

Snake River School Board of Trustees
Held at Rockford Elementary
924 West Highway 39, Blackfoot, Idaho 83221
Wednesday, October 18, 2023

1. CALL MEETING TO ORDER

Chairman Josh Sorensen called the meeting to order at 7:00 p.m. Other board members present were Carol Hepworth, Larin Mortimer, and Lon Harrington. Toni Ibarra was absent. Others attending were Superintendent Mark Kress, Business Manager Harmony Shuler, and Board Clerk Terisa Coombs.

2. PRAYER/PLEDGE OF ALLEGIANCE

Carol Hepworth opened the meeting with the Pledge of Allegiance.

3. ACTION ITEMS

a. Approval of Agenda

A motion was made by Lon Harrington and seconded by Carol Hepworth to approve the agenda as presented. All board members voted aye. Motion passed 4-0.

b. Consent Agenda

Minutes: Regular Meeting Minutes of September 20, 2023

New Hires: Janice Hallinan, SROHS Registrar/Bookkeeper; Kaylee Scott, Maintenance Worker; Camilla Brady, Middle School Special Ed Parapro; Abby Fyfe, Moreland Preschool Parapro.

Budget for July, August and September 2023, Payroll; Claims Payable for September 2023; CD statements

Property Disposal: 2009 Chevy Malibu, 2005 Ford Taurus, Obsolete High School Riso Printer.

A motion was made by Larin Mortimer and seconded by Lon Harrington to table the budget reports for July, August, and September of 2023 and to approve the rest of the Consent Agenda as presented. All board members voted aye. Motion passed 4-0.

c. Trustee Appointments/Certification Zone 2 and Zone 3

Chairman Josh Sorensen will ask the board to certify that Carol Hepworth be declared the Trustee of Zone 2 and Larin Mortimer be declared the Trustee of Zone 3 since they were the only people to file a Declaration of Candidacy and no one filed a letter of intent to run as a write-in candidate within the required time line. There were no trustee elections this year for our district. The Chairman will need to sign a Declaration of Candidate Elected Resolution and then a Certificate of Election will be given to each. They will be officially sworn in at the board's Annual Meeting in January.

Lon Harrington moved that whereas the date for filing a write-in petition for the office of trustee for Zone 2 and Zone 3 of the Snake River School District #52 has passed and no other candidate has filed, that Carol Hepworth (Zone 2) and Larin Mortimer (Zone 3) be declared the trustee and that the board authorize the documents certifying election. Josh Sorensen seconded. All board members voted aye. Motion passed 4-0.

d. Bus Bid Results

A bid opening for the purchase of two 72-passenger school buses was done at 2:00 p.m. on Tuesday, October 17th, 2023. (please see bid sheet). Bids were received from Western Mountain Bus Sales (\$124,819) and Rush Truck Centers (\$135,760) for delivery after July 1, 2025. After checking the specs, Paul Sasser (bus mechanic) recommends the bid from Western Mountain Bus Sales. Discussion was held about natural gas vs electric buses.

A motion was made by Larin Mortimer and seconded by Lon Harrington to approve the bid from Western Mountain Bus Sales in the amount of \$124,819 each for the purchase of two 72-passenger buses. All board members voted aye. Motion passed 4-0.

e. Reschedule November Board Meeting

Because the ISBA Annual Conference starts on November 15th, which is also the date of the November board meeting, the board will need to reschedule. After looking at a calendar, Superintendent Kress would like to move it to November 20th if possible. A second possible date would be November 9th.

Carol Hepworth moved and Lon Harrington seconded to reschedule the November 15, 2023 board meeting to November 20, 2023 at 7 p.m. at Moreland Elementary. All board members voted aye. Motion passed 4-0.

4. PATRON FORUM

There were no comments.

5. INFORMATION ITEMS

a. Superintendent Report

1. School Safety Report: At the last inservice meeting, they focused on training and staff members were trained in Narcan distribution. There were also 40 staff members who were trained in CPR. Superintendent Kress discussed the Secure our Future Grant and he received notification about receiving that grant in the amount of \$140,000. There is a second phase of the grant that is more competitive and will be opening in November. He will be applying to receive those funds to help with our security in the district as soon as it opens. Superintendent Kress also reported that the Night Locks have been completed except for a few because we had to order more.

2. **Upcoming Events:**

1. Parent Teacher Conferences October 18th – October 24th
2. SREF Craft Fair and Halloween Carnival, October 28th, SRHS, from 10 a.m. to 3 p.m.
3. Willy Wonka Jr. will be October 23, 24, 26, 27, 28
4. ISBA Annual Convention is November 15-17, 2023 in Boise

3. **Other Reports:** The Child Nutrition audit is complete and Rene Osman, director, will be at board meeting next month to report on the audit and program. Superintendent Kress reported that fall sports including volleyball, football, and cross-country are doing very well going into the district tournaments.

b. **Proposed Resolutions for the 2024 Legislative Session**

The ISBA Executive Board respectfully requests that trustees meet to discuss the resolutions and decide how each district will vote prior to the Business Session of the Annual Convention in November. Each trustee read through the resolutions and discussion was held.

6. **Policy Readings: Policies to Waive and Adopt: (All are from Section 8000—Non-Instructional Operations)**

Policy 8000—Goals

Policy 8100—Transportation

Policy 8105—Extracurricular Transportation

Policy 8105F1—Extracurricular Transportation Liability Waiver

Policy 8105F2—Extracurricular Transportation Liability Waiver

Policy 8105P—Extracurricular Transportation Discipline

Policy 8110—Safety Busing

Policy 8115—Hours of Service of Drivers

Policy 8120—Bus Routes Stops, and Non-Transportation Zones

Policy 8130—Transportation of Students with Disabilities

Policy 8140—Student Conduct on Buses

Policy 8140P—Bus Ridership Rules and Regulations

Policy 8140F—Bus Ridership Rules and Regulations Agreement

Policy 8150—Unauthorized School Bus Entry

Policy 8160—Contracting for Transportation Services

Policy 8170—District Owned Vehicles Schools Procedure

Policy 8170P—District-Owned Vehicles

Policy 8180—Driver Training and Responsibility

Policy 8185—Use of Wireless Communication Devices by Bus Drivers

Policy 8190—Emergencies Involving Transportation Vehicles

Policy 8195—District Vehicle Idling

Policy 8500—Risk Management

Policy 8510—District Safety

Policy 8520—Inspection of School Facilities

Policy 8530—Property Damage

Policy 8605—Retention of District Records

Policy 8610—Health Insurance Portability and Accountability Act

Policy 8700—Computer Software

Policy 8800--Drones

A motion was made by Lon Harrington and seconded by Carol Hepworth to waive the first reading and adopt Policy 8000—Goals; Policy 8100—Transportation; Policy 8105—Extracurricular Transportation; Policy 8105F1—Extracurricular Transportation Liability Waiver; Policy 8105F2—Extracurricular Transportation Liability Waiver; Policy 8105P—Extracurricular Transportation Discipline; Policy 8110—Safety Busing; Policy 8115—Hours of Service of Drivers; Policy 8120—Bus Routes Stops, and Non-Transportation Zones; Policy 8130—Transportation of Students with Disabilities; Policy 8140—Student Conduct on Buses; Policy 8140P—Bus Ridership Rules and Regulations; Policy 8140F—Bus Ridership Rules and Regulations Agreement; Policy 8150—Unauthorized School Bus Entry; Policy 8160—Contracting for Transportation Services; Policy 8170—District Owned Vehicles Schools Procedure; Policy 8170P—District-Owned Vehicles; Policy 8180—Driver Training and Responsibility; Policy 8185—Use of Wireless Communication Devices by Bus Drivers; Policy 8190—Emergencies Involving Transportation Vehicles; Policy 8195—District Vehicle Idling; Policy 8500—Risk Management; Policy 8510—District Safety; Policy 8520—Inspection of School Facilities; Policy 8530—Property Damage; Policy 8605—Retention of District Records; Policy 8610—Health Insurance Portability and Accountability Act; Policy 8700—Computer Software; and Policy 8800—Drones. All board members voted aye. Motion passed 4-0.

7. EXECUTIVE SESSION:

Under Idaho Code 74-206 (1)(b) Personnel Issues 1(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, Larin Mortimer motioned and Carol Hepworth seconded to go into Executive Session. A roll call vote was taken: Lon Harrington, aye; Larin Mortimer, aye; Carol Hepworth, aye; and Josh Sorensen, aye. Motion passed 4-0.

The board went into Executive Session at 7:45 p.m. 74-206(1)(b) was discussed until 8:35 p.m. Also present was Superintendent Kress, Board Clerk Terisa Coombs, and Business Manager Harmony Shuler.

At 8:35 p.m., Board Clerk Terisa Coombs opened the door and the board moved into regular session.

8. CLOSING INFORMATION ITEMS

a. Next Board Meeting will be November 20, 2023 at Moreland Elementary at 7 p.m.

9. ADJOURN

Lon Harrington moved and Larin Mortimer seconded to adjourn.

The meeting was adjourned at 8:35 p.m.

ATTEST:

Terisa Coombs
Clerk

Lon Harrington
Vice Chairman

November 20, 2023
Date