

NOT APPROVED _____

COMMENTS _____

MAINTENANCE PERSON

DATE

Checklist Form

Sport: _____

Head Coach: _____

Year: _____

Students Name: (Type last name first so they can be alphabetized)	Grade Level:	Physical Consent Concussion:	Eligibility:
1.			
2.			
3.			
4.			
5.			
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<p>TO BE COMPLETED IMMEDIATELY! The school employee who either witnesses the student injury or is supervising the student at the time of injury should complete this form. If possible the report should be submitted immediately to the Principal's office. Should other pertinent information develop, notify the principal's office by means of a supplemental report.</p>	<table border="0"> <tr> <td data-bbox="846 197 992 226">CORECIS</td> <td data-bbox="1117 191 1317 310" rowspan="3">STUDENT ACCIDENT REPORT</td> </tr> <tr> <td data-bbox="867 241 972 266">Insurance</td> </tr> <tr> <td data-bbox="854 287 1005 312">Organizations</td> </tr> <tr> <td colspan="2" data-bbox="821 317 1224 436"> This Report is for the confidential use of CORECIS and of attorneys for the School District and its employees in defending litigation. </td> </tr> </table>	CORECIS	STUDENT ACCIDENT REPORT	Insurance	Organizations	This Report is for the confidential use of CORECIS and of attorneys for the School District and its employees in defending litigation.	
CORECIS	STUDENT ACCIDENT REPORT						
Insurance							
Organizations							
This Report is for the confidential use of CORECIS and of attorneys for the School District and its employees in defending litigation.							

SCHOOL DISTRICT:	SCHOOL:	
SCHOOL ADDRESS:	PHONE NO.	
STUDENTS NAME:	AGE:	GRADE:
HOME ADDRESS:	PHONE NO.	
WHERE DID ACCIDENT OCCUR?	DATE:	TIME:
HOW DID ACCIDENT OCCUR?		
NATURE OF INJURY:		
FIRST AID APPLIED	BY WHOM?	DISPOSITION OF INJURED STUDENT (RETURN TO CLASS, HOME, DOCTOR, HOSPITAL)
<input type="checkbox"/> YES <input type="checkbox"/> NO		
WERE PARENTS CONTACTED BY SCHOOL? EXPLAIN BELOW. <input type="checkbox"/> YES <input type="checkbox"/> NO		
COMMENTS:		
REPORT SUBMITTED BY:	POSITION:	
DATE:		

Athletic and Sportsmanship Philosophy



The interscholastic athletic program is an integral part of the total education and growth experience at Snake River High School. It provides an environment where the student may develop and refine athletic skills, test those skills through suitable competition and develop leadership and sportsmanship. Our athletic philosophy is designed to support and affirm the mission and belief statement of Snake River High School.

Participation in athletics is a privilege; athletes are expected to exhibit the highest level of conduct on and off the field. Sportsmanship is a number one priority at Snake River High School. Students, parents, spectators, athletes, and coaches are expected to conduct themselves in a positive manner, displaying good sportsmanship at all times at all athletic events. Students, parents, spectators, athletes, and coaches should treat opponents, game officials, and visiting spectators with respect. While winning and losing are components of interscholastic sports, competition and participation are emphasized at Snake River and are the means by which students are guided to integrate the values of respect for one's body, sportsmanship, loyalty, cooperation, respect for others, and fitness into their lives.

The following sportsmanship rules will be in effect for all regular season, district tournament, and state tournament events:

SPORTSMANSHIP RULES:

1. **Face Painting**- Full face painting is not permitted. Partial face painting is permitted such as small markings on the cheeks, nose, or forehead.
2. **Posters/Banners/Signs**- All signs must show only positive support. Those which direct negative comments towards opponents or are unsportsmanlike or vulgar are not permitted.
3. **Artificial Noisemakers**- Artificial noisemakers shall not be used. Exception: Cheerleaders (only) may use megaphones at football games. Artificial noisemakers are items such as (but not limited to) megaphones, air horns, bells, whistles, clickers.
4. **Balloons**- Balloons are not permitted at any IHSAA state playoff or championship event.
5. **Attire**- Bare chests are not permitted. Shirts must be worn.
6. **Inappropriate Behaviors**- The following are not permitted:
 - a. Throwing objects onto the playing area before, during, or after a contest.
 - b. Entering the playing area before, during, or after a contest.
 - c. Verbal harassment or derogatory remarks directed toward an opponent or official.

WHEN TO CHEER AND APPLAUD:

1. As your team comes onto the playing floor/field.
2. As your team is introduced.
3. When a player (yours or opponent) makes an exceptionally fine play.
4. When a substitution is made on your team. Cheer both the outgoing player and incoming player.
5. As encouragement and tribute to an injured player of either team.
6. When an opponent who has played spectacularly leaves the game.
7. As encouragement to own team whether on offense or defense.

WHEN NOT TO CHEER:

1. When an opposing player makes a mistake or the opposing team is being penalized.
2. When an opposing player is injured
3. If the opposing rooting section has already started a cheer or the opposing school band is playing. (A pregame conference between both cheer squads can help to avoid conflict with each other's effort.)
4. As announcements are being made over the public address system.

INAPPROPRIATE CROWD BEHAVIOR:

1. Displaying banners/posters that are directed toward opponents are negative, vulgar or display poor sportsmanship.
2. Throwing objects onto the playing area; creating distractions during introductions of opponents or during free throws.
3. Derogatory/harassing remarks that are directed towards an opponent or official. Such language includes taunting, baiting, trash talking, booing, chanting phrases such as "Air Ball" or "You! You! You!"
4. Pep bands playing during live ball situations (NFHS rule) or when opposing band is already playing. Bands and cheerleaders should coordinate their efforts.

PLAYERS RESPONSIBILITIES:

1. Accept and take seriously your responsibility as a player and role model and also recognize your privilege of representing your school and community. Practice good sportsmanship at all times- on or off the playing field or court.
2. Cooperate with your coaches and follow school and team rules of conduct as outlines in your student and athletic handbooks.
3. Shake hands with opponents and express your best wishes for success.
4. Exhibit a positive and enthusiastic attitude about the contest.

CHEERLEADERS RESPONSIBILITIES:

1. Serve as a support group for interscholastic activities.
2. Strive to boost school spirit, promote good sportsmanship and develop positive crowd involvement at all athletic contests.
3. Assist in the administration of the athletic contest.

COACHES RESPONSIBILITIES:

1. Demonstrate good sportsmanship and ethical behavior at all times.
2. Encourage respect for all activities and their values.
3. Help promote sportsmanlike crowd behavior during contests.
4. Refrain from using any profanity or abusive actions.
5. Refrain from making negative remarks to the news media.
6. Have and show respect for the opponents.
7. Display modesty in victory and graciousness in defeat.
8. Be responsible for the conduct of his/her players
9. Educate the student-athletes as to the rules and regulations of the game.
10. Establish sound training rules and expect players to follow them.
11. Develop leadership, initiative and good judgment among players.
12. Inform team of their responsibilities as contained in this document.

*****Rules and Guidelines adopted directly from the IHSAA Sportsmanship Manual**

*****Any individual violating the above Rules and Guidelines may be subject to removal from the Event**



IHSAA

Idaho High School Activities Association

Per rule 3-2; All coaches (includes head coaches, directors, assistant coaches, and volunteers) of IHSAA activities must complete the following on school years that start with an even number.

Below are the required courses and the link to take the courses:

The head coaching course is \$35.

All head coaches must be certified to teach in the schools of Idaho or have completed the:

NFHS “Fundamentals of Coaching” course. Assistant and volunteer coaches do not have to meet this requirement. www.nfhslearn.com \$35

ALL OTHER COURSES ARE FREE.

St. Luke's Concussion Course: <https://idhsaa.org/concussion-certification>

NFHS Sudden Cardiac Arrest: <https://nfhslearn.com/courses/sudden-cardiac-arrest>

NFHS Student Mental Health and Suicide Prevention:

<https://nfhslearn.com/courses/student-mental-health-and-suicide-prevention>

First Aid with CPR from a district-recognized provider: <http://ecprcertification.com> After taking the test they are going to want you to buy the certificate. You do not have to buy the certificate. Just put your name, phone number and email address in, showing your test score, and print the screen.

Pre-Season Checklist Head Coaches Responsibilities

1. _____ The head coach is responsible to know and follow all IHSAA state rules and guidelines specifically for your sport. The IHSAA Rules and Regs Manual can be found at www.idhsaa.org
2. _____ The head coach is responsible to know and follow all school district rules and guidelines, especially the ones pertaining to extra-curricular activities found in the Snake River Athletic Handbook.
3. _____ The head coach is responsible to make sure that all assistant coaches, and volunteer coaches follow all state rules and all district policies and procedures.
4. _____ Attend the annual Snake River High School head coaches' meeting in August.
5. _____ Attend the state rules clinic that pertains to your sport.
6. _____ The head coach is responsible to make sure all coaches in there, program, assistant coaches, and volunteer coaches have First Aid/CPR training, concussion certification, Sudden Cardiac Arrest certification as required by the IHSAA.
7. _____ The head coach is responsible to make sure that all coaches in there program, assistant coaches, volunteer coaches have a background check from the school district office as required by school policy.
8. _____ The head coach is responsible to follow all fundraising school district policies.
9. _____ The head coach is responsible to get all fundraising projects approved by the building principal and fill out and turn in a fundraising project form to the building principal. This needs to be done every year.
10. _____ The head coach is responsible to follow all school district purchasing policies.
11. _____ The head coach is responsible to fill out a purchase order for everything they order and get it approved before ordering.
12. _____ Make sure all equipment is in working order and make sure the replacement equipment that was ordered is here.

13. _____ On the first day of practice make sure every player has a physical, concussion acknowledgment and consent form. Any player that does not have a physical, concussion acknowledgment and consent form is not to practice. They are to be sent home. Turn the forms into the athletic director. They must be on file in the athletic office.
14. _____ If a student has a current physical on or after May 1st that is not on a Snake River School District form it is fine. Staple it to a Snake River School District consent and concussion acknowledgment form and turn them into the athletic office.
15. _____ Make sure every player has 10 practices in before they participate in the first event. Keep good records. **Do not practice students without a physical!**
16. _____ All head coaches are responsible to fill out a checklist form listing all players and grade on the team and turn into the athletic director.
17. _____ The athletic director will check all forms, grades and fees and return the checklist back to the head coach. It is ultimately the head coach's responsibility that all players are on the checklist, they all have a physical, concussion acknowledgment, and consent forms. The head coach is responsible to make sure all students are academically eligible and that all fees have been paid.
18. _____ All head coaches are responsible to make sure all facilities are set up for home contests. (Mats, paint fields, nets, bleachers, score tables, etc).
19. _____ Each coach is responsible to find their own stat person, a score bookkeeper, ball boys, and line people. The athletic director will be responsible for getting officials, ticket takers, score clock keeper, announcer, chain crew, and rosters.
20. _____ Head coaches are responsible to submit purchase orders for any tournament fees.
21. _____ All athletic facilities are scheduled for all sports practices from 6am to 8am and 4pm to 7pm Monday – Thursday on the days that we are in school. All athletic facilities are scheduled for all sports practices from 6am to 2pm on Friday and Saturdays and days that we are not in school for holidays. All school facilities must be scheduled before using for all practice, camps games or any event.
22. _____ The head football, volleyball, boys and girls basketball coaches are responsible to turn in a roster with players names and numbers into the athletic director one week before the first scheduled contest.

23. _____ The head coach is responsible to inform the athletic director of all transfer students or foreign exchange students. We must turn in the paper work to the IHSAA for eligibility. They are not eligible to play until they are cleared by the IHSAA. Please add them to your checklist form.
24. _____ After try-outs it is mandatory to hold a parent meeting with players and their parents at the start of the season or send home a season hand book with all training and team rules. See “Parent Meeting Checklist” found in the Athletic Handbook.

All head coaches need to sign and return the “Parent Meeting Checklist, roll sheet, and season handbook with team rules, into the athletic director, or signed acknowledgment form (F16) from every player along with a season handbook with team rules.

25. _____ If a team plans on having a team meal, they need to hold them at lunchtime or after school, not during school time. You will need to find a place to hold it. We do not excuse students from class time for a team meal. You can schedule the use of the cafeteria with the athletic director or home economics room with the teacher.
26. _____ Lock doors, turn off lights, and pick up equipment after every practice and game.
27. _____ Supervise any student working out or using school equipment at all times.
28. _____ The coaches that are in the season are responsible to keep the training room in order. Students are not to be in the medical cabinet without a coach’s supervision. Please help us keep the medical supplies locked up and in order.
29. _____ Teacher/Coach: If you have an event that will require you to have a substitute, please make arrangements with the office secretary and building principal. Fill out a sub form.

My door is always open if there is anything I can do to help.

Good Luck!

Post Season Checklist Head Coaches' Responsibilities

1. _____ Collect and store all equipment for your sport.
2. _____ Turn in a list of players that have not turned in uniforms and equipment.

Students will not be allowed to play in a contest in the next sport season, or checkout of school at the end of the school year until all uniforms and equipment have been turned in from the previous sport. The head coach is responsible to turn in a list of all equipment and fines that have not been taken care of for the season.

3. _____ Fill out inventory list of all equipment.
4. _____ Fill out Sportsmanship Self-Evaluation Form for the IHSAA and turn in to the athletic director.
5. _____ Print out a varsity letter and participant certificates for all players that participated. The athletic director has a certificate template that I can email to you and paper for the certificates.
6. _____ Set up a time and date to meet with the athletic director for a head coaches evaluation.
7. _____ Pay checks for all coaches will be given to the head coach at evaluation time.

Good Luck at District and State!