

**Snake River School Board of Trustees
Held at Snake River District Office
103 South 900 West, Blackfoot, Idaho 83221
Wednesday, January 19, 2022**

1. CALL MEETING TO ORDER

Vice Chairman Lon Harrington called the meeting to order at 7:00 p.m. Board members present were Carol Hepworth and Larin Mortimer. Also attending were Trustee Elect Josh Sorensen, Trustee Elect Toni Ibarra, Superintendent Mark Kress and Board Clerk Terisa Coombs.

2. PLEDGE OF ALLEGIANCE

Larin Mortimer opened the meeting with a prayer.

3. ACTION ITEMS:

a. Approval of Agenda

A motion was made by Carol Hepworth and seconded by Larin Mortimer to approve the agenda as presented. All board members present voted aye. Motion passed 3-0.

b. Trustee Zones 1, 4, and 5 Oath of Office

Board Clerk, Terisa Coombs, administered the Oath of Office to Lon Harrington (Zone 1), Josh Sorensen (Zone 4), and Toni Ibarra (Zone 5).

c. Board Reorganization

Elections for board officers were conducted.

Carol Hepworth nominated Lon Harrington as Chairman and Josh Sorensen seconded; with no further nominations being made, Lon Harrington was elected as Chairman by a 5-0 vote.

Larin Mortimer nominated Josh Sorensen as Vice-Chairman and Toni Ibarra seconded; Josh Sorensen nominated Carol Hepworth as Vice Chairman and Larin Mortimer seconded. With no further nominations being made, Lon Harrington moved to cease nominations. Carol Hepworth was elected as Vice-Chairman by a 4-1 vote.

Larin Mortimer nominated Josh Sorensen as Treasurer and Toni Ibarra seconded; Carol Hepworth nominated Larin Mortimer as Treasurer and Josh Sorensen seconded. With no further nominations being made, Lon Harrington moved to cease nominations. Larin Mortimer was elected as Treasurer by a 3-1 vote.

It was moved by Carol Hepworth and seconded by Josh Sorensen that Terisa Coombs serve as Board Clerk and the district's Custodian of Records. All the board members voted aye. Motion passed 5-0.

Each Board Member signed the Code of Ethics.

d. Set Meeting Calendar

Board meetings are usually held on the third Wednesday of the month at 7:00 p.m. unless otherwise posted. The board discussed the August board meeting, which is on the first day of school. The would like to move it to August 10th. Also, the board discussed whether or not they would like to have their board meetings on Zoom or broadcasted. They decided that they will not have the board meetings broadcast or by Zoom unless there is an emergency of some kind that stops them from meeting together.

Larin Mortimer moved that the regular board meetings be held on the third Wednesday of the month at 7:00 p.m., unless posted otherwise by the board, and that they be held at the district office or at the schools as posted during the year. Motion was seconded by Carol Hepworth. All the board members voted aye. Motion passed 5-0.

e. Appointment of Board Representatives to Committees

Discussion was held about each committee and board member responsibilities. When each board member would like to give a report on their specific committee, they will contact the board clerk and add it to the next board meeting agenda.

The new chairman made committee assignments for the following:

**Snake River Education Foundation: Carol Hepworth
Snake River Activities Foundation: Toni Ibarra
Snake River School/Community Library: Josh Sorensen
Technology Advisory Committee: Carol Hepworth
Budget Committee: Josh Sorensen
Insurance Committee: Larin Mortimer
Negotiations: Lon Harrington and Toni Ibarra
ISBA Business Session Representative: Lon Harrington**

It was moved by Josh Sorensen and seconded by Larin Mortimer to approve the committee assignments as read by the superintendent. All board members voted aye. Motion passed 5-0.

**Title VII Coordinator: Superintendent Kress, Bronson Funk
Title IX Coordinator: Robert Coombs, Superintendent Kress**

f. Consent Agenda

1. **Minutes:** Regular Meeting December 15, 2021, Amended Minutes of November 30, 2021
2. **Resignations:** Celestina Cross, Moreland Preschool Parapro; Terry Groll, Bus Driver.
3. **New Hires:** Kristine Whitehead, Moreland Special Ed Parapro.
4. **School Psychologist Practicum:** Zach Heaton.
5. **Budget, Payroll, and Claims Payable:** for December 2021.

A motion was made by Larin Mortimer and seconded by Josh Sorensen to approve the Consent Agenda as presented but after discussion, Josh Sorensen moved and Carol Hepworth seconded to amend the agenda approving items 1-4 and tabling item 5. All board members present voted aye. Motion passed 5-0.

g. Emergency Closures

On January 4, 2022, an emergency closure of all the schools in the district was called because of extreme weather. Also, on January 13, 2022, Moreland and Riverside Elementaries were closed because of no water or power in the buildings. Certificates of Closure were sent to the state. No makeup days are needed at this time.

Josh Sorensen moved and Carol Hepworth seconded to approve the Emergency Closure of all the Snake River District schools on January 4, 2022 because of extreme weather; and on January 13, 2022, the Emergency Closure of Riverside and Moreland Elementaries because of no water or power in the buildings. All board members present voted aye. Motion passed 5-0.

h. National Western Stock Show Trip

JB Hoge requested permission to approve the Ag trip to the National Western Stock Show in Denver, Colorado that happened on January 13, 14, and 15. Because of the uncertainty with Covid and not knowing if this show would actually happen until December, they got verbal permission from the board last month and now the board needs to officially approve the trip.

A motion was made by Toni Ibarra and seconded by Larin Mortimer to approve the Ag trip to the National Western Stock Show in Denver, Colorado that happened on January 13, 14, and 15, 2022. All board members present voted aye. Motion passed 5-0.

i. Policy Readings (ISBA Section 5000—Personnel)

Second Readings:

Policy 5320, “Drug- and Alcohol-Free Workplace”

Policy 5320P, “Drug and Alcohol Abuse Testing Program”

Policy 5410, “Family and Medical Leave”

Policy 5410P, “Family and Medical Leave Procedure

Policy 5500, “Personnel Files”

Policy 5500P, “Procedures for Releasing Personnel Records to Hiring Districts”

Policy 5810, “Compensatory Time and Overtime for Classified Employees”

Carol Hepworth moved and Josh Sorensen seconded to approve the second reading of Policy 5320, “Drug- and Alcohol-Free Workplace;” Policy 5320P, “Drug and Alcohol Abuse Testing Program;” Policy 5410, “Family and Medical Leave;” Policy 5410P, “Family and Medical Leave Procedure;” Policy 5500, “Personnel Files;” Policy 5500P, “Procedures for Releasing Personnel Records to Hiring Districts;” Policy 5810, “Compensatory Time and Overtime for Classified Employees.” All board members present voted aye. Motion passed 5-0.

4. PATRON FORUM

There were no comments.

5. INFORMATION ITEMS

a. Superintendent Report:

1. Covid-19 Report:

Superintendent Kress discussed the increase in numbers of Covid among both staff and students. The return to school protocols were reviewed and discussed. He believes that face to face instruction is the most important thing for students and he will do everything he can to keep schools open. He will continue to monitor daily. Discussion was also held about ways to send notifications and get the word out to everyone if a school closure needs to happen. The district is in desperate need of substitute teachers, cooks, and bus drivers and the administrative council and board members will start heavily recruiting. Superintendent Kress mentioned that if there aren't enough substitutes, school closures will have to happen.

2. Trustee Rezone Update:

The State Board of Education has met and approved the Trustee Rezoning for the district. Maps and legal descriptions will be sent soon.

3. Spring Training 2022:

Superintendent Kress would like to have board training in the spring. There is a training budget that he would like to use. The board agreed that training would be good and he will begin planning.

b. Upcoming Events:

- 1. Parent Teacher Conferences will take place in the next couple of weeks for all schools**
- 2. Day on the Hill, February 21-22, 2022**
- 3. IETA Workshop is February 2-3, 2022; Idaho School District Council Meeting is February 23, 2022**
- 4. No School on Monday, February 21, 2022 for President's Day**

6. CLOSING INFORMATION ITEM

Next board Meeting will be February 16, 2022 at Riverside Elementary at 7 p.m.

7. ADJOURN

Josh Sorensen moved and Larin Mortimer seconded to adjourn.

The meeting was adjourned at 8:00 p.m.

ATTEST:

Terisa Coombs
Clerk

Lon Harrington
Chairman

February 16, 2022
Date