Idaho McKinney-Vento/Homeless Education Program Dispute Flowchart

(722(g)(1)(C) of the McKinney-Vento Act): Describe procedures for the prompt resolution of disputes regarding the educational placement of homeless children and youth.

Local Education Agency (LEA) Policy & Process
- All LEAs are required to adopt a policy and have procedures in place for resolving disputes regarding the elgibility, educational placeement, and provision for services of children and youth identified as homeless. Sample policies and documents are available from the Idaho State McKinney-Vento/Homeless Coordinator or on the Idaho MV/Homeless Ed website.

Notification by LEA of Explanation: Eligibility, Placement, or Provision of Services
- Written Determination provided to Parent/Guardian or Youth
- Copy of MV Rights and information regarding the right to appeal provided to family
- Timeline: promptly
  (Child/youth seeking enrollment must be allowed to attend during a dispute)

Referral LEA Homeless Liaison
- In any dispute, liaison works with the family or youth to provide forms and information regarding the process along with a timeline.
- Liaison compiles a dispute packet, which includes: completed dispute forms and any evidence provided by family, youth, or other stakeholders.
- Timeline: promptly

LEA Dispute Team
- A district team reviews the information in the dispute packet
- Makes a determination
- Provides written explanation
- Timeline: within 10 days of receipt of completed "Dispute Packet"

State level Appeal: If not resolved at the LEA level, information sent to State Coordinator
- Dispute Packet along with the written explanation provided by the LEA is sent to the Idaho State MV/Homeless Education Coordinator.
- Timeline: Sent to and reviewed within 10 business days of LEA determination

State Level Determination
- The Dispute Packet and any accompaning materials will be reviewed,
- The State Coordinator will provide the State's determination in writing to all interested parties (LEA and family/youth)
- Timeline: Expeditiously