

Snake River School District #52

INSTRUCTION

2325P

Driver Training Education

Initiating a Drivers Education Program

By May 15 of each year, an Annual Program Plan (DE-194.A) for the drivers education program must be submitted to the State. This is necessary for planning and financial projections. This DOES NOT authorize the district to initiate a driver education program. This report estimates the number of students and requires information on instructors, so that they might be approved for instructor permits. Any changes or additions must be submitted for approval 30 days prior to the start of the class. Written approval to teach driver education along with instructor permits must be received by the District prior to starting a class.

Parental Involvement

The parents will be notified that the school will be starting a driver education program well in advance (six to eight weeks). A letter will be sent out informing the patrons of such classes being offered and the local newspaper may also be used to announce that classes will be offered for those students who are not regularly enrolled in school but are eligible. After students successfully complete the drivers education course and obtain a license, they must continue to drive with a parent or other adult (over 21) who has a valid driving license for a period of four months. Every student/parent will be provided with a practice guide and drive log suitable for use during the four-month practice period.

Driver Education Vehicles

Prior to beginning a class, the driver education vehicle will be inspected by a law enforcement officer or mechanic for safety features. The vehicle will be maintained in good operating condition by the District mechanic. No vehicle will be used unless it is in good operating condition.

Insurance/Accident Reports/Proof of Completion for Insurance Purposes

The School District will carry the minimum insurance required by the law on the vehicles. Proof of insurance will be carried in the driver education cars. Accident reports will be filed with the State within two weeks. There will be no reimbursement for damages not reported on accident form.

Many insurance companies require proof that a student has completed a certified driver education class in order to receive lower insurance rates. A certificate of completion signed by the instructor and the Superintendent will be made for each student receiving a passing grade.

Student Eligibility/Instructor Qualifications/Class Size and Instructional Requirements

The District will follow the guidelines as outlined in the State Driver and Traffic Safety Education Administrative Manual for student eligibility, class size, and instructional requirements. Instructor Authorization Forms must be submitted by May 15 each year. Instructors will have a current Idaho teaching certificate with a drivers education endorsement and will be required to complete professional development. In-Car instructors are required to complete a physical every two years unless otherwise stated by the physician. Medicals are an allowable expense on the AClaim for Reimbursement.

Grades

There are three (3) areas that a student will be graded on: classroom work; behind-the-wheel; and attitude. To pass drivers education, a student must have at least an 80% average in knowledge, skill, and attitude assessment. A student who fails in any one of the three grading criteria shall be failed for the entire course. Because specific curriculum, classroom hours, and behind-the-wheel time must be met, the instructor will adhere to State regulations regarding make-up classes.

Withdrawals: If a student withdraws from driver education, it is the instructor's responsibility to determine whether or not it is for a valid reason. Guidelines are set and will be fairly, but firmly adhered to when making the decision. (See Manual)

Student Fees/State Reimbursement

Students fees charged by the District are set by the Board of trustees. This income will be reported to the State. Requests for reimbursement claims will be sent to the State no later than 45 days after completion of a class.

Procedure History:

Promulgated on:

Revised on:

Reviewed on: