

**Snake River School Board of Trustees**  
**Held at Snake River District Office**  
**103 South 900 West, Blackfoot, Idaho 83221**  
**Wednesday, July 20, 2022**

**1. CALL MEETING TO ORDER**

Chairman Lon Harrington called the meeting to order at 7:00 p.m. Other board members present were Carol Hepworth, Larin Mortimer, and Toni Ibarra. Josh Sorensen arrived at the meeting at 7:10 p.m. Also attending were Superintendent Mark Kress and Board Clerk Terisa Coombs.

**2. PLEDGE OF ALLEGIANCE**

Toni Ibarra opened the meeting with the Pledge of Allegiance.

**3. ACTION ITEMS:**

**a. Approval of Agenda**

**A motion was made by Larin Mortimer and seconded by Carol Hepworth to approve the agenda as presented. All board members voted aye. Motion passed 4-0.**

**b. Consent Agenda**

**Minutes:** Regular Meeting of June 15, 2022; Special Meeting of June 20, 2022.

**Resignations:** Krystal Seamons, Secondary Math Teacher; Wade Schvaneveldt, Secondary Math Teacher; Jeff Andersen, District Network Specialist; Lorise Merkley, High School Special Ed Parapro.

**New Hires:** Robyne Martin, Custodial Supervisor/Custodian; Lech Czepkowski, Custodian; Danise Burks, Custodian; Paula Bruce, Custodian; Andrew Hansen, Custodian; William Vaughn, Custodian; and Cierra Bullock, Custodian.

**Payroll and Claims Payable** for June 2022.

**Contracts:** All contracts for the 2022-2023 school year.

**A motion was made by Carol Hepworth and seconded by Toni Ibarra to approve the Consent Agenda as presented. All board members voted aye. Motion passed 4-0.**

**c. Review LEA ARP ESSER Required Return to School Plan:**

The district is required to review the Return to School Plan every six months. Discussion was held.

**After reviewing the LEA ARP ESSER Return to School plan, Carol Hepworth moved and Larin Mortimer seconded to approve the plan for another six months. All board members voted aye. Motion passed 5-0.**

**d. Classified Salary Schedule:**

Because of the termination of the custodial contract with ABM and the district hiring their own custodians, a change adding custodians to the classified salary schedule needed to be made. Discussion held.

**Larin Mortimer moved and Carol Hepworth seconded to approve the updated 2022-2023 Classified Salary Schedule. All board members voted aye. Motion passed 5-0.**

**e. Board Goals:**

In August each year, the board sets goals for the new school year. The board reviewed the 2021-22 goals and after reviewing them, they would like to continue with the same goals except changing #4 to pass the levy that will be expiring this next year. The following are the 2022-2023 goals:

1. All board members will participate in at least three trainings a year.
2. Individual trustees will attend at least 85% of board meetings.
3. The board will focus on district-wide math curriculum improvement and support the superintendent's recommendations.
4. The board plans to pass the supplemental levy and hopes to decrease the amount.

**A motion was made by Toni Ibarra and seconded by Carol Hepworth to approve the Board Goals for the 2022-2023 school year. All board members voted aye. Motion passed 5-0.**

**4. PATRON FORUM**

There were no comments for the patron forum.

**5. INFORMATION ITEMS**

**a. Superintendent Report:**

**1. ABM Contract Termination:** The contract between ABM and the district will be terminated on July 28, 2022. The district has posted positions and have been actively hiring custodians to begin cleaning buildings August 8, 2022. Discussion was held on purchasing cleaning supplies and equipment. R&S Distributing will be the main supplier of cleaning supplies.

**2. Building Facility Update:** The maintenance crew has been busily working to get projects done around the district. Superintendent Kress discussed the Rockford and High School sprinkler systems as the grass is burning up. The company that was contracted to blow the lines out before last winter did not do it correctly and the pipes froze. Now there are many cracks and broken pipes. Parts have been hard to come by but slowly they are being fixed. The district is looking for an air compressor to blow out the pipes instead of having someone else do it.

**3. High School Advanced Placement/Dual Enrollment Results:** Superintendent Kress reported on results of the dual enrollment and Advanced Placement tests. There were about 180 students who participated and according to the high school, there was 100% passage. He thanked the teachers, staff, and family members for their roles in helping students succeed.

**b. Upcoming Events:**

- 1. 2022-2023 District Startup Information.** Please see the Startup List. Of note, the Opening Meeting will be August 15<sup>th</sup> at 11:00 a.m. followed by lunch by the SREF at the high school.
- 2. ISBA Resolutions are due by July 31, 2022**
- 3. Annual ISBA Conference will be November 15-17, 2022 in Coeur d'Alene, Idaho**

**6. ACTION ITEMS—POLICY READINGS**

**First Readings: (policy readings that have been tabled until after negotiations)**

**Policy 5250, “Certified Staff Grievances”**

**Policy 5250P, “Certificated Staff Grievances Procedure”**

**Policy 5250F, “Certificated Staff Notice of Grievance”**

**Policy 5400, “Leaves of Absence”**

**Policy 5400P1, “Classified Sick Leave and Sick Leave Bank”**

**Policy 5400P2, “Personal Leave Procedure”**

**Policy 5400F1, “Classified Employee Request for Sick Leave Bank”**

**Policy 5400F2, “Classified Employee Request, Physician Statement”**

**Policy 5430, “Insurance Benefits for Employees/Trustees”**

**Policy 5430P “Employee Benefit Schedule”**

**Policy 5700P, “Substitute Pay”**

Larin Mortimer moved and Josh Sorensen seconded to approve the second reading of Policy 5250, “Certified Staff Grievances;” Policy 5250P, Certificated Staff Grievances Procedure;” Policy 5250F, “Certificated Staff Notice of Grievance;” Policy 5400, “Leaves of Absence;” Policy 5400P1, “Classified Sick Leave and Sick Leave Bank;” Policy 5400P2, “Personal Leave Procedure;” Policy 5400F1, “Classified Employee Request for Sick Leave Bank;” Policy 5400F2, “Classified Employee Request, Physician Statement;” Policy 5430, “Insurance Benefits for Employees/Trustees;” Policy 5430P “Employee Benefit Schedule;” and Policy 5700P, “Substitute Pay.” All board members voted aye. Motion passed 5-0.

**First Readings:**

**Policy 1120—Taking Office:** This addition Clarifies that while newly elected Trustees take office on January 1 following their election, they may not enter upon the duties of their new office until they have been sworn in.

**Policy 1210—Qualifications, Terms, and Duties of Board Officers:** These edits change the policy to align with ISBA’s current recommended practices for board chairs making motions. Instead of prohibiting this, ISBA recommends the Chair hand over responsibility for chairing the meeting to another board member before making a motion.

**Policy 1420—Trustee Expenses:** This policy includes a few different changes on reimbursements.

**Policy 1600---Code of Ethics for School Board Members:** These changes align this policy with ISBA’s updated model code of ethics for Board Members.

**Policy 1610—Trustee Conflict of Interest:** This change clarifies that while there is an exception to the prohibition on District School contracts a board member has a pecuniary interest in, and this exception allows contracts when the interest is remote, this exception does not allow a board member to be employed by the district/school.

**Policy 2310—Nutrition Education:** This is a required update. See changes.

**Policy 2385—English Learners Program:** These edits were made to bring this policy into compliance with federal code, which imposes stricter requirements for participation in of English learners in assessments than the state code on which the old language is based.

**Policy 2415—Supporting Students with Characteristics of Dyslexia:** This policy is new and addresses new requirements regarding screening for dyslexia, supporting students with characteristics of dyslexia, and ensuring staff have received training on dyslexia. These requirements were passed by the State Legislature during the 2022 session.

**Policy 2520—Curricular Materials:** This year, the legislature changed the law related to curricular materials adoption committees to make them required rather than optional and changed their composition.

**Policy 2540—Selection, Adoption, and Removal of Curricular Materials:** This update makes it clearer that a curriculum committee must make recommendations regarding instructional materials regardless of whether the materials are under consideration have already been approved by the State curricular materials committee.

**Policy 2605—Advancement Requirements (Grades 6-9):** This update adds a new career exploration instruction requirement recommended by the State Board of Education and passed by the legislature during their 2022 session.

**Policy 2700—High School Graduation Requirements:** The updates in-text are intended to make the phrasing clearer and smoother.

**Policy 5105—Certificated Personnel Employment:** This update adds material to the definition of retired to address recent legislation on hiring retired employees.

**Policy 5450—Vacation Leave:** This was updated changing an accumulation of unused vacation time of up to a total of 30 days changed to up to a total of 60 days.

**Policy 5750—Employing Retired Teachers and Administrators:** This update adds that the district may hire anyone retired from a PERSI employer who is at least 55 years of age. However, they can only be employed until June 30, 2026.

**Policy 5480—Leadership Premiums, (Delete):** This section of Idaho Code related to leadership premiums was repealed by the legislature during this year’s session.

A motion was made by Josh Sorensen and seconded by Larin Mortimer to approve the first readings of Policy 1120—Taking Office; Policy 1210—Qualifications, Terms, and Duties of Board Officers; Policy 1420—Trustee Expenses; Policy 1600---Code of Ethics for School Board Members; Policy 1610—Trustee Conflict of Interest; Policy 2310—Nutrition Education; Policy 2385—English Learners Program; Policy 2415—Supporting Students with Characteristics of Dyslexia; Policy 2520—Curricular Materials; Policy 2540—Selection, Adoption, and Removal of Curricular Materials; Policy 2605—Advancement Requirements (Grades 6-9); Policy 2700—High School Graduation Requirements; Policy 5105—Certificated Personnel Employment; Policy 5450—Vacation Leave, Policy 5750—Employing Retired Teachers and Administrators; and Delete Policy 5480—Leadership Premiums.

7. CLOSING INFORMATION ITEM:

The next Regular Board Meeting will be August 10, 2022 at 7 p.m. at the district office.

8. ADJOURN

Carol Hepworth moved and Toni Ibarra seconded to adjourn.

The meeting was adjourned at 7:50 p.m.

ATTEST:

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Terisa Coombs  
Clerk

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Lon Harrington  
Chairman

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August 10, 2022  
Date