

Community Use of School Facilities (Facility Usage)

The district recognizes the capital investment the community has in school buildings and facilities and believes such facilities should be used by responsible organizations, associations, and civic groups for educational, cultural, civic and recreational activities outside school hours, or when it doesn't interfere with school activities. The district will also cooperate with authorized agencies, such as the Red Cross, the National Guard and Civil Defense, to make its facilities available during community emergencies.

Major operational costs while the facility is being used should be at the expense of the lessee and not the expense of the school district. Use of Snake River School District #52 facilities is offered as a service to the community and the amount charged is not designed to make money through rental fees. These charges are for recovery of major operational costs only, unless the individuals or groups are requesting use for commercial purposes.

It shall be the policy of the Board that use of school property may be granted to persons or organizations upon application to the administrator/designee of the facility. The superintendent or his designee is authorized to determine rental fees to be assessed for the usage of school facilities and equipment. All fees are to be collected at the building where the rental occurs and deposited in a 750 building account labeled rental revenue, turned into the District Office where they will be placed in a designated maintenance and operations account. The superintendent or his designee also has the authority to reject any or all applications for rental or use of district facilities or equipment. Each building administrator/designee is given the discretion of determining the appropriate use of their building according to established procedure and may also terminate or suspend a group's use of their building for refusing to compensate for damages or for their exhibiting undue disorder or disregard for property.

All building and facility usage is subject to the following provisions and the guidelines outlined in established procedure:

1. The organization or individual must sign a Facility Use and Rental Agreement accepting the terms under which the building usage is approved along with a Hold Harmless Agreement. Where applicable, the individual or organization must also sign a waiver of Liability and Indemnity Agreement and provide proof of insurance with minimum liability coverage of \$500,000 per occurrence. Organizations wanting to use the High School (and, when appropriate, the Jr. High) Auditorium, must also sign an Auditorium Agreement.
2. The organization or individual must agree to pay for all damages resulting from their use of the facility.

3. The Board of Trustees and all employees of the district are to be held harmless against all claims, liabilities, damages, losses, actions, or causes of action that may be sustained to persons or property resulting from the occupancy and use of school facilities and/or equipment.
  
4. The district's first concern is for the safety of the students, patrons, and guests using the facilities; therefore, the organization or individual must designate responsible adult(s) to be present the entire time for the purpose of providing focused supervision and to act as a contact person in case of an emergency. This includes: When driving in areas not designated as a parking lot, a spotter must be present at all times.
  
5. The organization or individual granted use of the district's facilities must follow all policies, rules and regulations of the board regarding the use of the district property and the conduct of persons in or on district property or facilities.

Legal References:	I.C. § 33-601	School Property - Real and Personal Property — Acquisition, Use or Disposal of the Same
	I.C. § 33-602	Use of School Property or Buildings for Senior Citizen Centers
	I.C. § 74-604	Public Funds Prohibited
		<i>Lamb's Chapel v. Center Moriches Union Free School District</i> , 508 U.S. 384 (1993).

Policy History:

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Reviewed on: