

**Snake River School Board of Trustees
Held at Snake River High School Library
922 West Highway 39, Blackfoot, Idaho 83221
Wednesday, May 17, 2023**

1. CALL MEETING TO ORDER

Chairman Josh Sorensen called the meeting to order at 7:00 p.m. Other board members present were Carol Hepworth, Larin Mortimer, Lon Harrington, and Toni Ibarra. Also attending were Superintendent Mark Kress and Board Clerk Terisa Coombs.

2. PRAYER/PLEDGE OF ALLEGIANCE

Lon Harrington opened the meeting with a prayer.

3. ACTION ITEMS

a. Approval of Agenda

A motion was made by Lon Harrington and seconded by Carol Hepworth to approve the agenda as presented. All board members voted aye. Motion passed 5-0.

b. Consent Agenda

Minutes: Regular Meeting Minutes of April 19, 2023

Resignations: Stephanie Knight, Moreland Preschool Teacher; Suzanne Hieb, Riverside 2nd Grade Teacher; Jessica Hammond, Riverside 3rd Grade Teacher; Ashlee Kunz, Moreland Kindergarten Aide; Jennifer Valentine, Jr. High Cook.

Leave of Absence: Becky Young has requested a one-year (2023-2034) leave of absence for medical issues.

New Hires: Becca Franco, Online School Counselor; David Mirhadi, Middle School Special Education Teacher; Jamie Dance, Moreland First Grade Teacher; Stephanie Kreger, High School College and Career Advisor; Lenore Jensen, Rockford Librarian; Megan Lee, Moreland EL Parapro, Kurt Jackson, District Mechanic, Jennifer Capell, Riverside Third Grade Teacher; James Abercrombie, Middle School Special Ed Parapro;

Payroll Status Changes: Bryn Katseanes; JaNae Crook; Marcie Mathews; Emily Goodwin; DoraLee Mortensen; Lorena Corgatelli.

Budget, CD's, Payroll and Claims Payable for April 2023.

A motion was made by Larin Mortimer and seconded by Lon Harrington to approve the Consent Agenda as presented. All board members voted aye. Motion passed 5-0.

c. Alternative Authorization Requests

1. Corrie Cagle is finishing her education degree but is in need of an alternative authorization to allow her to work as a first grade teacher while she finishes her student teaching.
2. Janae Crook is in need of an alternative authorization to allow her be a special education teacher while adding the necessary endorsement to her certificate.

Lon Harrington moved and Carol Hepworth seconded to approve the Alternative Authorization requests as presented. All board members voted aye. Motion passed 5-0.

d. Out of State Trip Request

Snake River High School Football program is requesting that an out of state trip be approved to play Richfield High School in Utah on August 18, 2023 during zero week. The varsity and 9th grade teams would be traveling to play Richfield at either Bear River High School or Preston High School, place to be determined when the season gets closer.

Lon Harrington moved to approve the out of state trip for the varsity and 9th grade football teams to play Richfield High at Bear River High School in Utah on August 18, 2023 during zero week. Toni Ibarra seconded. All board members voted aye. Motion passed 5-0.

e. SROHS Summer School

Snake River Opportunities High School would like to hold summer school from June 5 through June 28th and needs approval from the board. Superintendent Kress explained that it will be fully funded. He said that it is a win for those students to help them get on pace to graduate, make up classes, and to help those who want to take extra classes.

A motion was made by Carol Hepworth and seconded by Lon Harrington to approve Snake River Opportunities High School Summer School as presented. All board members voted aye. Motion passed 5-0.

f. Negotiations, Salaries, Benefits, and Superintendent Contract

The District and the SREA met on May 11, 2023 to discuss salaries and benefits. Josh and Larin represented the Board. Superintendent Kress explained the changes to the negotiated agreement and also the change to the calendar removing the remediation day for the high school and junior high school at the end of the second trimester. The proposed salary schedules for Administration, Certificated, and Classified employees were discussed. Superintendent Kress and the board also talked about his contract. Chairman Josh Sorensen suggested that a 6 % increase for the superintendent would be appropriate as that was what the administration received. He expressed appreciation and gratitude to the superintendent for the excellent job he is doing for the district. Superintendent Kress brought up the fact that in February when they approved the length of the superintendent's contract, a typographical error was made stating that his contract was extended through the 2025-2026 school year, making it a three-year contract. He mentioned that they had agreed to a two-year contract through the 2024-2025 school year. Extensive discussion was held.

Larin Mortimer moved and Lon Harrington seconded to approve the 2023-2024 Negotiated Agreement between the District and the Snake River Education Association, as presented; and also moved to approve the 2023-2024 Classified and Administrative salaries as presented. A roll call vote was taken: Lon Harrington, aye; Larin Mortimer, aye; Josh Sorensen, aye; Toni Ibarra, aye; and Carol Hepworth, abstained. Motion passed 4-0.

Lon Harrington moved and Larin Mortimer seconded to approve a 6% increase to the superintendent's contract for the 2023-2024 school year. All board members voted aye. Motion passed 5-0.

Lon Harrington moved and Toni Ibarra seconded to amend Superintendent Kress's contract to change the dates of the extension to a two-year contract through the 2024-2025 school year.

After a lengthy discussion,

Lon Harrington moved to table the superintendent's contract to later in the meeting. Larin Mortimer seconded. All board members voted aye. Motion passed 5-0.

Lon Harrington moved to amend the extension of Superintendent Kress's contract, which was done in February of 2023, for the 2025-2026 school year to the 2024-2025 school year. Carol Hepworth seconded. All board members voted aye. Motion passed 5-0.

Carol Hepworth moved to approve a 6% increase to the superintendent's contract for the 2023-2024 school year. Lon Harrington seconded. A roll call vote was taken: Lon Harrington, aye; Larin Mortimer, aye; Josh Sorensen, aye; Toni Ibarra, aye; and Carol Hepworth, aye. Motion passed 5-0.

4. PATRON FORUM

There were no comments for the patron forum.

5. INFORMATION ITEMS

a. Superintendent Report

1. **School Safety Report:** Superintendent Kress updated the board as to the school safety projects that are happening around the district. He reported that the system at Moreland Elementary is ready to start in the fall. The maintenance crew has been busy and Superintendent Kress is working on a grant to help fund security projects. Night locks are being installed in different schools and it will be finished up during the summer. More security cameras and door alarms will also be installed this summer. He has been working closely with the school resource officers, technology, and maintenance to make sure that schools are safe.

2. **Software Unlimited School Accounting System:** The district is considering purchasing a new accounting system. Superintendent Kress has received good reviews about Software Unlimited and was impressed at what the software can do. The current accounting system, 2M, is becoming outdated and he would like to go a different direction.

3. Upcoming Events:

1. There will be no school for grades K-6 for Teacher Inservice on May 18th
2. SREF Color Run will be May 20th at the High School/Jr. High
3. Last day for Kindergarten and Seniors is May 23, 2022
4. Graduation will be May 24, 2022 at Snake River High School at 8 p.m.
5. Last Day of School for 1st through 11th grade students is May 25, 2023
6. Last Day for Teachers will be May 26, 2023
7. End of the Year Staff Meeting will be May 26, 2023 at 8 a.m.
8. Summer Leadership will be May 31st. Lon will represent the board at that meeting.
9. A Spring Sports summary was given on baseball, softball, track, and golf. It has been a good year.

6. POLICY READING

a. Policy Readings-Second Readings

Policy 3085—Sexual Harassment, Discrimination, and Retaliation Policy

Policy 3085—Title IX Sexual Harassment Grievance Procedure, Requirements, and Definitions

Policy 3085F1—Notice of Investigation & Allegation Template

Policy 3085F2—Sexual Misconduct Reporting Form for Students

A motion was made by Lon Harrington and seconded by Carol Hepworth to approve the second readings of Policy 3085—Sexual Harassment, Discrimination, and Retaliation Policy; Policy 3085—Title IX Sexual Harassment Grievance Procedure, Requirements, and Definitions; Policy 3085F1—Notice of Investigation & Allegation Template; and Policy 3085F2—Sexual Misconduct Reporting Form for Students. All board members present voted aye. Motion passed 5-0.

b. Policy Readings:

Policies to Waive and Adopt: (All policies in Section 3000—Students)

- Policy 3515—Food Allergy Management
- Policy 3515F—Emergency Care Plan
- Policy 3515P—Food Allergy Management Procedure
- Policy 3520—Contagious or Infectious Diseases
- Policy 3525—Immunization Requirements
- Policy 3540—Emergency Treatment
- Policy 3545—Student Interviews, Interrogations, or Arrests
- Policy 3545F1--Student Arrest Form
- Policy 3545F2—Student Interview Form
- Policy 3550—Removal of Student During School Hours
- Policy 3550P—Removal of Student During School Hours
- Policy 3560—Video Surveillance
- Policy 3563—Student-Tracking Safety Devices
- Policy 3565—Termination of Driving Privileges
- Policy 3570—Student Records
- Policy 3570F1—Student Records
- Policy 3570F2—Permission to Use Likeness
- Policy 3570P—Student Records Procedure
- Policy 3580—Relations with Non-Custodial Parents
- Policy 3610—Records of Missing Children
- Policy 3620—Transfer of Student Records

A motion was made by Lon Harrington and seconded by Larin Mortimer to waive the first readings and adopt Policy 3515—Food Allergy Management; Policy 3515F—Emergency Care Plan; Policy 3515P—Food Allergy Management Procedure; Policy 3520—Contagious or Infectious Diseases; Policy 3525—Immunization Requirements; Policy 3540—Emergency Treatment; Policy 3545—Student Interviews, Interrogations, or Arrests; Policy 3545F1--Student Arrest Form; Policy 3545F2—Student Interview Form; Policy 3550—Removal of Student During School Hours; Policy 3550P—Removal of Student During School Hours; Policy 3560—Video Surveillance; Policy 3563—Student-Tracking Safety Devices; Policy 3565—Termination of Driving Privileges; Policy 3570—Student Records; Policy 3570F1—Student Records; Policy 3570F2—Permission to Use Likeness; Policy 3570P—Student Records Procedure; Policy 3580—Relations with Non-custodial Parents; Policy 3610—Records of Missing Children; and Policy 3620—Transfer of Student Records. All board members present voted aye. Motion passed 5-0.

7. CLOSING INFORMATION ITEMS

- a. Next Board Meeting/Budget Hearing will be June 21, 2023 at the Snake River School District Office at 7 p.m.

8. ADJOURN

Larin Mortimer moved and Lon Harrington seconded to adjourn.

The meeting was adjourned at 8:25 p.m.

ATTEST:

Terisa Coombs
Clerk

Josh Sorensen
Chairman

June 21, 2023
Date